**KNARESBOROUGH TOWN COUNCIL (KTC)**

A Pulman Knaresborough House

Clerk of the Council Knaresborough

North Yorkshire

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08 April 2025

To: **The Members of the Finance and General Purposes Committee** – Councillors A Bell, K Davies, D Goode, S Oakes and M Walker

Dear Councillors:

I hereby summon you to the following meeting of **KNARESBOROUGH TOWN COUNCIL FINANCE and GENERAL PURPOSES COMMITTEE** to be held at Knaresborough House, Knaresborough, HG5 0HW on:

**Monday 14 April 2025**

**7:00 pm**

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Clerk of the Council

Any queries regarding this agenda should be addressed to the **Clerk** at [**office@knaresboroughtowncouncil.gov.uk**](mailto:office@knaresboroughtowncouncil.gov.uk)

**FINANCE AND GENERAL PURPOSES AGENDA – Monday 14 April 2025**

**1.** To receive **Apologies and consider approval** of the reasonsfor inability to attend the meeting.

**2.** To receive declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

**3. KTC Public Speaking Session**

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council’s attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda.*

**4. To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Finance Committee** Meeting held on**:**

**4.1** Monday 20 January 2025 *(ca)*

**5.** **Business Remaining -** None for this meeting

**6.** **Reports from the Clerk**

**6.1 To approve the** schedule of accounts for January, February and March 2025 **and note** the checks to invoices made by named Councillors are up to date *(ca)*

**6.2 To receive** the finance figures for January and February 2025 **and note** the checks made by the named Councillor against the bank statement are up to date *(ca)*

**6.3 To note** the final budgetary position up to the year ending 31 March 2025 *(ca)*

**6.4 To approve the** list of regular payments made by the Clerk *(ca)*

**6.5 To receive and note** the completed Internal Control Checklist with recommended action *(ca)*

**6.6 To receive and note** the update on the Small Grants Fund administered by the Clerk *(ca)*

**6.7 To note** that the money held by KTC on behalf of the dissolved charity, Links Knaresborough Youth Fund, has been distributed in its entirety in accordance with the charities wishes *(ca)*

**6.8 To receive and note** the Community Infrastructure Levy report for 2024/25 *(ca)*

**6.9 To review** the updated Financial Reserves Policy 2025 *(ca)*

**6.10 To receive and note** the S137 expenditure report for 2024/25 *(ca)*

**7. Correspondence or Delegation from Full Council**

**7.1 To consider grant application from:** Freedom Performing Arts to help local children take part in an International Dance Competition *(ca)*

**7.2 To consider grant application from:** Renaissance Knaresborough to support an additional Trompe l’oeil to commemorate the 80th Anniversary of VE day and links to Knaresborough’s history *(ca)*

**7.3 To consider grant application from:** Waterside Residents Association to support the work being done to improve the Waterside area for residents and visitors *(ca)*

**7.4 To consider grant application from:**  Knaresborough Festival of Entertainment and Visual Arts (FEVA) to support the free events for younger children held in the Market Place during the 10-day festival *(ca)*

**8. Information Exchange**

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk’s office.

**A copy of the agenda in larger print is available on request.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

**Emergency Procedures for Meetings – Fire**

Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.