

KNARESBOROUGH TOWN COUNCIL (KTC)

A Pulman
Clerk of the Council

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14 January 2026

To: **The Members of the Finance and General Purposes Committee –**
Councillors J Batt, A Bell, D Goode, S Oakes and M Walker

Dear Councillors:

I hereby summon you to the following meeting of **KNARESBOROUGH TOWN COUNCIL FINANCE and GENERAL PURPOSES COMMITTEE** to be held at Knaresborough House, Knaresborough, HG5 0HW on:

Monday 19 January 2026

7:00 pm

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Clerk of the Council

Any queries regarding this agenda should be addressed to the Clerk at
office@knaresboroughtowncouncil.gov.uk

FINANCE AND GENERAL PURPOSES AGENDA – Monday 19 January 2026

1. To receive Apologies and consider approval of the reasons for inability to attend the meeting.

2. To receive declarations of disclosable pecuniary interests (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

3. KTC Public Speaking Session

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council's attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda*.

4. To consider and, if thought fit, **approve** as a correct record, **the Minutes** of the **Finance Committee** Meeting held on:

4.1 Monday 20 October 2025 (*ca*)

5. Business Remaining - None for this meeting

6. Reports from the Clerk

6.1 To approve the schedule of accounts for October, November and December 2025 (*ca*)

6.2 To receive and note the finance figures for October and November 2025 (*ca*)

6.3 To note the current budgetary position to the month ending 30 November 2025 (*ca*)

6.4 To receive and note the update on the current grants fund (incl small grants) (*ca*)

6.5 To consider giving delegated authority to the Clerk to use budget lines agreed by the Finance Committee to implement the Resolutions determined in the Staffing Committee meeting of 12 January 2026.

7. Correspondence or Delegation from Full Council

7.1 To consider the communication from Knaresborough Lions re future funding for the Bed Race.

7.2 To nominate a Councillor (as substitute) to carry out monthly bank reconciliation.

8. Information Exchange

Note: Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk's office.

A copy of the agenda in larger print is available on request.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

Emergency Procedures for Meetings – Fire

Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL'S
FINANCE AND GENERAL PURPOSES COMMITTEE
HELD AT KNARESBOROUGH HOUSE
on Monday 20 October 2025**

PRESENT: **Chair:** Councillor Andy Bell

Councillors: J Batt, D Goode, S Oakes and M Walker

Staff Present: The Clerk

Also Present: Members of the Knaresborough Lions Club, Knaresborough Choral Society and a representative from Scriven Park Pre-school

Late Arrivals: None **Early Departures:** None

25/083 ITEM 1 – To receive Apologies and consider approval of the reasons for inability to attend the meeting.

All members present

25/084 ITEM 2 Councillors' Disclosure of an Interest

Councillor Walker	Item 7.1 non-pecuniary as a member of the Lions Club, but will leave the room and not take part in any vote
Councillor Batt	Item 7.7 as treasurer of the Town Twinning Committee
Councillor Goode	Item 7.7 non-pecuniary as a member of the Town Twinning Committee

25/085 ITEM 3 - KTC Public Speaking Session

A representative from Scriven Park Preschool spoke about the need to improve the outside space for the children and showed Councillors photographs of the current area.

The Chair moved to take **Item 7.4**

7.4 To consider the funding request from: Scriven Park Pre-school to support the creation of an all-year-round outdoor space for children to enjoy

RESOLVED: That KTC support the work done by the Pre-school and award £1500 towards the garden refurbishment project.

A representative from Knaresborough Choral Society told Councillors about the group's ambition to perform Haydn's Creation at Ripon Cathedral to celebrate their 40th anniversary year.

Councillors asked several questions about the location of the concert and costs. They commended the group on the excellent performances done in support of the town.

The Chair moved to take **Item 7.6**

7.6 To consider the funding request from: Knaresborough Choral Society to support a 'one off celebratory event for the Society's 40th anniversary year'

RESOLVED: That KTC support the Choral Society and award £1000 to support the celebratory event.

Councillor M Walker left the room

Representatives from the Knaresborough Lions Club spoke about the enormous time and effort spent on organising the annual Bed Race and explained the reasons behind some of the rising costs faced by the Club in putting on such an event.

Councillors praised the club for the work they do and expressed how important the event was to the Town.

The Chair moved to take **Item 7.1**

7.1 To consider the grant application from: Knaresborough Lions for the 'Knaresborough Bed Race'

RESOLVED: That KTC support the grant application in full by awarding £9000 to Knaresborough Lions Club for the Bed Race.

It was also agreed that KTC would liaise with the Lions Club to investigate supporting the event on an annual basis and that this would be considered during KTC's budget setting process.

Councillor Walker returned to the meeting. All members of the public had left the meeting at this point.

The Chair continued with Grant applications moving to **Item 7.2**

7.2 To consider the grant application from: Friends of Aspin Pond for 'Pond dredging and removal of invasive aquatic species'

RESOLVED: That KTC support the grant application in full awarding £1000 to the Friends of Aspin Pond

The Chair moved to take **Item 7.3**

7.3 To consider the grant application from: Parkrun UK to support 'the provision of a Junior Parkrun in Knaresborough'

RESOLVED: That KTC support this grant application in full awarding £1500 to (Junior) Parkrun Knaresborough.

The Chair moved to take **Item 7.5**

7.5 To consider the funding request from: The Art Guild CIC (TAG) to support the 'artmaker forum and festival'

RESOLVED: That KTC award £1000 in support of the artmaker forum and festival.

25/086 **ITEM 4 - To consider and, if thought fit, approve as a correct record, the Minutes of the Finance Committee Meeting held on:**

4.1 Monday 21 July 2025

RESOLVED: That the minutes of the Finance and General Purposes Committee meeting held on Monday 21 July 2025 be approved as a correct record and signed by the Chair.

25/087 **ITEM 5 - Business Remaining** - None for this meeting

25/088 **ITEM 6 - Reports from the Clerk**

6.1 To approve the schedule of accounts for July, August and September 2025

July 2025:

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
Friendship and Leisure	90	20.00	0.00	20.00	Min No. 23/100	Donation for traffic signage storage
YLCA	91	35.10	0.00	35.10	Clerk	Employee training - Biodiversity
Gouthwaite Board of Management	92	104.00	0.00	104.00	Clerk	Annual Levy
HA Garment Printing	93	44.00	0.00	44.00	Clerk	Town Ranger Hi Vis
A Sykes	94	36.00	0.00	36.00	Min No. 24/149	ITG Membership

OJW Services	95	725.00	0.00	725.00	Clerk	Town Ranger June work plus one-off projects
J Cutter	96	36.00	0.00	36.00	Min No. 24/149	ITG Membership
Plug Me In	97	1,833.00	366.60	2,199.60	Clerk	SPF Funding - EV Charge Point deposit
BT	98	52.21	10.44	62.44	Clerk	Cloud Voice
AENorthing Design	99	250.00	0.00	250.00	Min No. 24/149	Town Guide Leaflet Design
Flying Colours	100	620.00	124.00	744.00	Clerk	Replacement flags Castle
YLCA	101	91.00	0.00	91.00	Clerk	Cllr Chairing Skills Training
Network print Design	102	194.00	0.00	194.00	Min No. 24/149	Town Guide Leaflet print
Salaries, Tax, NI and Pensions	103 - 107	7,839.33	0.00	7,839.33		
Spa ICT Services	108	900.00	180.00	1,080.00	Clerk	Annual IT support services and managed anti-virus protection
Youth Council (Inspire Youth)	109	2,500.00	0.00	2,500.00	Min No: 25/077	Grant award to support Youth Council activity
Mind in Harrogate District	110	2,000.00	0.00	2,000.00	Min No: 25/081	Grant award to support Mental Elf Run
FEVA	111	300.00	0.00	300.00	Clerk	Small grant award to support The Knaresborough Forest Family Fun Day
Yorkshire Create	112	500.00	0.00	500.00	Min No: 25/081	Grant award to support the Chrismouse Advent Window
Total		18,079.64	681.04	18,760.47		

August 2025:

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
Friendship and Leisure	113	20.00	0.00	20.00	Min No. 23/100	Donation for traffic signage storage
Tartufo Catering	114	492.75	0.00	492.75	Clerk	255th Anniv Enclosures Act Event
CTS UK Ltd	115	38.45	7.69	46.14	Min No. 24/149	Tour Guide replacement uniform
Xerox	116	235.36	47.07	282.43	Clerk	Photocopier lease
A Grinter	117	36.00	0.00	36.00	Min No. 24/149	ITG Membership
SLCC	118	240.00	0.00	240.00	Clerk	Annual Membership
Yorkshire Designer	119	35.00	0.00	35.00	Clerk	Town Map KTC logo
The Relentless Artist	120	19.99	0.00	19.99	Clerk	Castle signage painting
The Relentless Artist	121	600.40	0.00	600.40	Min No. 24/172	Town Map Design and scanning
Rowena Lloyd	122	75.00	0.00	75.00	Clerk	255th Anniv Enclosures Act Event
Community Projects Officer	123	42.90	0.00	42.90	Clerk	255th Anniv Enclosures Act Event
BT	124	52.21	10.44	62.65	Clerk	Cloud Voice
Salaries, Tax, NI and Pensions	125 - 129	8,917.01	0.00	8,917.01		incl backpay from 25/26 NJC pay award
Total		10,805.07	65.20	10,870.27		

September 2025:

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description
OJW Services	130	625.00	0.00	625.00	Clerk	Town Ranger July

Friendship and Leisure	131	20.00	0.00	20.00	Min No. 23/100	Donation for traffic signage storage
Network Print	132	576.00	115.20	691.20	Clerk	Town Map printing
Spa ICT Services	133	199.32	39.86	239.18	Clerk	Office 365
OJW Services	134	250.00	0.00	250.00	Clerk	Town Ranger August
Hays Travel	135	839.37	0.00	839.37	Clerk	Mayoral Bebra Visit travel
H Gostlow (reimburse)	136	38.23	0.00	38.23	Clerk	Reflective tape to improve safety of EV Charger
British Telecom	137	106.56	21.31	127.87	Clerk	Broadband
B Filippi	138	36.00	0.00	36.00	Min No. 24/149	ITG Membership
Arena Group	139	203.45	40.69	244.14	Clerk	Photocopies
Nottingham Jewellers	140	25.50	0.00	25.50	Clerk	Mayoral Chain engraving
British Telecom	141	52.21	10.44	62.65	Clerk	Cloud Voice
Rialtas	142	70.00	14.00	84.00	Clerk	Staff training - finance reports
D3 Office	143	40.73	8.16	48.89	Clerk	Stationery
Salaries, Tax, NI and Pensions	144 - 148	8,003.12	0.00	8,003.12		
Total		11,085.49	249.66	11,335.15		

RESOLVED: To approve the schedule of accounts for July, August and September 2025 in the sums of £18,760.47, £10,870.27 and £11,335.15 respectively and as detailed above.

6.2 To receive and note the finance figures for July, August and September 2025

RESOLVED: To receive and note the finance figures for July, August and September 2025

6.3 To note the current budgetary position up to the month ending 30 September 2025

RESOLVED: To receive and note the current budgetary position up to the month ending 30 September 2025

6.4 To receive and note the update on the current grants fund (incl small grants)

RESOLVED: To receive and note the update on the current grants fund (incl small grants)

6.5 To receive and note the Conclusion of Audit Annual Governance and Accountability Return for the year ended 31 March 2025

RESOLVED: To receive and note the Conclusion of Audit Annual Governance and Accountability Return for the year ended 31 March 2025

25/089 ITEM 7 - Correspondence or Delegation from Full Council

7.1 To consider the grant application from: Knaresborough Lions for the 'Knaresborough Bed Race'

See minute number **25/085** above

7.2 To consider the grant application from: Friends of Aspin Pond for 'Pond dredging and removal of invasive aquatic species'

See minute number **25/085** above

7.3 To consider the grant application from: Parkrun UK to support 'the provision of a Junior Parkrun in Knaresborough'

See minute number **25/085** above

7.4 To consider the funding request from: Scriven Park Pre-school to support the creation of an all-year-round outdoor space for children to enjoy

See minute number **25/085** above

7.5 To consider the funding request from: The Art Guild CIC (TAG) to support the 'artmaker forum and festival'

See minute number **25/085** above

7.6 To consider the funding request from: Knaresborough Choral Society to support a 'one off celebratory event for the Society's 40th anniversary year'

See minute number **25/085** above

7.7 To consider the letter from Knaresborough Town Twinning Committee and decide how KTC can best support their request regarding use of grant funds

RESOLVED: That KTC support giving the Town Twinning Committee greater flexibility on how it spends the budget to include promotional activities and events

7.8 To receive the minutes from the Staffing Committee meeting held on Monday 29 September 2025 and **note** the implications on budget

RESOLVED: To receive and note

25/090 **ITEM 8 - Information Exchange** – none for this meeting

Meeting closed at: 8:25 p.m.

**Signed by the Chair
Councillor Andy Bell**

KNARESBOROUGH TOWN COUNCIL

October 2025 Schedule of Accounts

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total		Authorisation	Notes/ Description	Initials
				Amount	£'s			
Plug me In	149	5,293.00	1,198.60	6,491.60		SPF Funds	EV charger installation	
Friendship & Leisure Centre	150	20.00	0.00	20.00		Min No. 23/100	Donation for traffic signage storage	
H Read (Reimburse)	151	123.30	0.00	123.30		Min No: 25/245	Name badges for Councillors and staff	
PKF Littlejohn	152	630.00	126.00	756.00		Clerk	External audit	
D3 Office	153	3.68	0.74	4.42		Clerk	Stationery	
Spa ICT	154	135.00	27.00	162.00		Clerk	Computer upgrade for Windows 11	
BT	155	52.21	10.44	62.65		Clerk	Cloud voice	
Salaries, Tax and NI and Pensions	156 - 160	8,793.72	0.00	8,793.72				
Xerox	161	285.36	57.07	342.43		Clerk	Copier rental	
Thomas Fattorini Ltd	162	4,157.23	831.45	4,988.68		Min No. 25/080 8.5 Finance	Past Mayor and Consort badges	
The Art Guild CIC	163	1,000.00	0.00	1,000.00		Min No. 25/085 7.5 Finance	KTC Community Grant	

Friends of Aspin Pond	164	1,000.00	0.00	1,000.00	Min No. 25/085 7.2 Finance	KTC Community Grant	
Total		21,493.50	2,251.30	23,744.80			

KNARESBOROUGH TOWN COUNCIL

November 2025 Schedule of Accounts

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total		Authorisation	Notes/ Description	Initials
				Amount	£'s			
Inspire Youth	165	280.00	0.00	280.00		Clerk	Small Grant to purchase plants for screening	
Royal British Legion	166	50.00	0.00	50.00		Clerk	Wreath	
OJW Services	167	500.00	0.00	500.00		Clerk	Town Ranger October	
OJW Services	168	500.00	0.00	500.00		Clerk	Town Ranger September	
Friendship and Leisure	169	20.00	0.00	20.00		Min No. 23/100	Traffic cones and sign storage donation	
Harrogate and Knareborough Toy Library	170	219.00	0.00	219.00		Clerk	Small Grant for sling training and first aid	
Scriven Park Pre-school	171	1,500.00	0.00	1,500.00		Min No. 25/085 F	Grant award for garden refurb project	
Knareborough Lions Club	172	9,000.00	0.00	9,000.00		Min No. 25/085 F	Grant award for Bedrace	
North Yorkshire Council	173	150.00	0.00	150.00		Clerk	Bright Friday Parking restrictions	
FT Audio Visual Ltd	174	9,570.15	1,914.04	11,484.19		Min No. 25/211	Stage upgrade of audio visual equipment	
H Gostlow (reimburse)	175	41.98	0.00	41.98		Clerk	Bright Friday - extra sweets	

Salaries, Pension, Tax and NI	176-180	9,789.42	0.00	9,789.42		incl Clerk 40extra hrs Min No 25/252 6.2	
BT	181	52.21	10.44	62.65	Clerk	Cloud Voice	
Churches Together	182	350.00	0.00	350.00	24/156 6.6	Small grant toward Nativity Road Closure	
H Gostlow (reimburse)	183	65.97	0.00	65.97	Clerk	Bright Friday Sweets	
Barnes Associates Ltd	184	810.00	162.00	972.00	Clerk	Tree Survey all sites	
1st Knaresborough (Castle) Scouts	185	700.00	0.00	700.00	Min No 25/253	Grant award toward fire doors	
PPL PRS	186	155.56	31.11	186.67	Clerk	Bright Friday extra music licence	
Clerk (Reimburse)	187	79.20	0.00	79.20		Replacement defib pads	
Total		33,833.49	2,117.59	35,951.08			

KNARESBOROUGH TOWN COUNCIL							
December 2025 Schedule of Accounts							
Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Authorisation	Notes/ Description	Initials
Friendship and Leisure	188	20.00	.0.00	20.00	Min No. 23/100	Traffic cones and sign storage donation	
Chevron Traffic Mgment	189	1,255.00	251.00	1,506.00	Clerk	Road closure Remembrance	
Hannah Read reimburse	190	37.67	0.00	37.67	Clerk	Bright Friday expenses	
Network Print Design	191	119.00	23.80	142.80	Clerk	Posters BF/ A frame Tour Guides	
Pitney Bowes Ltd	192	87.45	17.49	104.94	Clerk	Franking machine service contract	
OJW Services	193	650.00	0.00	650.00	Clerk	Town Ranger Services	
BT	194	106.56	21.31	127.87	Clerk	BT Broadband	
Task Personnel Solutions	195	569.60	113.92	683.52	Clerk	Bright Friday security	
Hgte Spa Town Ukes	196	100.00	0.00	100.00	Clerk	Bright Friday donation	
Knares Silver Band	197	100.00	0.00	100.00	Clerk	Bright Friday donation	

Knares Choral Society	198	100.00	0.00	100.00	Clerk	Bright Friday donation	
Knares Choral Society	199	1,000.00	0.00	1,000.00	Min 25/085 Fi	KTC Grant	
BT Cloud Voice	200	56.29	10.44	62.65	Clerk	Telepohne	
Mike Atkinson	201	100.00	0.00	100.00	Clerk	MC at Bright Friday	
Salaries, Pension, Tax and NI	202- 206	8,793.52	0.00	8,793.52		Dec salaries	
Arena Group	207	206.79	41.36	248.15	Clerk	Photocopoer	
Mark Flood (reiumburse costs)	208	45.98	0.00	45.98	Clerk	Bright Friday sound equipment materials	
Friends of Meadowside Academy	209	350.00	0.00	350.00	Clerk	Small Grant	
Chevron Traffic Mgment	210	983.00	196.60	1,179.60	Clerk	Bright Friday road closure	
Selectplan Ltd	211	330.00	66.00	396.00	Clerk	Ann service ag'ment castle lights	
Total		15,010.86	741.92	15,748.70			

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current 78894441	31/10/2025		5,000.00
			<u>5,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			5,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			5,000.00
		Balance per Cash Book is :-	5,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/10/2025
for Cashbook 2 - Reserve A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Reserve 10748748	31/10/2025		392,601.01
			<u>392,601.01</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			392,601.01
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			392,601.01
		Balance per Cash Book is :-	392,601.01
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
115	VAT refund from HMRC	999	VAT Data		8,258.28
200	Current Bank A/c			5,000.00	
201	Reserve A/c			392,601.01	
310	General Reserves				160,020.97
320	EMR - Castle Light Maintenance				1,294.00
321	EMR - NDP				5,072.00
322	EMR - Stage Improvement				9,600.00
323	EMR Christmas Lights				34,133.66
325	EMR Allotments				2,215.00
329	King George V Field				4,635.00
330	EMR - KBoro House				3,000.00
331	EMR - Elections				10,000.00
336	EMR - CIL				1,568.19
337	EMR - Tree Maintenance				1,000.00
340	EMR - Castle 2030				500.00
341	EMR Events				124.80
342	EMR - SPF Solar				4,058.00
343	EMR - Town Development				20,602.00
344	EMR - Tour Guides				26.42
515	VAT on spend - input automatic	999	VAT Data	7,134.01	
1000	Allotments Income	100	Income		6,800.32
1065	Misc	100	Income		753.00
1075	CIL	100	Income		915.69
1076	Precept	100	Income		237,867.00
1090	Bank Interest	100	Income		2,083.70
4000	Wages & Salaries	102	Staff Costs	34,413.08	
4001	Tax & NI	102	Staff Costs	11,916.93	
4002	Pension	102	Staff Costs	10,505.41	
4005	Bank Charges	101	Administration	68.95	
4015	Contingency	120	Events/Projects	4,365.00	
4021	Stationery	101	Administration	245.88	
4026	IT Expenses	101	Administration	3,387.13	
4030	Training/Travel Clls	104	Training	343.50	
4045	Audit	101	Administration	1,080.00	
4054	Regalia	105	Mayoral Expenses	1,974.50	
4055	Mayors Allowance	105	Mayoral Expenses	3,880.05	
4062	Christmas Lights Contract	120	Events/Projects	15,849.00	
4070	Grants	110	Grants/Donations	13,200.00	
4072	Town development	120	Events/Projects	3,495.39	
4075	Subscriptions	101	Administration	2,345.99	
4081	Events Signage	120	Events/Projects	60.00	
4091	Promotion	120	Events/Projects	123.30	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4092	Commemorations	120	Events/Projects	2,890.15	
4093	255th Enclosures	120	Events/Projects	610.65	
4099	Misc Expenses	120	Events/Projects	100.00	
4101	Road Closure Mgmt	120	Events/Projects	80.00	
4105	Town Twinning	120	Events/Projects	2,000.00	
4108	Tourist Guide	120	Events/Projects	2,066.22	
4109	Green Energy Project	120	Events/Projects	7,126.00	
4999	Transfers To/From Reserves	120	Events/Projects	5,654.10	
6000	Transfer from EMR	105	Mayoral Expenses		2,000.00
6000	Transfer from EMR	120	Events/Projects		15,988.22
Trial Balance Totals :				532,516.25	532,516.25
Difference				0.00	

Summary Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income						
	Receipts	248,420	245,667	(2,753)			101.1%
	less Transfers to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>248,420</u>	<u>245,667</u>	<u>(2,753)</u>			
101	Administration						
	Payments	7,128	15,100	7,972		7,972	47.2%
102	Staff Costs						
	Payments	56,835	90,000	33,165		33,165	63.2%
103	Establishment Costs						
	Payments	0	3,000	3,000		3,000	0.0%
104	Training						
	Payments	344	900	557		557	38.2%
105	Mayoral Expenses						
	Payments	5,855	3,900	(1,955)		(1,955)	150.1%
	plus Transfer from EMR	2,000	0	(2,000)			
	Movement to/(from) Gen Reserve	<u>(3,855)</u>	<u>(3,900)</u>	<u>(45)</u>			
110	Grants/Donations						
	Payments	13,200	30,000	16,800		16,800	44.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(13,200)</u>	<u>(30,000)</u>	<u>(16,800)</u>			
120	Events/Projects						
	Payments	44,420	149,972	105,552		105,552	29.6%
	plus Transfer from EMR	15,988	0	(15,988)			
	Movement to/(from) Gen Reserve	<u>(28,432)</u>	<u>(149,972)</u>	<u>(121,540)</u>			
999	VAT Data						
	Receipts	8,258	0	(8,258)			0.0%
	Payments	7,134	0	(7,134)		(7,134)	0.0%
	Movement to/(from) Gen Reserve	<u>1,124</u>					
Grand Totals:- Receipts		<u>256,678</u>	<u>245,667</u>	<u>(11,011)</u>			104.5%
Payments		<u>134,915</u>	<u>292,872</u>	<u>157,957</u>	0	157,957	46.1%
Net Receipts over Payments		<u>121,763</u>	<u>(47,205)</u>	<u>(168,968)</u>			
plus Transfer from EMR		17,988	0	(17,988)			
less Transfers to EMR		0	0	0			
Movement to/(from) Gen Reserve		<u>139,751</u>	<u>(47,205)</u>	<u>(186,956)</u>			

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1000 Allotments Income	6,800	6,800	(0)			100.0%	
1065 Misc	753	0	(753)			0.0%	
1075 CIL	916	0	(916)			0.0%	
1076 Precept	237,867	237,867	0			100.0%	
1090 Bank Interest	2,084	1,000	(1,084)			208.4%	
Income :- Receipts	248,420	245,667	(2,753)			101.1%	0
Net Receipts	248,420	245,667	(2,753)				
101 Administration							
4005 Bank Charges	69	100	31		31	69.0%	
4021 Stationery	246	700	454		454	35.1%	
4025 Insurance	0	3,500	3,500		3,500	0.0%	
4026 IT Expenses	3,387	6,000	2,613		2,613	56.5%	
4045 Audit	1,080	1,800	720		720	60.0%	
4050 Legal	0	600	600		600	0.0%	
4075 Subscriptions	2,346	2,400	54		54	97.7%	
Administration :- Indirect Payments	7,128	15,100	7,972	0	7,972	47.2%	0
Net Payments	(7,128)	(15,100)	(7,972)				
102 Staff Costs							
4000 Wages & Salaries	34,413	90,000	55,587		55,587	38.2%	
4001 Tax & NI	11,917	0	(11,917)		(11,917)	0.0%	
4002 Pension	10,505	0	(10,505)		(10,505)	0.0%	
Staff Costs :- Indirect Payments	56,835	90,000	33,165	0	33,165	63.2%	0
Net Payments	(56,835)	(90,000)	(33,165)				
103 Establishment Costs							
4020 Office Rent	0	3,000	3,000		3,000	0.0%	
Establishment Costs :- Indirect Payments	0	3,000	3,000	0	3,000	0.0%	0
Net Payments	0	(3,000)	(3,000)				
104 Training							
4030 Training/Travel Clls	344	800	457		457	42.9%	
4035 Deputy Mayor Travel	0	100	100		100	0.0%	
Training :- Indirect Payments	344	900	557	0	557	38.2%	0
Net Payments	(344)	(900)	(557)				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
105 Mayoral Expenses							
4054 Regalia	1,975	0	(1,975)		(1,975)	0.0%	1,975
4055 Mayors Allowance	3,880	3,900	20		20	99.5%	26
Mayoral Expenses :- Indirect Payments	5,855	3,900	(1,955)	0	(1,955)	150.1%	2,000
Net Payments	(5,855)	(3,900)	1,955				
6000 plus Transfer from EMR	2,000	0	(2,000)				
Movement to/(from) Gen Reserve	(3,855)	(3,900)	(45)				
110 Grants/Donations							
4070 Grants	13,200	30,000	16,800		16,800	44.0%	
Grants/Donations :- Indirect Payments	13,200	30,000	16,800	0	16,800	44.0%	0
Net Payments	(13,200)	(30,000)	(16,800)				
120 Events/Projects							
4015 Contingency	4,365	18,872	14,507		14,507	23.1%	4,150
4061 Christmas Switch On	0	2,000	2,000		2,000	0.0%	
4062 Christmas Lights Contract	15,849	38,000	22,151		22,151	41.7%	
4064 Castle Lights Maintenance	0	1,000	1,000		1,000	0.0%	
4072 Town development	3,495	65,000	61,505		61,505	5.4%	
4081 Events Signage	60	2,000	1,940		1,940	3.0%	
4089 VAS	0	100	100		100	0.0%	
4091 Promotion	123	2,000	1,877		1,877	6.2%	
4092 Commemorations	2,890	3,000	110		110	96.3%	2,756
4093 255th Enclosures	611	1,000	389		389	61.1%	
4099 Misc Expenses	100	0	(100)		(100)	0.0%	
4101 Road Closure Mgmt	80	5,000	4,920		4,920	1.6%	
4105 Town Twinning	2,000	4,000	2,000		2,000	50.0%	
4106 Trees	0	500	500		500	0.0%	
4108 Tourist Guide	2,066	1,000	(1,066)		(1,066)	206.6%	1,956
4109 Green Energy Project	7,126	1,500	(5,626)		(5,626)	475.1%	7,126
4110 Election Costs	0	5,000	5,000		5,000	0.0%	
4999 Transfers To/From Reserves	5,654	0	(5,654)		(5,654)	0.0%	
Events/Projects :- Indirect Payments	44,420	149,972	105,552	0	105,552	29.6%	15,988
Net Payments	(44,420)	(149,972)	(105,552)				
6000 plus Transfer from EMR	15,988	0	(15,988)				
Movement to/(from) Gen Reserve	(28,432)	(149,972)	(121,540)				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
999 VAT Data							
115 VAT refund from HMRC	8,258	0	(8,258)			0.0%	
VAT Data :- Receipts	<u>8,258</u>	<u>0</u>	<u>(8,258)</u>				<u>0</u>
515 VAT on spend - input automatic	7,134	0	(7,134)		(7,134)	0.0%	
VAT Data :- Indirect Payments	<u>7,134</u>	<u>0</u>	<u>(7,134)</u>	<u>0</u>	<u>(7,134)</u>		<u>0</u>
Net Receipts over Payments	<u>1,124</u>	<u>0</u>	<u>(1,124)</u>				
Grand Totals:- Receipts	256,678	245,667	(11,011)			104.5%	
Payments	134,915	292,872	157,957	0	157,957	46.1%	
Net Receipts over Payments	<u>121,763</u>	<u>(47,205)</u>	<u>(168,968)</u>				
plus Transfer from EMR	17,988	0	(17,988)				
Movement to/(from) Gen Reserve	<u>139,751</u>	<u>(47,205)</u>	<u>(186,956)</u>				

Bank Reconciliation Statement as at 28/11/2025
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current 78894441	28/11/2025		5,000.00
			<u>5,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			5,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			5,000.00
		Balance per Cash Book is :-	5,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 28/11/2025
for Cashbook 2 - Reserve A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Reserve 10748748	28/11/2025		356,970.88
			<u>356,970.88</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			356,970.88
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			356,970.88
		Balance per Cash Book is :-	356,970.88
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Castle Light Maintenance	624.00	670.00	1,294.00
321 EMR - NDP	5,072.00		5,072.00
322 EMR - Stage Improvement	0.00	29.85	29.85
323 EMR Christmas Lights	39,133.66	-5,000.00	34,133.66
324 EMR Regalia	2,000.00	-2,000.00	0.00
325 EMR Allotments	2,215.00		2,215.00
326 EMR Castle Lighting	670.00	-670.00	0.00
328 EMR Links Charity	4,150.00	-4,150.00	0.00
329 King George V Field	4,635.00		4,635.00
330 EMR - KBoro House	5,500.00	-2,500.00	3,000.00
331 EMR - Elections	0.00	10,000.00	10,000.00
333 EMR - Kboro Nidd Gorge	3,500.00	-3,500.00	0.00
336 EMR - CIL	652.50	915.69	1,568.19
337 EMR - Tree Maintenance	1,000.00	-810.00	190.00
339 EMR - Cony-Hall Improvement	9,602.00	-9,602.00	0.00
340 EMR - Castle 2030	500.00		500.00
341 EMR Events	2,881.25	-2,756.45	124.80
342 EMR - SPF Solar	11,184.00	-7,126.00	4,058.00
343 EMR - Town Development	0.00	20,602.00	20,602.00
344 EMR - Tour Guides	0.00	26.42	26.42
	93,319.41	-5,870.49	87,448.92

Summary Receipts & Payments by Budget Heading 28/11/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income						
	Receipts	248,746	245,667	(3,079)			101.3%
	less Transfers to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>248,746</u>	<u>245,667</u>	<u>(3,079)</u>			
101	Administration						
	Payments	7,185	15,100	7,915		7,915	47.6%
102	Staff Costs						
	Payments	66,625	90,000	23,375		23,375	74.0%
103	Establishment Costs						
	Payments	0	3,000	3,000		3,000	0.0%
104	Training						
	Payments	344	900	557		557	38.2%
105	Mayoral Expenses						
	Payments	5,855	3,900	(1,955)		(1,955)	150.1%
	plus Transfer from EMR	2,000	0	(2,000)			
	Movement to/(from) Gen Reserve	<u>(3,855)</u>	<u>(3,900)</u>	<u>(45)</u>			
110	Grants/Donations						
	Payments	25,249	30,000	4,751		4,751	84.2%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(25,249)</u>	<u>(30,000)</u>	<u>(4,751)</u>			
120	Events/Projects						
	Payments	56,363	149,972	93,609		93,609	37.6%
	plus Transfer from EMR	26,368	0	(26,368)			
	Movement to/(from) Gen Reserve	<u>(29,994)</u>	<u>(149,972)</u>	<u>(119,978)</u>			
999	VAT Data						
	Receipts	8,258	0	(8,258)			0.0%
	Payments	9,252	0	(9,252)		(9,252)	0.0%
	Movement to/(from) Gen Reserve	<u>(993)</u>					
<hr/>							
	Grand Totals:- Receipts	257,004	245,667	(11,337)			104.6%
	Payments	170,871	292,872	122,001	0	122,001	58.3%
	Net Receipts over Payments	<u>86,133</u>	<u>(47,205)</u>	<u>(133,338)</u>			
	plus Transfer from EMR	28,368	0	(28,368)			
	less Transfers to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>114,501</u>	<u>(47,205)</u>	<u>(161,706)</u>			

Detailed Receipts & Payments by Budget Heading 28/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1000 Allotments Income	6,800	6,800	(0)			100.0%	
1065 Misc	803	0	(803)			0.0%	
1075 CIL	916	0	(916)			0.0%	
1076 Precept	237,867	237,867	0			100.0%	
1090 Bank Interest	2,360	1,000	(1,360)			236.0%	
Income :- Receipts	<u>248,746</u>	<u>245,667</u>	<u>(3,079)</u>			<u>101.3%</u>	<u>0</u>
Net Receipts	<u>248,746</u>	<u>245,667</u>	<u>(3,079)</u>				
101 Administration							
4005 Bank Charges	74	100	26		26	73.8%	
4021 Stationery	246	700	454		454	35.1%	
4025 Insurance	0	3,500	3,500		3,500	0.0%	
4026 IT Expenses	3,439	6,000	2,561		2,561	57.3%	
4045 Audit	1,080	1,800	720		720	60.0%	
4050 Legal	0	600	600		600	0.0%	
4075 Subscriptions	2,346	2,400	54		54	97.7%	
Administration :- Indirect Payments	<u>7,185</u>	<u>15,100</u>	<u>7,915</u>	<u>0</u>	<u>7,915</u>	<u>47.6%</u>	<u>0</u>
Net Payments	<u>(7,185)</u>	<u>(15,100)</u>	<u>(7,915)</u>				
102 Staff Costs							
4000 Wages & Salaries	40,279	90,000	49,721		49,721	44.8%	
4001 Tax & NI	14,192	0	(14,192)		(14,192)	0.0%	
4002 Pension	12,154	0	(12,154)		(12,154)	0.0%	
Staff Costs :- Indirect Payments	<u>66,625</u>	<u>90,000</u>	<u>23,375</u>	<u>0</u>	<u>23,375</u>	<u>74.0%</u>	<u>0</u>
Net Payments	<u>(66,625)</u>	<u>(90,000)</u>	<u>(23,375)</u>				
103 Establishment Costs							
4020 Office Rent	0	3,000	3,000		3,000	0.0%	
Establishment Costs :- Indirect Payments	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0.0%</u>	<u>0</u>
Net Payments	<u>0</u>	<u>(3,000)</u>	<u>(3,000)</u>				
104 Training							
4030 Training/Travel Clls	344	800	457		457	42.9%	
4035 Deputy Mayor Travel	0	100	100		100	0.0%	
Training :- Indirect Payments	<u>344</u>	<u>900</u>	<u>557</u>	<u>0</u>	<u>557</u>	<u>38.2%</u>	<u>0</u>
Net Payments	<u>(344)</u>	<u>(900)</u>	<u>(557)</u>				

Detailed Receipts & Payments by Budget Heading 28/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
105 Mayoral Expenses							
4054 Regalia	1,975	0	(1,975)		(1,975)	0.0%	1,975
4055 Mayors Allowance	3,880	3,900	20		20	99.5%	26
Mayoral Expenses :- Indirect Payments	5,855	3,900	(1,955)	0	(1,955)	150.1%	2,000
Net Payments	(5,855)	(3,900)	1,955				
6000 plus Transfer from EMR	2,000	0	(2,000)				
Movement to/(from) Gen Reserve	(3,855)	(3,900)	(45)				
110 Grants/Donations							
4070 Grants	25,249	30,000	4,751		4,751	84.2%	
Grants/Donations :- Indirect Payments	25,249	30,000	4,751	0	4,751	84.2%	0
Net Payments	(25,249)	(30,000)	(4,751)				
120 Events/Projects							
4015 Contingency	4,365	18,872	14,507		14,507	23.1%	4,150
4061 Christmas Switch On	414	2,000	1,586		1,586	20.7%	
4062 Christmas Lights Contract	15,849	38,000	22,151		22,151	41.7%	
4064 Castle Lights Maintenance	0	1,000	1,000		1,000	0.0%	
4072 Town development	4,495	65,000	60,505		60,505	6.9%	
4081 Events Signage	60	2,000	1,940		1,940	3.0%	
4089 VAS	0	100	100		100	0.0%	
4091 Promotion	123	2,000	1,877		1,877	6.2%	
4092 Commemorations	2,940	3,000	60		60	98.0%	2,756
4093 255th Enclosures	611	1,000	389		389	61.1%	
4094 Contingency Maintenance	79	0	(79)		(79)	0.0%	
4099 Misc Expenses	100	0	(100)		(100)	0.0%	
4101 Road Closure Mgmt	100	5,000	4,900		4,900	2.0%	
4104 Community Stage	9,570	0	(9,570)		(9,570)	0.0%	9,570
4105 Town Twinning	2,000	4,000	2,000		2,000	50.0%	
4106 Trees	810	500	(310)		(310)	162.0%	810
4108 Tourist Guide	2,066	1,000	(1,066)		(1,066)	206.6%	1,956
4109 Green Energy Project	7,126	1,500	(5,626)		(5,626)	475.1%	7,126
4110 Election Costs	0	5,000	5,000		5,000	0.0%	
4999 Transfers To/From Reserves	5,654	0	(5,654)		(5,654)	0.0%	
Events/Projects :- Indirect Payments	56,363	149,972	93,609	0	93,609	37.6%	26,368
Net Payments	(56,363)	(149,972)	(93,609)				
6000 plus Transfer from EMR	26,368	0	(26,368)				
Movement to/(from) Gen Reserve	(29,994)	(149,972)	(119,978)				

Detailed Receipts & Payments by Budget Heading 28/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
999 VAT Data							
115 VAT refund from HMRC	8,258	0	(8,258)			0.0%	
VAT Data :- Receipts	<u>8,258</u>	<u>0</u>	<u>(8,258)</u>				<u>0</u>
515 VAT on spend - input automatic	9,252	0	(9,252)		(9,252)	0.0%	
VAT Data :- Indirect Payments	<u>9,252</u>	<u>0</u>	<u>(9,252)</u>	<u>0</u>	<u>(9,252)</u>		<u>0</u>
Net Receipts over Payments	<u>(993)</u>	<u>0</u>	<u>993</u>				
Grand Totals:- Receipts	257,004	245,667	(11,337)			104.6%	
Payments	170,871	292,872	122,001	0	122,001	58.3%	
Net Receipts over Payments	<u>86,133</u>	<u>(47,205)</u>	<u>(133,338)</u>				
plus Transfer from EMR	28,368	0	(28,368)				
Movement to/(from) Gen Reserve	<u>114,501</u>	<u>(47,205)</u>	<u>(161,706)</u>				

**Knaresborough Town Council Current Year
Annual Budget - By Centre**

Note: Up to 30 november 2025

	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR Carried Forward
<u>100 Income</u>								
1000 Allotments Income	0	7,584	6,800	6,800	0	0	0	0
1012 Christmas Lighs HBC agreement	0	29,000	0	0	0	0	0	0
1030 KVG Field Income	0	100	0	0	0	0	0	0
1035 Photocopying	0	-285	0	0	0	0	0	0
1065 Misc	0	29,084	0	803	0	0	0	0
1075 CIL	0	0	0	916	0	0	0	0
1076 Precept	0	172,180	237,867	237,867	0	0	0	0
1090 Bank Interest	0	3,875	1,000	2,360	0	0	0	0
	0	241,538	245,667	248,746	0	0	0	0
Total Income								
6001 less Transfers to EMR	0	26,100	0	0	0	0	0	0
	0	215,438	245,667	248,746	0		0	
Movement to/(from) Gen Reserve								
<u>101 Administration</u>								
4005 Bank Charges	100	84	100	74	0	0	0	0
4021 Stationery	450	251	700	246	0	0	0	0
4022 Postages	200	243	0	0	0	0	0	0
4023 Telephones & Internet	2,000	932	0	0	0	0	0	0
4025 Insurance	2,200	3,729	3,500	0	0	0	0	0
4026 IT Expenses	4,200	3,105	6,000	3,439	0	0	0	0
4027 Photocopier	1,500	1,436	0	0	0	0	0	0
4043 Recruitment costs	200	0	0	0	0	0	0	0
4045 Audit	1,700	1,295	1,800	1,080	0	0	0	0
4050 Legal	600	0	600	0	0	0	0	0

Continued on next page

**Knaresborough Town Council Current Year
Annual Budget - By Centre**

Note: Up to 30 november 2025

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4075 Subscriptions	2,200	2,088	2,400	2,346	0	0	0	0	0
Overhead Expenditure	15,350	13,163	15,100	7,185	0	0	0	0	0
Movement to/(from) Gen Reserve	(15,350)	(13,163)	(15,100)	(7,185)	0	0	0		
102 Staff Costs									
4000 Wages & Salaries	80,000	55,796	90,000	40,279	0	0	0	0	0
4001 Tax & NI	0	16,703	0	14,192	0	0	0	0	0
4002 Pension	0	16,714	0	12,154	0	0	0	0	0
4004 Staffing other	10,000	982	0	0	0	0	0	0	0
Overhead Expenditure	90,000	90,195	90,000	66,625	0	0	0	0	0
Movement to/(from) Gen Reserve	(90,000)	(90,195)	(90,000)	(66,625)	0	0	0		
103 Establishment Costs									
4020 Office Rent	3,000	0	3,000	0	0	0	0	0	0
Overhead Expenditure	3,000	0	3,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,000)	0	(3,000)	0	0	0	0		
104 Training									
4030 Training/Travel Cils	650	131	800	344	0	0	0	0	0
4035 Deputy Mayor Travel	1,000	155	100	0	0	0	0	0	0
Overhead Expenditure	1,650	286	900	344	0	0	0	0	0
Movement to/(from) Gen Reserve	(1,650)	(286)	(900)	(344)	0	0	0		
105 Mayoral Expenses									

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Annual Budget - By Centre

Note: Up to 30 november 2025

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4054	Regalia	500	0	1,975	0	0	0	0	0
4055	Mayors Allowance	2,000	1,004	3,900	3,880	0	0	0	0
4056	Mayor's Charitable Fund	300	120	0	0	0	0	0	0
4057	Mayoral Bebra Visit	900	900	0	0	0	0	0	0
4058	Mayor Making	1,550	1,467	0	0	0	0	0	0
6000	Overhead Expenditure	5,250	3,491	3,900	5,855	0	0	0	0
	plus Transfer from EMR	0	4	0	2,000	0	0	0	0
	Movement to/(from) Gen Reserve	(5,250)	(3,487)	(3,900)	(3,855)	0			
110	<u>Grants/Donations</u>								
4070	Grants	20,000	13,000	30,000	25,249	0	0	0	0
4071	Green Grants Project	5,000	1,100	0	0	0	0	0	0
4073	Small Grants Fund	5,000	4,035	0	0	0	0	0	0
	Overhead Expenditure	30,000	18,135	30,000	25,249	0	0	0	0
	Movement to/(from) Gen Reserve	(30,000)	(18,135)	(30,000)	(25,249)	0			
	120	<u>Events/Projects</u>							
4015	Contingency	5,000	0	18,872	4,365	0	0	0	0
4061	Christmas Switch On	2,500	1,832	2,000	414	0	0	0	0
4062	Christmas Lights Contract	38,000	42,701	38,000	15,849	0	0	0	0
4063	Castle project for 2030	1,100	0	0	0	0	0	0	0
4064	Castle Lights Maintenance	1,000	528	1,000	0	0	0	0	0
4065	KGV Playing Field	1,000	0	0	0	0	0	0	0

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Knaresborough Town Council Current Year

Annual Budget - By Centre

Note: Up to 30 november 2025

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4072 Town development	0	0	65,000	4,495	0	0	0	0	0
4078 Survey	500	0	0	0	0	0	0	0	0
4081 Events Signage	0	0	2,000	60	0	0	0	0	0
4084 Flags & Bunting	5,000	0	0	0	0	0	0	0	0
4085 Allotments Expenditure	3,000	0	0	0	0	0	0	0	0
4087 Neighbourhood Development Plan	2,000	0	0	0	0	0	0	0	0
4089 VAS	5,200	0	100	0	0	0	0	0	0
4091 Promotion	2,000	284	2,000	123	0	0	0	0	0
4092 Commemorations	3,000	837	3,000	2,940	0	0	0	0	0
4093 255th Enclosures	600	0	1,000	611	0	0	0	0	0
4094 Contingency Maintenance	1,000	0	0	79	0	0	0	0	0
4096 Remembrance	1,000	100	0	0	0	0	0	0	0
4097 Flower Beds	3,000	2,770	0	0	0	0	0	0	0
4099 Misc Expenses	0	12,770	0	100	0	0	0	0	0
4101 Road Closure Mgmt	10,000	4,440	5,000	100	0	0	0	0	0
4102 Cony-Hall Improvements	0	398	0	0	0	0	0	0	0
4103 Bands at Castle	0	700	0	0	0	0	0	0	0
4104 Community Stage	1,500	422	0	9,570	0	0	0	0	0
4105 Town Twinning	3,000	0	4,000	2,000	0	0	0	0	0
4106 Trees	1,000	0	500	810	0	0	0	0	0
4107 Projects Contingency	3,000	1,369	0	0	0	0	0	0	0
4108 Tourist Guide	7,000	5,018	1,000	2,066	0	0	0	0	0
4109 Green Energy Project	1,500	3,980	1,500	7,126	0	0	0	0	0
4110 Election Costs	10,000	0	5,000	0	0	0	0	0	0

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Annual Budget - By Centre

Note: Up to 30 november 2025

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4999 Transfers To/From Reserves	0	7,455	0	5,654	0	0	0	0	0
6000 Overhead Expenditure	111,900	85,604	149,972	56,363	0	0	0	0	0
plus Transfer from EMR	0	19,072	0	26,368	0	0	0	0	0
Movement to/(from) Gen Reserve	(111,900)	(66,532)	(149,972)	(29,994)	0		0		
999 VAT Data									
115 VAT refund from HMRC	0	7,367	0	8,258	0	0	0	0	0
Total Income	0	7,367	0	8,258	0	0	0	0	0
515 VAT on spend - input automatic	0	8,622	0	9,252	0	0	0	0	0
Overhead Expenditure	0	8,622	0	9,252	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(1,255)	0	(993)	0		0		
Total Budget Income	0	248,905	245,667	257,004	0	0	0	0	0
Expenditure	257,150	219,497	292,872	170,871	0	0	0	0	0
Net Income over Expenditure	-257,150	29,407	-47,205	86,133	0	0	0	0	0
plus Transfer from EMR	0	19,076	0	28,368	0	0	0	0	0
less Transfers to EMR	0	26,100	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(257,150)	22,383	(47,205)	114,501	0		0		

Group / Organisation	Grant Description	Amount	Grant payment sent	Proposed start date of project	Feedback request sent	Feedback received	Comments
April							
Waterside Resident Association	Waterside maintenance	1050.00	Yes	Immediate	Yes		
Renaissance Knaresborough	Trompe L'Oiel	1000.00	Yes	Immediate	Yes		
FEVA	Mkt Entertainment	2500.00	Yes	August	Yes		
Friends of Jacob Smith Park	Barn Owl Box	350.00	Yes	Immediate	Yes		
May							
The Village	Moses Basket mattresses	350.00	Yes	ASAP	Yes	Yes	S 137
Restart Yorkshire	Move Defib (Cricketers)	300.00	Yes	Immediate	Yes	Yes	
The Half Moon	New Defib	350.00	Yes	Immediate	Yes	Yes	
July							
Yorkshire Create	Chrimouse Advent Window	500.00	Yes	November	Yes		
FEVA	Kboro Forest Family Fun Day	300.00	Yes	August	Yes	Yes	
Mind	Mental Elf Fun Run	2000.00	Yes	November	Yes		
Kboro Youth Council	Youth Council activities	2500.00	Yes	September	Yes	Yes	
September							
The Art Guild	Artmaker forum and festival	1000.00	Yes		Yes		
Friends of Aspin Pond	Restoration and maintenance	1000.00	Yes	Immediate	Yes	Yes	
November							
Inspire Youth	Planting for privacy	280.00	Yes	Immediate	Yes		

Harrogate and Knaresborough Toy Library	Training for sling use and first aid	219.00	Yes	Immediate	Yes		
Scriven Pre-school	Outdoor refurb project	1500.00	Yes	Immediate	Yes		
Knaresborough Lions Club	BedRace support	9000.00	Yes	June 2026	Yes		
Churches Together	Nativity Road closure support	350.00	Yes	Dec 2025	Yes		
1st Knaresborough Scouts	Fire door replacement	700.00	Yes	Immediate	Yes		
December							
Knaresborough Choral Society	40 th Anniversary	1000.00	Yes	Dec 2025	Yes		
Friends of Meadowside Academy	Garden Club	350.00	Yes	Spring 2026	Yes		
Total:		£26,599					

Grants Budget 2025/2026: £30,000
Balance Remaining 14/01/2026: £3,401

From: neil taylor <neiltaylor2000@gmail.com>
Sent: 17 December 2025 21:20
To: clerk@knaresboughtowncouncil.gov.uk
Cc: community@knaresboughtowncouncil.gov.uk
Subject: Knaresborough Bed Race
Attachments: KTCBedRace proposal.docx

Hi Angela,

Knaresborough Lions are immensely grateful for the Community Funding provided by Knaresborough Town Council (KTC) for the 2026 Bed Race.

As we discussed, it would be tremendous if KTC can provide support for the longer term to ensure that the Bed Race continues to be the massively successful event for Knaresborough that it has become. Attached is a proposal providing some context to the income and costs for the Bed Race, and suggesting certain areas where KTC could be prepared to financially support. Of course this is simply a suggestion and we would be happy to explore any area that KTC thought appropriate. We would of course recognise this support in the promotional materials and on the day itself.

As I understand you are looking at budgets for 2026/27 and beyond, obtaining a commitment from KTC will be very significant in ensuring that the bed race continues in the future. Please let me know if a meeting to discuss this further would be helpful and, if you would like further information, please let me know.

Many thanks to you and the Councillors for the support provided so far fro the Bed Race.

Regards Neil Taylor
01447 771971237

Knaresborough Lions application to Knaresborough Town Council for funding for the annual Knaresborough Bed Race

Knaresborough Bed Race

Having been held for over 60 years the Knaresborough Bed Race has grown to become the largest event in Knaresborough Town each year with, it is estimated, over 25000 people enjoying the spectacle of a parade and race around the town. The holding of the event is estimated to boost the local economy by over £1m, raises thousands of pounds for numerous charities, and involves over 600 participants racing with over 90 decorated beds.

The event has been hosted by Knaresborough Lions (Lions) for many years and we spend many months arranging the Bed Race, normally held in June, and engage many local suppliers and hundreds of volunteers for support with the logistics and marshalling on the day.

Given the nature of the event, not all spectators contribute directly to the hosting of the event. Hundreds of programmes and tickets are sold, in advance and on the day, and these entitle the holders to access the main arena at Conyngham Hall field where the Bed Race ends after the iconic River Nidd crossing.

A number of sponsors, typically local businesses, support the bed race with different levels entitling them to a Bed in the race and selected promotional opportunities.

In 2025, the net financial benefit to the Knaresborough Lions from the Bed race was negligible as various costs have increased over the years as the event has grown in scale and stature. As the purpose of the Lions is to raise money for worthy causes this inevitably raised the question on whether the Lions should continue to host the event in future years.

This is where the Lions have reached out for financial support to Knaresborough Town Council (KTC) who can help maintain this wonderful event by providing some financial and other appropriate support. We are delighted that KTC have agreed to support the 2026 event with a £9000 grant and the Lions have already commenced preparations for this event.

To secure the future of the event beyond 2026, the Lions are appealing to KTC for some longer term support and this proposal outlines how this could be achieved.

Knaresborough Lions

Knaresborough Lions Club is a registered charity serving the communities in and around Knaresborough. We are a voluntary group who raise funds by organising community events and then distribute these funds to local causes. The Club has around 40 members and is the largest Lions club in Yorkshire.

The Knaresborough Lions are also heavily involved in other local fund raising community events each year including the Beer Festival, Christmas Market, and Santa Sleigh.

Knaresborough Bed Race costs and funding

A total of £55k of income was received by the Lions in 2025 with the 3 main sources being:

- sponsors (c£20k)
- bed race team entrants (c£20k)
- programme and ticket sales (c£12k).

As most participating teams raise money for their nominated charity, it is estimated that over £100,000 is raised for these charities. Local groups, such as the Scouts and Girl Guides, are also involved and several raise money from doing so.

The costs of hosting the event has increased significantly over the years with costs now nearly exceeding income. In 2025, the main costs included in the £55k total costs, were:

- street barriers and traffic management (c£20k)
- security, marshalling and insurance (c£9k)
- medics and lost children (c£6k)

The net effect is that in 2025, the Lions only just covered the costs of hosting the event resulting in a minimal surplus raised for the Lions to distribute to local causes.

We are aware of further future potential costs to host the Bed Race, including the possible impact of Martyn's Law for public events, and potential charges from North Yorkshire Council for the use of car parks.

There is also an enormous amount of effort and time spent, primarily by Knaresborough Lions and other volunteers, in organising and running the Bed Race each year who are not remunerated, and there are also several local suppliers who offer their services at a reduced rate.

Proposal to Knaresborough Town Council for support

As this is the biggest annual community event each year in Knaresborough, the Lions would very much welcome Knaresborough Town Council supporting this event for many years to come.

Following our representation to the KTC Finance and General Purposes Committee in October, the Lions received a grant of £9000 towards the costs of hosting the 2026 Bed Race. For this, the Lions are immensely grateful and this has enabled the planning for 2026 to commence in earnest.

In addition to this support for 2026, the Lions are seeking a longer term support arrangement from KTC for annual contributions of a similar value. With the safety and security of the thousands of people attending the bed race paramount, and the main costs of £20k being incurred on road closures, safety barriers and traffic management, it is considered appropriate for KTC to provide support in these particular areas.

Our proposal is that KTC agree to commit £10,000, or half of the total costs in these areas, inflated annually by CPI, from the 2026/27 budget for 5 years to ensure the continuation of the annual Bed Race. As financial commitments typically commence being made months before the actual event, we would request payment to be made in January each year.

We will be delighted to provide further information as required in order for KTC to support the future of the Knaresborough Bed Race and we will be very willing to discuss this further with you as appropriate.

The Knaresborough Lions are very grateful to you for your consideration.