

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL'S  
PROJECTS AND EVENTS COMMITTEE  
HELD AT KNARESBOROUGH HOUSE  
on Tuesday 20 February 2024**

**PRESENT:** **Chair:** Councillor J Pickard

**Councillors:** M Flood, H Gostlow, K Lacey, M Walker  
and H Westmancoat

**Staff Present:** The Clerk and Deputy Clerk

**Also Present:** A member of the public

**Late Arrivals:** K Lacey 7.30 p.m.     **Early Departures:** None

**23/011**     **ITEM 1 - To receive Apologies and consider approval of the reasons for inability to attend the meeting**

**RESOLVED:** To receive Apologies and approve the reasons for inability to attend the meeting from Councillor S Oakes.

**23/012**     **ITEM 2 – receive declarations of disclosable pecuniary interests (not previously declared) on any matters of business and to consider any written requests for dispensation**

<b>Councillor H Gostlow</b>	Item 6.1 – does work with Knaresborough Connectors
-----------------------------	--

**23/013**     **ITEM 3 – ITEM 5 - KTC Public Speaking Session**

None for this meeting

**23/014**     **ITEM 4 - To consider and, if thought fit, approve as a correct record, the Minutes of the Projects and Events Committee Meeting held on:**

**4.1** Tuesday 18 July 2023

**RESOLVED:** That the minutes of the Projects and Events committee meeting held on Tuesday 18 July 2023 be approved as a correct record and signed by the Chair.

**23/015     ITEM 5 - Business Remaining**

**5.1 To elect a Vice-Chair** for the Committee (deferred from 18 July meeting)

**RESOLVED:** That Councillor M Flood be elected as Vice Chair for the Committee.

**23/016     ITEM 6 - Correspondence**

**6.1 To consider** email from Knaresborough Connectors inviting town council to take a stand at the Community Festival on 20<sup>th</sup> April 2024.

**RESOLVED:** That KTC will take part in the Community Festival on 20<sup>th</sup> April 2024.

**FURTHER RESOLVED:** That the event will be used to launch the stage as a presence for KTC.

**FURTHER RESOLVED:** That the Chair of the Committee will strive to obtain three quotes to take as a Recommendation to full council on 18 March relating to KTC branding of the stage.

**6.2 To consider email from** Regulatory Compliance, North Yorkshire Council and **agree format** and associated costs for Remembrance in Knaresborough 2024.

**RESOLVED:** That KTC will engage a traffic management company for the purposes of implementing road closure on Remembrance Sunday and will liaise with Regulatory Compliance at NYC regarding appropriate procedures/documentation for the day.

Councillor Lacey arrived at this point – 7.30 p.m.

**23/017     ITEM 7 - Reports from Full Council, Sub-Committees and Working Groups**

**7.1 To receive and note** the minutes from the 255<sup>th</sup> Enclosures Act Commemoration Task and Finish Group on 10 October 2023, 27 October 2023, 5 December 2023 and 29 January 2024 and consider next steps in organising a commemorative day on 13 August 2025, to include a celebration of Knaresborough Forest Park and a play about the castle yard riot.

**RESOLVED:** To receive and note the minutes from the 255<sup>th</sup> Enclosures Act Commemoration Task and Finish Group as detailed above.

**7.2 To receive verbal update** from D-Day Task and Finish working group and consider next steps.

The Clerk referred members to the D Day document guide which had been sent out to all Councillors previously and which contains several ideas for events in celebration of the D Day 80 anniversary. These include using the Town Crier, beacon lighting, and celebrating national 'fish and chip' day. Members also discussed the possibility of purchasing bunting. Councillors Flood, Gostlow, Lacey and Walker volunteered to join the Task and Finish Working Group.

**7.3 To formally agree the date** of the next Bright Friday event as Friday 29<sup>th</sup> November 2024

**RESOLVED:** That Friday 29<sup>th</sup> November 2024 will be the date for KTC's next Bright Friday event.

**Meeting closed at: 8.20 p.m.**

**Signed by the Chair  
Councillor J Pickard**