**KNARESBOROUGH TOWN COUNCIL (KTC)**

A Pulman Knaresborough House

Clerk of the Council Knaresborough

North Yorkshire

HG5 0HW

Tel: (01423) 864080

E-mail: [clerk@knaresboroughtowncouncil.gov.uk](mailto:clerk@knaresboroughtowncouncil.gov.uk)

12 September 2023

To: **The Town Mayor and Members of Knaresborough Town Council**

Dear Councillors:

I hereby summon you to the ordinary meeting of **KNARESBOROUGH TOWN COUNCIL** to be held in the **Chamber, Knaresborough House** on:

**Monday 18 September 2023**

**7:00pm**

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

A Pulman

Clerk of the Council

Any queries regarding this agenda should be addressed to the **Clerk** at [**office@knaresboroughtowncouncil.gov.uk**](mailto:office@knaresboroughtowncouncil.gov.uk)

**COUNCIL AGENDA – Monday 18 September 2023**

**1.** To receive **Apologies and consider approval** of the reasonsfor inability to attend the meeting.

**2.** To receive declarations of **disclosable pecuniary interest** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

**3. KTC Public Speaking Session**

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council’s attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda.*

*A representative from The Knaresborough Museum will be giving a short presentation to Council on their work to date. (This will take place in the Committee Room)*

**4. To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Council** Meeting held on**:**

**4.1** Monday 19 June 2023 *(ca)*

**5.** **Business Remaining**

**5.1** A representative from Knaresborough Connectors to give feedback re KTC grant awarded in February 2023 *(copy of Annual Report attached).*

**5.2 To consider** progressing Town Council’s plan with engaging a third member of staff *(ca)*

**6.** **Reports from the Clerk**

**6.1 To consider** the information received from KRIN regarding Trustees and Town Council’s representatives and the request in regard to honouring a long-standing member *(verbal report from Clerk)*

**6.2 To receive and note** the External Auditor Report and Certificate 2022/2023 with no matters arising from the review *(ca)*

**6.3 To appoint** Yorkshire Internal Audit Services for 2023/24.

**6.4 To consider** a possible date for whole council training by the YLCA *(ca)*

**6.5 To consider** KTC provision of a virtual meeting platform (for example Zoom) to allow groups to meet in this format when lawfully able to do so.

**6.6 To consider** review and adoption of the following policies *(ca)*:

1. Financial Management Risk Assessment
2. Risk Management Strategy
3. Grant Award Policy, Application Form and Monitoring Form

**7. Correspondence**

**7.1 To receive and note the communication from** Executive Member for Highways and Transport North Yorkshire Council re managing speed limits in North Yorkshire *(ca)*

**7.2** **To consider** the email from the NYC Senior Transport Planning Officer (Projects) re New Local Transport Plan Engagement *(ca)*

**7.3 To consider** the email from the North Yorkshire Tourism Team re Consultation on Draft Destination Development Plan *(ca)*

**7.4 To consider** the email from the NYC Community Development Manager re Available Commuted Sums August 2023 *(emailed to all Councillors)*

**8. Reports, recommendations and motions from Committees and Working Groups**

**8.1 To receive and note** the draft Projects and Events Committee minutes *(ca)* from its meeting held on Tuesday 18 July 2023 and **consider the recommendation** to disband the Vinyl Windows Working Group due to a change in circumstances and **ratify** the formation of the following Task and Finish Working groups:

1. 255th Enclosures Act Commemoration
2. D-Day 80 Anniversary

**8.2 To consider** the proposal from the Climate Emergency Sub-committee that ‘KTC supports the proposed project of installing solar panels at the Knaresborough Wellbeing Hub and delegates next steps to the Climate Emergency Sub-Committee, including the identification of and application to potential funding sources.’

**9. Motions from Council Members:**

**9.1 Councillor K Davies** (seconder Cllr J Batt)

'A motion calling for support for a bathing water application for the river Nidd.'

That this council supports a bathing water application to the Department for the Environment, Food and Rural Affairs (DEFRA) for the Lido on the River Nidd in Knaresborough and that Knaresborough Town Council endorses and adds its support to the resolution passed by North Yorkshire Council on Wednesday the 19th of July 2023. Knaresborough Town Council also believe that:

1) the river Nidd at the Lido is an important resource for the people of Knaresborough

2) that improving the quality of the river Nidd would have significant benefits for the environment, public health, recreation and the local economy

3) that supporting the bathing water application for the river Nidd is in the best interests of the people of Knaresborough

**9.2 Councillor K Davies** (seconder Cllr J Batt)

‘That KTC adopts the policy of not supporting a resubmission of a Business Improvement District business plan and bid for a period of 5 years since a previous ballot that the majority of businesses voted against’

**9.3 Councillor D Goode**

‘That KTC adopt the wording for a Town Twinning Agreement between Knaresborough and Volodymyr, Ukraine (previously discussed at 20/03/23 meeting) and the document is signed by the Mayor’ *(draft Agreement attached)*

**9.4 Councillor H Gostlow** (seconder Cllr A Bell)

‘That KTC agrees to write to North Yorkshire Council’s Estates team for the Harrogate and Knaresborough Constituency to request the transfer of the Hawthorn Allotment ownership to KTC’. *(ca)*

**9.5 Councillor J Batt** (seconder Cllr K Davies)

‘That KTC request additional parking meter(s) at the lower end of the York Place Long Stay Car Park, York Place, Knaresborough. Additionally, KTC would like to encourage NYC to develop or purchase a County-wide mobile phone app, policed and run by NYC Officers, for dealing with parking issues.’ *(ca)*

**10. Information Exchange**

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk’s office.

**A copy of the agenda in larger print is available on request.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

**Emergency Procedures for Meetings – Fire**

Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.