

PRESENT:	Chair:	The Mayor - Councillor Margy Longhurst	
	Councillors:	A Bell, H Gostlow, K Lacey, S Oakes, J Pickard, M Walker and H Westmancoat	
	Staff Present:	The Clerk and the Deputy Clerk	
	Also Present:	A member of the public and a member of the press	
	Late Arrivals:	None	Early Departures: None

- There are Council concerns re future funding from the rural fund which, when combined with over-spend in some budgets, may lead to a reduction in non-statutory services.
- There has been concern to residents surrounding the Home to School Transport Policy. This is to be discussed in an extra ordinary meeting.

- The public consultation on the new North Yorkshire local plan commences next week.
- NYC has appointed new staff team leaders at the Castle and Courtyard Museum who are keen to engage with the local community.

Councillor Walker:

- NYC has given permission in principle for the re-painting of doors on public toilets in the town; the toilets also to be fitted with automatic locking mechanisms.
- NYC Planning Enforcement Officers are actively pursuing the increased use of shuttering on shops in the High Street.
- Councillor Walker asked colleagues to inform him of any residents who are experiencing problems with waste collection following the revised collection dates.
- NYC has confirmed that they will work with town council to instal new boundary signs.

25/216 ITEM 4 - To consider and, if thought fit, **approve** as a correct record, **the Minutes of the Council Meeting held on:**

4.1 Monday 17 March 2025

RESOLVED: That the Minutes of the meeting held on Monday, 17 March 2025 be approved as a correct record and signed by the Chair.

25/217 ITEM 5 - Business Remaining

5.1 To consider the recommendation from KCE and Cllr's Gostlow and Bell re Solar Panel PV project – EV Charging stage.

RESOLVED: That KTC accepts the recommendation from KCE and Councillors Gostlow and Bell to engage Plug Me in to install EV charging at the Community Centre.

FURTHER RESOLVED: That software specific ownership is to be decided at a future date and the remainder of the SPF budget should be ear marked to cover any future maintenance.

25/218 ITEM 6 – Reports/Information from the Clerk

6.1 To consider the Order of Proceedings for Mayor Making

RESOLVED: To agree the Order of Proceedings for Mayor Making.

6.2 To receive and note updated Action Plan and to note updated Strategic Priorities document

RESOLVED: To Receive and Note the Action Plan and note the updated Strategic Priorities document.

6.3 To consider the creation, abolition or alteration of committees and approval of their Terms of Reference.

Members debated at length and it was proposed, but not seconded, that the Projects, Community and Events Committee be disbanded. It was also proposed, but not seconded, that the Committees, Sub Committees and Working Groups remain in the same format as for 2024/2025.

RESOLVED: That the configuration of Standing Committees remains unchanged for 2025/2026.

FURTHER RESOLVED: To discontinue the following sub committees: Allotments, Emergency Response and Devolution and Prosperity.

FURTHER RESOLVED: That working groups remain unchanged for 2025/2026.

FURTHER RESOLVED: To approve the Terms of Reference as presented to the meeting with no changes to the documents used in 2024/2025.

6.4 To appoint members to committees and external organisations

Membership preference for 2025/26 for those Councillors present was noted/amended as instructed; details will be circulated to all Members for those not present at the meeting to indicate their membership preference.

(i) To nominate four Trustees of KRIN – Carole Reid, Mavis Clemmitt, Christine Willoughby and Ian Avery for three years from May 2025.

RESOLVED: To accept the four Trustees of KRIN as Carole Reid, Mavis Clemmitt, Christine Willoughby and Ian Avery for three years from May 2025.

6.5 To consider a Schedule of Meetings for 2025/2026

Members debated at length, and it was

RESOLVED: That, subject to one small amendment, a Schedule of Meetings is agreed for six months to December 2025

6.6 To review Asset Register and inventory of Town Council property

RESOLVED: That with the addition of VAS signage the Asset Register be accepted as presented.

6.7 To review and adopt

- a) Standing Orders

RESOLVED: To adopt the Standing Orders as presented

- b) Financial Regulations and the Financial Management Risk Assessment

RESOLVED: To adopt the Financial Regulations and the Financial Management Risk Assessment as presented

- c) The Code of Conduct

RESOLVED: To adopt the Code of Conduct, as presented.

It was noted there was a spelling error on page 2, Item 3 which had transferred over from the original NALC document.

6.8 To review and adopt the updated Risk Management and Control strategy

RESOLVED: To adopt the updated Risk Management and Control strategy

6.9 To review and adopt the updated Business Continuity Plan and emergency contacts document

RESOLVED: To adopt the updated Business Continuity Plan and emergency contacts document.

6.10 To adopt amended Scheme of Delegation to reflect the amalgamation of two committees in 2024 (to note any changes at this meeting will be reflected in the new document)

RESOLVED: To adopt the amended Scheme of Delegation document

25/219 – ITEM 7 – Correspondence**7.1a To consider** email from Local Government Boundary Commission re Electoral Review of North Yorkshire Council: Draft Recommendations

RESOLVED: That KTC is supportive of the Draft Recommendations.

7.1b To consider the proposal from Councillor J Batt 'that KTC request the number of Councillors per ward be increased from 3 to 5.

RESOLVED: That this proposal is deferred until the next available meeting pending further investigation.

7.2 To consider email from Knaresborough Youth Council re having a presence on KTC's website.

RESOLVED: That Knaresborough Youth Council is given a presence on Town Council's website in the form of a link to their own site.

7.3 To consider the report and request sent on behalf of Knaresborough Connectors re 2 Butter Lane

See 25/215 above.

24/220 - ITEM 8 - Reports from Committees and Working Groups

8.1 To Receive and Note the Minutes of The Finance and General Purposes Committee meeting held on 14 April 2025.

RESOLVED: To Receive and Note the Minutes of the Finance and General Purposes Committee meeting held on 14 April 2025.

8.2 To Receive and Note the Projects, Community and Environment Committee meeting held on 08 April 2025.

RESOLVED: To Receive and Note the Projects, Community and Environment Committee meeting held on 08 April 2025.

8.3 To Receive and Note the minutes of the Planning Committee meetings held on 03 March and 07 April. Please see website for details.

RESOLVED: To Receive and Note the minutes of the Planning Committee meetings held on 03 March and 07 April.

8.4 To consider the Market Working Group's recommendation that Councillors Pickard and Gostlow be appointed as KTC's representatives to lead negotiations with NYC in relation to the weekly market

RESOLVED: That this item be deferred pending the outcome of the Extra Ordinary Full Council Meeting to be held on 19 May 2025.

25/221 ITEM 9 - Motions from Council Members

9.1 Councillor James Pickard:

- a) That KTC give delegated authority to the Clerk to investigate the outsourcing of payroll and pensions management and make necessary arrangements should a suitable provider be identified. As Town Council will potentially be increasing its employees in the future, if projects come to fruition, this will ease the burden on the Clerk.

RESOLVED: That KTC give delegated authority to the Clerk to investigate the outsourcing of payroll and pensions management and make necessary arrangements should a suitable provider be identified.

- b) That KTC seek the services of an employment specialist to ensure it is fully aware of any employer implications that might arise should KTC take over services like the market.

RESOLVED: That KTC seek the services of an employment specialist to ensure it is fully aware of any employer implications that might arise should KTC take over services like the market.

- c) That KTC begins a public consultation (using social media, leaflets and online survey) to ask residents if they support KTC taking over the market, given the financial risk and potential cost to taxpayers in the short term.

RESOLVED: That KTC begins a public consultation (using social media, leaflets and online survey) to ask residents if they support KTC taking over the market, given the financial risk and potential cost to taxpayers in the short term. Further details to be discussed at the Extra Ordinary Full Council Meeting to be held on 19 May 2025.

9.2 Councillor Andy Bell (Seconder Cllr H Gostlow):

“To improve ease of collaboration and information sharing, KTC asks its IT provider to create an email group that contains everyone so information can be broadcast.”

RESOLVED: That KTC asks its IT provider to create an email group that contains all members and staff.

25/222 ITEM 10 - Information Exchange

- Councillor Bell extended his thanks to all for a very successful Medieval Day.
- The Clerk reminded members about the Community Festival Day on 18 May and noted there are still some time slots requiring volunteers.

Meeting closed at: 9.20 p.m.

Signed by the Mayor:

Councillor M Longhurst