

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL'S  
FINANCE AND GENERAL PURPOSES COMMITTEE  
HELD AT KNARESBOROUGH HOUSE  
on Monday 19 January 2026**

**PRESENT: Chair:** Councillor Andy Bell

**Councillors:** J Batt, D Goode, S Oakes and M Walker

**Staff Present:** The Clerk

**Also Present:** A representative from the Kboro Lions Club

**Late Arrivals:** None    **Early Departures:** None

**26/090**    **ITEM 1 – To receive Apologies and consider approval of the reasons for inability to attend the meeting.**

All members present

**26/091**    **ITEM 2 Councillors' Disclosure of an Interest**

Councillor Walker stated, in relation to item 7.1, he was a member of the Knaresborough Lions Club and would leave the room taking no part in the vote.

**26/092**    **ITEM 3 - KTC Public Speaking Session**

The Chair summarised the information received from the Lions Club re future funding for the BedRace and invited a representative from the Club to speak.

The representative explained some of the challenges being faced as the organisers of the Town's largest and most notable event and the need to secure funding to ensure the event can continue.

Councillors reiterated how much they value the BedRace and the work that the Lions Club do to make it happen.

The Chair moved to take Item 7.1

**RESOLVED:** That KTC support the request for funding in principle and to that end would also like to be able to link the amount given year on year based on cost of living over the 5-year period. However, KTC is only prepared to move forward with the funding commitment if it is provided with a fully costed plan for how the BedRace is run, managed and resourced (including commitments made by other organisations). Councillors suggested that in order to ensure the Club had enough time to produce this it would set a deadline for the information as November 2026.

**26/093 ITEM 4 - To consider and, if thought fit, approve as a correct record, the Minutes of the Finance Committee Meeting held on:**

4.1 Monday 20 October 2025

**RESOLVED:** That the minutes of the Finance and General Purposes Committee meeting held on 20 October 2025 be approved as a correct record and signed by the Chair.**26/094 ITEM 5 - Business Remaining** - None for this meeting**26/095 ITEM 6 - Reports from the Clerk****6.1 To approve** the schedule of accounts for October, November and December 2025.**October:**

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
Plug me In	149	5,293.00	1,198.60	6,491.60	SPF Funds	EV charger installation
Friendship & Leisure Centre	150	20.00	0.00	20.00	Min No. 23/100	Donation for traffic signage storage
H Read (Reimburse)	151	123.30	0.00	123.30	Min No: 25/245	Name badges for Councillors and staff
PKF Littlejohn	152	630.00	126.00	756.00	Clerk	External audit
D3 Office	153	3.68	0.74	4.42	Clerk	Stationery
Spa ICT	154	135.00	27.00	162.00	Clerk	Computer upgrade for Windows 11
BT	155	52.21	10.44	62.65	Clerk	Cloud voice
Salaries, Tax and NI and Pensions	156 - 160	8,793.72	0.00	8,793.72		
Xerox	161	285.36	57.07	342.43	Clerk	Copier rental
Thomas Fattorini Ltd	162	4,157.23	831.45	4,988.68	Min No. 25/080 8.5 Finance	Past Mayor and Consort badges
The Art Guild CIC	163	1,000.00	0.00	1,000.00	Min No. 25/085 7.5 Finance	KTC Community Grant

Friends of Aspin Pond	164	1,000.00	0.00	1,000.00	Min No. 25/085 7.2 Finance	KTC Community Grant
<b>Total</b>		<b>21,493.50</b>	<b>2,251.30</b>	<b>23,744.80</b>		

**November:**

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
Inspire Youth	165	280.00	0.00	280.00	Clerk	Small Grant to purchase plants for screening
Royal British Legion	166	50.00	0.00	50.00	Clerk	Wreath
OJW Services	167	500.00	0.00	500.00	Clerk	Town Ranger October
OJW Services	168	500.00	0.00	500.00	Clerk	Town Ranger September
Friendship and Leisure	169	20.00	0.00	20.00	Min No. 23/100	Traffic cones and sign storage donation
Harrogate and Knaresborough Toy Library	170	219.00	0.00	219.00	Clerk	Small Grant for sling training and first aid
Scriven Park Pre-school	171	1,500.00	0.00	1,500.00	Min No. 25/085 F	Grant award for garden refurb project
Knaresborough Lions Club	172	9,000.00	0.00	9,000.00	Min No. 25/085 F	Grant award for Bedrace
North Yorkshire Council	173	150.00	0.00	150.00	Clerk	Bright Friday Parking restrictions
FT Audio Visual Ltd	174	9,570.15	1,914.04	11,484.19	Min No. 25/211	Stage upgrade of audio visual equipment
H Gostlow (reimburse)	175	41.98	0.00	41.98	Clerk	Bright Friday - extra sweets
Salaries, Pension, Tax and NI	176-180	9,789.42	0.00	9,789.42		incl Clerk 40extra hrs Min No 25/252 6.2
BT	181	52.21	10.44	62.65	Clerk	Cloud Voice
Churches Together	182	350.00	0.00	350.00	24/156 6.6	Small grant toward Nativity Road Closure
H Gostlow (reimburse)	183	65.97	0.00	65.97	Clerk	Bright Friday Sweets

Barnes Associates Ltd	184	810.00	162.00	972.00	Clerk	Tree Survey all sites
Ist Knaresborough (Castle) Scouts	185	700.00	0.00	700.00	Min No 25/253	Grant award toward fire doors
PPL PRS	186	155.56	31.11	186.67	Clerk	Bright Friday extra music licence
Clerk (Reimburse)	187	79.20	0.00	79.20		Replacement defib pads
<b>Total</b>		<b>33,833.49</b>	<b>2,117.59</b>	<b>35,951.08</b>		

**December:**

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
Friendship and Leisure	188	20.00	.0.00	20.00	Min No. 23/100	Traffic cones and sign storage donation
Chevron Traffic Mgmt	189	1,255.00	251.00	1,506.00	Clerk	Road closure Remembrance
Hannah Read reimburse	190	37.67	0.00	37.67	Clerk	Bright Friday expenses
Network Print Design	191	119.00	23.80	142.80	Clerk	Posters BF/ A frame Tour Guides
Pitney Bowes Ltd	192	87.45	17.49	104.94	Clerk	Franking machine service contract
OJW Services	193	650.00	0.00	650.00	Clerk	Town Ranger Services
BT	194	106.56	21.31	127.87	Clerk	BT Broadband
Task Personnel Solutions	195	569.60	113.92	683.52	Clerk	Bright Friday security
Hgte Spa Town Ukes	196	100.00	0.00	100.00	Clerk	Bright Friday donation
Knares Silver Band	197	100.00	0.00	100.00	Clerk	Bright Friday donation
Knares Choral Society	198	100.00	0.00	100.00	Clerk	Bright Friday donation
Knares Choral Society	199	1,000.00	0.00	1,000.00	Min 25/085 Fi	KTC Grant

BT Cloud Voice	200	56.29	10.44	62.65	Clerk	Telephone
Mike Atkinson	201	100.00	0.00	100.00	Clerk	MC at Bright Friday
Salaries, Pension, Tax and NI	202- 206	8,793.52	0.00	8,793.52		Dec salaries
Arena Group	207	206.79	41.36	248.15	Clerk	Photocopier
Mark Flood (reimburse costs)	208	45.98	0.00	45.98	Clerk	Bright Friday sound equipment materials
Friends of Meadowside Academy	209	350.00	0.00	350.00	Clerk	Small Grant
Chevron Traffic Mgment	210	983.00	196.60	1,179.60	Clerk	Bright Friday road closure
Selectplan Ltd	211	330.00	66.00	396.00	Clerk	Annual service ag'ment castle lights
<b>Total</b>		<b>15,010.86</b>	<b>741.92</b>	<b>15,748.70</b>		

**RESOLVED:** To approve the schedule of accounts for October, November and December in the sums of £23,744.80, £35,951.08 and £15,748.70 respectively.

**6.2 To receive and note** the finance figures for October and November 2025

**RESOLVED:** To receive and note the finance figures for October and November 2025 and ask the Clerk to write to Rialtas to see if the reports produced can be transposed into a graphic.

**6.3 To note** the current budgetary position up to the month ending 30 November 2025.

**RESOLVED:** To receive and note the current budgetary position up to the month ending November 2025.

**6.4 To receive and note** the update on the current grants fund (incl small grants)

**RESOLVED:** To receive and note the update on the current grants fund (incl small grants) and to give the Clerk delegated authority to use the remaining £3,401 to continue supporting small grant applications (if necessary, exceeding this amount, within reason, if requests increase prior to the next financial year)

**6.5 To consider giving** delegated authority to the Clerk to use budget lines agreed by the Finance Committee to implement the Resolutions determined in the Staffing Committee meeting of 12 January 2026.

**RESOLVED:** That the finance for the staffing committee decisions is supported and taken from the Town Development budget line.

**26/096 ITEM 7 - Correspondence or Delegation from Full Council**

**7.1 To consider the communication from** Knaresborough Lions re future funding for the Bed Race.

**See above.**

**7.2 To nominate** a Councillor (as substitute) to carry out monthly bank reconciliation.

**RESOLVED:** That Councillor Walker will be the named Councillor should he be needed.

It was acknowledged that the current Councillor doing this check has been doing an excellent job and will be able to complete the most recent checks soon.

**26/097 ITEM 8 - Information Exchange**

- Councillor Batt informed the group that Knaresborough had been shortlisted for a visit from the King in 2030 for the commemoration of the giving of Maundy monies and thanked the MP and members of the public for their support.

**Meeting closed at: 8:15 p.m.**

**Signed by the Chair  
Councillor Andy Bell**