

KNARESBOROUGH TOWN COUNCIL (KTC)

A Pulman
Clerk of the Council

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01 July 2025

To: **The Members of the Projects, Community and Environment Committee** –
J Batt, A Bell, M Flood, H Gostlow, K Lacey, S Oakes, J Pickard, M Walker
and H Westmancoat

Dear Councillors:

I hereby summon you to the following meeting of **KNARESBOROUGH TOWN COUNCIL PROJECTS, COMMUNITY AND ENVIRONMENT COMMITTEE** to be held at Knaresborough House, Knaresborough, HG5 0HW on:

Monday 07 July 2025

7:00 pm

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Any queries regarding this agenda should be addressed to the Clerk at
clerk@knaresboroughtowncouncil.gov.uk

COUNCIL AGENDA – Monday 07 July 2025

1. To elect a Chair for the Committee

2. To elect a Vice-Chair for the Committee (if required)

3. To receive apologies and consider approval of the reasons for inability to attend the meeting.

4. To receive declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

5. KTC Public Speaking Session

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council's attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda*.

6. To consider and, if thought fit, **approve** as a correct record, **the Minutes** of the **Projects, Community and Environment Committee** Meeting held on:

6.1 08 April 2025 (*ca*)

7. Reports/Information from the Clerk

7.1 To receive and note the expenditure to date on:

- (i) VE Day 80 (*ca*)
- (ii) Tour Guide Project (*ca*)
- (iii) SPF Funding – Stockwell Hub (*ca*)

7.2 To receive a verbal report on recent events and projects from the Community Projects Officer

8. Correspondence

8.1 To agree a response to the email from the CEO at Chain Lane Community Hub re the possibility KTC involvement in an International Friendship Day Festival 2026 (*ca*)

8.2 To receive the email from the Community Empowerment Manager at Chain Lane Community Hub re invitation to a workshop to discuss the potential of a partnership bid to the Mayoral Fund with a focus on events (*ca*)

9. Reports from Full Council, Sub-Committees and Working Groups

9.1 To receive the terms of reference for the Knaresborough Police and Community Liaison Committee (*ca*)

9.2 To receive and note the notes of the Climate Change Subcommittee meeting held on 25 March 2025 (*ca*)

9.3 To receive and note the minutes of the Knaresborough Castle Subcommittee meetings held on 26 March, 1 May and 5 June 2025 (ca)

10. Information Exchange

A copy of the agenda in larger print is available on request.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

Emergency Procedures for Meetings – Fire

Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.