**KNARESBOROUGH TOWN COUNCIL (KTC)**

A Pulman Knaresborough House

Clerk of the Council Knaresborough

 North Yorkshire

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 14 March 2023

To: **The Town Mayor and Members of Knaresborough Town Council**

Dear Councillors:

I hereby summon you to the Full Council meeting of **KNARESBOROUGH TOWN COUNCIL** to be held at Knaresborough House

**Monday 20 March 2023**

**7:00 pm**

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Clerk of the Council

Any queries regarding this agenda should be addressed to the **Clerk** at **office@knaresboroughtowncouncil.gov.uk**

**COUNCIL AGENDA – Monday 20 March 2023**

**1.** To receive **Apologies and consider approval** of the reasonsfor inability to attend the meeting.

*Economy and Transport Officer, Harrogate Borough Council to speak re the work which the team has been doing on active travel and EV chargers in Knaresborough.*

**2.** To receive declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

**3. KTC Public Speaking Session**

Any member of the public who wishes to speak about an item on this agenda, or any topic they wish to bring to council’s attention, does not need to give notice but priority will be given to those who have given prior notice to the Clerk – *please see contact details on the front of this agenda.*

**4. To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Council** Meeting held on**:**

**4.1** Monday 20 February 2023 *(ca)*

**5.** **Business Remaining -**

**5.1 To consider** the grant application from Inspire Youth re Junior Youth group funding for Knaresborough *(ca)*

**5.2 Cllr A Bell (2nd Cllr H Gostlow)**

That KTC add standard wording to relevant planning applications to reflect KTC’s climate emergency declaration *(ca)*

**5.3 Cllr H Gostlow (2nd Cllr H Westmancoat)**

That KTC writes to the Head of Parks and Environmental Services and the Community Development Manager at HBC to request a change in usage category of the current ‘putting green’ at Conyngham Hall to ‘provision for children and young people’, to progress a project to install a children’s playground on the site.

In addition to writing to HBC, KTC gives full support to this project for a children’s playground and that KTC and the Kiosk Community Working Group be involved in the consultation and planning design/process.

**5.4 To consider** the Recommendations from the KTC Traffic Survey of January 2023 *(ca)*

**5.5 To consider** letter from Avant Homes (received and noted January 16 meeting) in light of continuing problems. Verbal report from Councillor Bell.

**6.** **Reports from the Clerk**

**6.1 To approve** the schedule of accounts for February 2023 *(ca)*

**6.2 To consider** using ‘Part 12 Development by local authorities’ to progress the siting of a small shipping container at the Stockwell allotments following Council’s decision to allow such a container on site to improve security and peace of mind for allotment users *(ca)*

**7. Correspondence**

**7.1 To consider** grant application from Knaresborough Flower Club *(ca)*

**7.2** **To consider** email from Business Development Assistant, Parks and Environmental Services, HBC re Knaresborough Castle Performance Space *(ca)*

**7.3 To receive and note** response from MyLockup re landscaping of Knaresborough premises *(ca)*

**8. Reports from Committees and Working Groups**

**8.1 To receive** update from the Coronation Working Group

**8.2 To receive and note** the report from Castle Working Group on the visit to the castle by NYCC Chief Executive and Leader of the Council on February 15 *(ca)*

**8.3. To receive and note** minutes of the Office Services Committee Meeting held on Tuesday 28th February and consider theRecommendations. *(Organisational chart, Clerk Report and proposed schedule of meetings attached)*

**8.4 To approve Town Twinning Committee** access, via delegated authority to the Clerk, of remaining£1277.10 in ear marked reserves to host a Reception for visitors from Bebra on Friday 9 June.

**9. Motions from Members**

**9.1 Cllr D Goode (2nd Cllr H Gostlow)**

“That KTC supports in principle the establishment of a Town Twinning relationship between Knaresborough and Volodymyr in Ukraine and that Council request the Town Clerk to write to the Mayor of Volodymyr to establish a dialogue with a view to an agreement being made at some time in the future”.

**10. Information Exchange**

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk’s office.

**A copy of the agenda in larger print is available on request.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

**Emergency Procedures for Meetings – Fire**

 Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.