



**Knaresborough**  
Town Council

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# **KNARESBOROUGH TOWN COUNCIL ACTION PLAN 2024 – 2027**

This Action Plan gives a summary of the proposals which Knaresborough Town Council will develop and/or deliver. The document is a working document and is subject to alteration/amendment and will continue to inform the budget setting process.

The Action Plan will be formally reviewed annually.

## Current Projects

| Project Number | Project Description  | Action  | Strategic Aim no: | Update   |
|----------------|--|---|-------------------|--|
| i              | Work with new unitary authority to determine where KTC will sit  | Sub committee set up and has met regularly  | 1                 | KTC selected to submit Business Case for operation of Wednesday market; discussions with NYC ongoing   |
| ii             | Liaise on Highways management with NYC   | Strategic working group set up by NYCC with reps from KTC to meet regularly with Highways Division and County Councillors to discuss varying Knaresborough issues | 1/2/4             | Meetings held and ongoing  |
| iii            | Road Safety and Highways Improvements  | Organise speed surveys and contribution to cost of VAS signage  | 1/4               | Speed surveys completed. VAS signage purchased (NYC/KTC). Rotation to be monitored by KTC. VAS signs relocated February 2024.  |
| iv             | Consider and respond to consultations on current and future issues that specifically affect the parish | As described when presented   | 1 - 6             | Parish Charter Consultation Jan – April 2023   |
| v              | Knaresborough Castle   | Sub committee well established looking at continual improvements to many facets at the castle   | 1/3               | New interpretation boards in situ November 2022<br>Meetings held with NYC to discuss future of castle and grounds<br>Group is progressing how best to celebrate 900th year anniversary in 2030. Task and finish working group set up to commemorate/celebrate the 255 <sup>th</sup> Enclosures Act as a precursor to the 900 <sup>th</sup> anniversary; funding allocated in 2024-25 budget. |
| vi             | Climate Emergency  | Sub committee set up to research and implement possible initiatives to mitigate and adapt to climate change   | 2                 | Committee regularly meets; responsible for KTC green grant. Project includes possible installation of solar panels and renewed insulation at Stockwell   |

## Current Projects

|      |                                |   |       |  |
|------|--------------------------------|---|-------|--|
|      |                                |   |       | Community Centre. SPF funding applied for.   |
| vii  | Community Engagement           | Representation on outside bodies to offer help/assistance where appropriate.  | 1 - 6 | 2023 has seen the inclusion of quarterly meetings held in partnership with North Yorkshire Police, with one of KTC's councillors appointed as a member of the Police Independent Advisory Group for Harrogate and District.<br>Members are considering a quarterly stall on Knaresborough market to help promote the town council and are looking at a twice yearly Newsletter. Recently acquired stage to be used at Community Day 20 April 2024. |
|      | Knaresborough Wednesday Market | KTC selected to submit Business Case for operation of Wednesday market  | 1     | Discussions started and ongoing  |
| viii | Knaresborough Allotments       | Allotments are self administered. KTC looks after the land and collects rental. Allotment Committee ensures smooth running. | 4     |  |
| ix   | Christmas Lights               | Work towards improving the festive lights in the town   | 1     | Contract due to be renewed June 2024   |
| x    | Christmas Light Switch on      | Major event in town council calendar. Working Group liaise with Clerk to implement smooth running of annual event.          | 1     | November 2022 successful event as measured by feed back from residents and businesses; 29 November is agreed date for 2024.  |
| xi   | Commuted Sums                  | Working group set up to investigate commuted sums available to ensure monies are not missed.                                | 1 - 6 | Presentation from HBC in autumn 2022 and new line of communication with set up with NYC Officers   |
| xii  | Grant Funding                  | As and when requested   | 1 - 6 | Town Council allocated £20K in its budget for 2024/25  |
| xiii | Communication                  | Continue to improve and update the town council's website and Facebook page and the use of social media in                  | 1 - 6 | Community Projects Officer to lead.  |

## Current Projects

|     |         |  |     |   |
|-----|---------|--|-----|---|
|     |         | general. Improve residents' knowledge of Town Council role and responsibilities.                             |     |   |
| xiv | Tourism | Improve the tourist offer in the town by training volunteer guides as Mayor's guides offering walking tours. | 1,3 | Budget allocation of £6K for 2024 – 25 for training and associated costs. |

Adopted: March 2024

Review: March 2025