

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL'S  
PROJECTS, COMMUNITY and ENVIRONMENT COMMITTEE  
HELD AT KNARESBOROUGH HOUSE  
on Tuesday 08 April 2025**

**PRESENT: Chair:** Councillor Pickard

**Councillors:** J Batt, A Bell, M Flood, D Goode (substitute),  
K Lacey and H Westmancoat

**Staff Present:** The Clerk and Community Projects Officer

**Others Present:** None

**Late Arrivals:** None                      **Early Departures:** None

**25/027    ITEM 1 - To receive Apologies and consider approval** of the reasons for inability to attend the meeting.

**RESOLVED:** To receive apologies and approve the reason for inability to attend the meeting from Councillor H Gostlow. Councillor D Goode attended the meeting as a substitute.

**25/028    ITEM 2 - To receive** declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation** – none for this meeting.

**25/029    ITEM 3 - KTC Public Speaking Session** – none for this meeting.

**25/030    ITEM 4 – To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Projects, Community and Environment Committee** Meeting held on:

**4.1** Tuesday 04 February 2025

**RESOLVED:** That the minutes of the meeting held on Tuesday 04 February be approved as a correct record and signed by the Chair.

**25/031    ITEM 5 – Reports/Information from the Clerk**

**5.1 To receive and note** relevant budget v expenditure to Year End 2024/25

**RESOLVED:** To receive and note the relevant budget v expenditure documentation.

**5.2 To receive and note** the latest report from KTC's Community Projects Officer

**RESOLVED:** To receive and note the latest report from KTC's Community Projects Officer.

**5.3 To consider** the next steps regarding the Knaresborough Boundary signs, with a view to writing to North Yorkshire Council in the first instance to establish ownership and understand permissions required.

It was agreed that the Office liaise with Councillor Gostlow to determine a way forward with NYC Highways and determination of ownership of the signage and relevant permissions needed to move forward.

Councillor Bell agreed to speak to the member of the public offering to help to apprise them of the situation.

**5.4 To receive and note** the latest Commuted Sums report from North Yorkshire Council

**RESOLVED:** To receive and note the latest Commuted sums report.

**5.5 To consider** next steps regarding Emergency Resilience in the town and KTC's role and potential Councillor involvement (*verbal update from Cllr Pickard*)

Councillor Pickard informed members that he and the Community Projects Officer had attended a meeting with representatives from NYC and Chain Lane Hub regarding Emergency Resilience.

The Clerk raised concerns that the process had been started without KTC involvement and without the knowledge of the remaining members of the previous resilience committee. There was also concern that KTC did not have the resources that were being asked.

It was agreed that, at this stage, KTC needed a better understanding of what was being asked of Town Council and that the NYC form presented by Councillor Pickard should be returned to the Chain Lane Hub for completion. The Clerk offered to communicate with Chain Lane Hub to help understand what KTC's potential role would be.

## **25/032    ITEM 6 – Correspondence**

**6.1 To consider** the invitation to attend or take part in the Knaresborough Community Festival on Sunday 18 May.

The Community Projects Officer stated that there had been little response to previous emails about this festival and that this required more than one person to attend, and assistance was needed to set up and take down gazebos etc.

Councillors present stated they would be willing to attend the event and that KTC should have a presence. The Clerk and the Community Projects Officer asked members what it was they wanted KTC to achieve whilst being at the event and

asked if this would be run as a Councillor Surgery to enable residents to speak directly to them. Councillors were reminded that this would be a significant staffing commitment and without Councillors present there would be no point taking part.

Councillors Goode, Westmancoat, Bell and Lacey signed up for the event and the Community Projects Officer agreed to circulate an email to all Councillors to give all an opportunity to attend if they were available.

## **25/033     ITEM 7 - Reports from Full Council, Sub-Committees and Working Groups**

**7.1 To receive and note** the notes from the VE 80<sup>th</sup> Anniversary working group meetings held on Wednesday 29 January and Wednesday 25 February 2025

**RESOLVED:** To receive and note.

**7.2 To receive and note** the minutes of the KTC Climate Emergency Sub Committee meeting held on 25 March 2025 (ca) and **consider** the following motions:

MOTION A - *‘That Knaresborough Town Council (KTC), agrees to the Climate Change Subcommittee creating a series of social media posts to be signed off by the Clerk before being published on behalf of KTC, which positively highlight green issues and/or available funding for green initiatives in our local area’*

**RESOLVED:** That KTC, through its Projects, Community and Environment (PCE) Committee, agrees to the above request.

MOTION B - *‘That Knaresborough Town Council (KTC) agrees to devise an initiative to recognise individual residents in the town that have supported our community environmentally through a nomination process and celebrate them throughout the year.’*

**RESOLVED:** That KTC, through its Projects, Community and Environment (PCE) Committee, agrees to the above request, if costs are likely to be incurred these must be approved beforehand.

MOTION C - *‘That Knaresborough Town Council (KTC) agrees to the Climate Change Subcommittee working in collaboration with the Stockwell Community Wellbeing Hub to increase biodiversity on the King George V Playing Field, to enhance the space for all users and without conflicting with the playing pitch or the Fields in Trust guidance.’*

**RESOLVED:** That KTC, through its Projects, Community and Environment (PCE) Committee, agrees to the above request, specific details and any costs that may be incurred to be formally approved before any work started.

**7.3 To receive** a verbal update regarding the Stockwell Community Centre Solar PV and Battery Energy Storage System Project (SPF Funding)

Councillor Bell told members that the solar panel project went live last week and had achieved a 91% self-sufficiency in its first week. There would be a press release issued shortly and it was a positive case study to share with other businesses to highlight what can be achieved.

**25/034    ITEM 8 – Motions from Councillors**

**Councillor H Gostlow:**

*“That Knaresborough Town Council supports Councillors H Gostlow and A Bell exploring a community engagement initiative to display the ‘real time’ solar energy generation at the Stockwell Community Wellbeing Hub alongside information on the KTC project within the community building”.*

**RESOLVED:** That KTC, through its Projects, Community and Environment (PCE) Committee, supports the exploration of such an initiative.

**Meeting closed at: 8.44 p.m.**

**Signed by the Chair  
Councillor: J Pickard**