**KNARESBOROUGH TOWN COUNCIL (KTC)**

A Pulman Knaresborough House

Clerk of the Council Knaresborough

 North Yorkshire

 HG5 0HW

 Tel: (01423) 864080

E-mail: clerk@knaresboroughtowncouncil.gov.uk

 30 September 2025

To: **The Members of the Projects, Community and Environment Committee** – J Batt, A Bell, M Flood, H Gostlow, K Lacey, S Oakes, J Pickard, M Walker and H Westmancoat

Dear Councillors:

I hereby summon you to the following meeting of **KNARESBOROUGH TOWN COUNCIL PROJECTS, COMMUNITY AND ENVIRONMENT COMMITTEE** to be held at Knaresborough House, Knaresborough, HG5 0HW on:

**Monday 06 October 2025**

**7:00 pm**

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

A Pulman

Clerk of the Council

Any queries regarding this agenda should be addressed to the **Clerk** at **clerk@knaresboroughtowncouncil.gov.uk**

**COUNCIL AGENDA – Monday 06 October 2025**

**1.** **To receive** **apologies and consider approval** of the reasonsfor inability to attend the meeting.

**2. To receive** declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

**3. KTC Public Speaking Session**

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council’s attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda.*

**4. To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Projects, Community and Environment Committee** Meeting held on**:**

**4.1** 07 July 2025 *(ca)*

**5. Reports/Information from the Clerk**

**5.1 To receive and note** the expenditure *(ca)* to date on:

1. 255th Commemoration
2. Tour Guide Project
3. SPF Funding – Stockwell Hub

**5.2 To receive** the latest report from the Community Projects Officer *(ca)*

**5.3 To review and approve** the Mayor of Knaresborough’s Town Guides Volunteer Role Description *(ca)*

**5.4 To consider** investigating ways the Town Map can be used to enhance the tourist offer in the town

**6. Correspondence – none for this meeting**

**7. Reports from Full Council, Sub-Committees and Working Groups**

**7.1 To consider** formalisingKTC’s support for the All Britain Fleadh 2028 Festival in June 2028, following a presentation made to Full Council on the 15September

**7.2 To review and approve** the ‘Use of EV chargers at Stockwell Wellbeing Hub’ document and **decide** next steps *(ca)*

**7.3 To receive verbal updates** from any or all of the following**:**

1. Bright Friday Sub-committee
2. Castle Area Sub-committee
3. Climate Change Emergency Sub-committee
4. Market Working Group
5. Commuted Sums Working Group
6. Stage Working Group
7. Boundary Signs Working Group
8. Town Ranger
9. Community Resilience Plan

**8. Information Exchange**

**A copy of the agenda in larger print is available on request.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

**Emergency Procedures for Meetings – Fire**

 Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.