

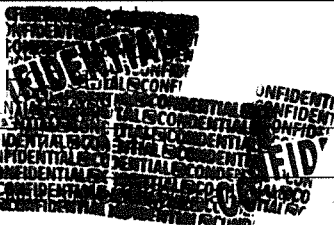
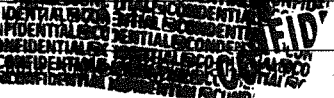
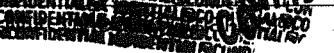
Knaresborough
Town Council

LGA 1972 S145 & S144.

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING

(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Knaresborough Lions Club
Primary Contact regarding application:	Mike Pyle
Address:	
Telephone number:	
Email address:	
Project/event title:	Great Knaresborough Bed Race
Total cost of project:	Approximately £30,000
Amount of grant requested from KTC:	£5,130 for medical and first aid provision. Quote attached.
Date of Application	20th January 2024

The Applicant:

What is the main purpose of your organisation?	To empower volunteers to serve their communities.
How many years has your organisation been in existence?	Charter granted in 1987
If your organisation run by a Committee? If yes, how many Committee members?	The club has a number of elected officers as well as 10 trustees to meet the requirements of the Charity Commission
If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members: Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable	40 adult members. £50 per annum for administrative purposes at local, District and International level.
What activities are available for members?	2 meetings /month. A great variety of volunteering opportunities

Can anyone join your organisation or is it by invitation only? If yes, please give details	Anyone can join by showing willingness to become involved in voluntary community work
Is your club affiliated to any national organisation? Please list any affiliations	Yes , Lions Club International
Does your service/project involve work with children, young people under the age of 18 or vulnerable adults? No: whilst we might provide funds/support for organisations who do so, we do not have direct involvement. However, club members are DBS checked	If yes, as a minimum we expect you to: <ul style="list-style-type: none"> • have safeguarding policies in place that are appropriate to your organisation’s work and the project you are asking us to fund • review your safeguarding policies at least every year • complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references • check criminal records at least every three years • follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults • provide child protection and health and safety training or guidance for staff and volunteers • carry out a risk assessment, if appropriate • secure extra insurance cover, if appropriate Does your organisation meet these requirements? n/a

The Project/Event/Individual's role:

Brief description of scheme	Organisation of a mass participation event to involve the whole Knaresborough community in a safe and enjoyable celebration of the joys of Bed Racing
What are the aims of the project/event?	Provide opportunity for residents and others from a wide age range to compete in the Bed Race while including the whole town and many visitors in a major fund-raising effort
What benefit will the award bring to the Knaresborough Community and number of residents directly benefitting?	Funds generated to support good causes and individuals throughout the town. The event also leads to a number of benefits including widespread community spirit, health benefits for participants and income for hospitality outlets and local businesses.
Does your organisation have the ability to meet new community needs, and if so, how?	We have the ability to meet almost any community need. We can draw upon a very broad network of support and we already have great knowledge of local needs and awareness of who to ask

<p>The quality and effectiveness of service provided through the use of this grant</p>	<p>Bed race can normally generate £15k-£20k funds (after costs) for the club to spend on local causes. Money raised in 2022 was lower (c.£9k) due to a lower number of entrants/sponsors post-covid coupled with increased staging costs.</p> <p>However, the wider benefit to local charities should not be underestimated with teams often also raising money for their chosen organisation, meaning that the grant which would help enable us to host the race would have a far wider benefit to the local community than just Knaresborough Lions Club</p>
<p>If the application is for an annual or recurring local event, please answer the following additional questions:</p> <p>1. For how many years has the event run</p> <p>2. Attendance Attendance at last event?</p> <p>Anticipated attendance at planned Event?</p>	<p>54 (almost every year since 1966)</p> <p>Circa 15,000</p> <p>15,000</p>
<p>Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.</p>	<p>Beer festival at FEVA Help with Town events, putting up staging, lighting etc. for Bright Friday and Christmas Market. Santa's sleigh street collection. Older Folks' Christmas party</p>
<p>Why do you think the Council should support this event/project?</p>	<p>Because each year our costs are increasing faster than our income. We take on costs which were previously part of public service. The bed race is a much-loved event in the town and beyond and we feel it would be devastating to the community were it not able to take place (as highlighted during the covid pandemic)</p>

Project/Event planning

<p>Date that you propose to commence the project or hold the event.</p>	<p>Saturday June 8th 2024</p>
<p>Does the project or event require permission from North Yorks Council? If yes, what is the status of your application to them (not yet submitted/submitted not determined/granted)</p>	<p>Yes – application has been submitted to HBC and an application to Area 6 at NYCC will be submitted early this month</p>

Financial Details

Estimated total cost (including any fees)	£30,000
Contribution from your funds:	It is difficult to place an exact figure on this amount. The club will cover the cost of the event but raise money through entries, sponsorship etc. However, there will always be fixed costs to cover such as medical cover or road closures (the purpose of this grant) regardless of the number of entrants we receive. We will also make donations to other local charitable organisations to help with marshalling the event as requirements have jumped year on year due to wider safety requirements
Contribution from other organisations (please specify)	Entry fees from teams and sponsorship (teams and Your Harrogate as a media partner) will enable us to cover some costs. SEE attached 2023 summary.
Does the estimated total cost of the project/event include payments in kind, e.g. free labour/materials etc. If yes, please estimate value of contribution	c.£3,000 through discounted rates on screen hire and logistics

Check List:

Please tick:

I have read and agreed your terms and policies.	
I agree to provide feedback to the Town Council if my application is approved, including publicity.	
I enclose the following documents to support my application: Latest financial accounts Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from North Yorkshire Council	 Included Included included Not yet granted

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed: MIKE PYLE

Name of Signatory
Michael Pyle

Position:Knaresborough Lions Treasurer

Date:20/01/24

Charity number: 1177970

KNARESBOROUGH LIONS CLUB

CONSTITUTION

for a

**Charitable Incorporated Organisation registered with
the Charity Commission of England and Wales**

Adopted on 14.03.2018

Vision statement

To be the global leader in community and humanitarian service

Mission statement

*To empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote
international understanding through Lions Clubs*

Chartered under the jurisdiction of

THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS

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Date of constitution: 14/03/2018

1. Name

The name of the Charitable Incorporated Organisation (“the Club”) is **Knaresborough Lions Club.**

2. National location of principal office

The Club must have a principal office in England or Wales. The principal office of the Club is in England.

3. Objects

3.1 The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:

3.1.1 the advancement of citizenship by:

3.1.1.1 promoting the principles of good citizenship;

3.1.1.2 encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;

3.1.1.3 providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;

3.1.1.4 encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;

3.1.1.5 supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;

3.1.2 promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;

3.1.3 promoting volunteering;

3.1.4 the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief;

- 3.1.5 the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues;
 - 3.1.6 promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or
 - 3.1.7 promoting community participation in healthy recreation.
- 3.2 Nothing in this constitution shall authorise an application of the property of the Club for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

4. International Association of Lions Clubs

The Club is a Lions Club chartered by, and subject to the Constitution and by-laws of, the International Association of Lions Clubs to the extent that the Constitution and by-laws of the International Association of Lions Clubs do not conflict with the provisions of this constitution or the requirements of English law. In the event of any conflict between the provisions of this constitution, or the requirements of English law, and the Constitution and by-laws of the International Association of Lions Clubs, this constitution and English law shall take precedence.

5. Powers

The Club has power to do anything which is calculated to further its Objects or is conducive or incidental to doing so. In particular, the Club's powers include power to:

- 5.1 carry on generally the principles and teachings of the International Association of Lions Clubs;
- 5.2 borrow money and to charge the whole or any part of its property as security for the repayment of the money borrowed. The Club must comply as appropriate with any relevant provisions of the Charities Act 2011 if it wishes to mortgage land;
- 5.3 buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use;
- 5.4 sell, lease or otherwise dispose of all or any part of the property belonging to the Club. In exercising this power, the Club must comply as appropriate with any relevant provisions of the Charities Act 2011;
- 5.5 employ and remunerate such staff as are necessary for carrying out the work of the Club. The Club may employ or remunerate a charity trustee only to the extent that it is permitted to do so by clauses 6 (Application of

income and property) and 7 (Benefits and payments to charity trustees and connected persons), and provided it complies with the conditions of those clauses;

- 5.6 deposit or invest funds, employ a professional fund-manager, and arrange for the investments or other property of the Club to be held in the name of a nominee, in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

6. Application of income and property

- 6.1 The income and property of the Club must be applied solely towards the promotion of the Objects.
- 6.2 A charity trustee is entitled to be reimbursed from the property of the Club or may pay out of such property reasonable expenses properly incurred by him or her when acting on behalf of the Club.
- 6.3 A charity trustee may benefit from trustee indemnity insurance cover purchased at the Club's expense in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011.
- 6.4 None of the income or property of the Club may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the Club. This does not prevent a member who is not also a charity trustee receiving:
 - 6.4.1 a benefit from the Club as a beneficiary of the Club;
 - 6.4.2 reasonable and proper remuneration for any goods or services supplied to the Club.
- 6.5 Nothing in this clause shall prevent a charity trustee or connected person receiving any benefit or payment which is authorised by clause 7.

7. Benefits and payments to charity trustees and connected persons

7.1 General provisions

No charity trustee or connected person may:

- 7.1.1 buy or receive any goods or services from the Club on terms preferential to those applicable to members of the public;
- 7.1.2 sell goods, services, or any interest in land to the Club;
- 7.1.3 be employed by, or receive any remuneration from, the Club;
- 7.1.4 receive any other financial benefit from the Club;

unless the payment or benefit is permitted by clause 7.2, or authorised by the court or the Charity Commission (“**the Commission**”). In this clause, a “**financial benefit**” means a benefit, direct or indirect, which is either money or has a monetary value.

7.2 Scope and powers permitting trustees’ or connected persons’ benefits

7.2.1 A charity trustee or connected person may receive a benefit from the Club as a beneficiary of the Club provided that a majority of the trustees do not benefit in this way.

7.2.2 A charity trustee or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the Club where that is permitted in accordance with, and subject to the conditions in, section 185 to 188 of the Charities Act 2011.

7.2.3 Subject to clause 7.3 a charity trustee or connected person may provide the Club with goods that are not supplied in connection with services provided to the Club by the charity trustee or connected person.

7.2.4 A charity trustee or connected person may receive interest on money lent to the Club at a reasonable and proper rate.

7.2.5 A charity trustee or connected person may receive rent for premises let by the trustee or connected person to the Club. The amount of the rent and the other terms of the lease must be reasonable and proper. The charity trustee concerned must withdraw from any meeting at which such a proposal or the rent or other terms of the lease are under discussion.

7.2.6 A charity trustee or connected person may take part in the normal trading and fundraising activities of the Club on the same terms as members of the public.

7.3 Payment for supply of goods only – controls

The Club and its charity trustees may only rely upon the authority provided by clause 7.2.3 if each of the following conditions is satisfied:

7.3.1 The amount or maximum amount of the payment for the goods is set out in a written agreement between the Club and the charity trustee or connected person supplying the goods (“**the supplier**”).

7.3.2 The amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question.

- 7.3.3 The other charity trustees are satisfied that it is in the best interests of the Club to contract with the supplier rather than with someone who is not a charity trustee or connected person. In reaching that decision the charity trustees must balance the advantage of contracting with a charity trustee or connected person against the disadvantages of doing so.
- 7.3.4 The supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the Club.
- 7.3.5 The supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of charity trustees is present at the meeting.
- 7.3.6 The reason for their decision is recorded by the charity trustees in the minute book.
- 7.3.7 A majority of the charity trustees then in office are not in receipt of remuneration or payments authorised by this clause 7.

7.4 In clauses 7.1, 7.2 and 7.3:

7.4.1 “**the Club**” includes any company in which the Club:

7.4.1.1 holds more than 50% of the shares; or

7.4.1.2 controls more than 50% of the voting rights attached to the shares; or

7.4.1.3 has the right to appoint one or more directors to the board of the company;

7.4.2 “**connected person**” includes any person within the definition set out in clause 32 (Interpretation).

8. **Conflicts of interest and conflicts of loyalty**

A charity trustee must:

- 8.1 declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Club or in any transaction or arrangement entered into by the Club which has not previously been declared; and
- 8.2 absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the Club and any personal interest (including but not limited to any financial interest).

Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

9. Liability of members to contribute to the assets of the Club if it is wound up

If the Club is wound up, the members of the Club have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

10. Membership of the Club

The Club shall strive to maintain at least 20 members.

10.1 Admission of new members

10.1.1 Eligibility

Membership of the Club is open to any person over 18 years of age of good moral character and good reputation in his or her community, who is interested in furthering its purposes, and who, having been invited to join, has indicated his or her agreement to become a member and acceptance of the duty of members set out in clause 10.3.

A member must be an individual.

10.1.2 Admission procedure

The charity trustees:

10.1.2.1 may require nominations or applications for membership to be made in any reasonable way that they decide, in accordance with the rules and by-laws produced by the International Association of Lions Clubs;

10.1.2.2 shall, if they approve an application for membership, notify the applicant of their decision within 21 days;

10.1.2.3 may refuse an application for membership if they believe that it is in the best interests of the Club for them to do so;

10.1.2.4 shall, if they decide to refuse an application for membership, give the applicant their reasons for doing so, within 21 days of the decision being taken, and give the applicant the opportunity to appeal against the refusal; and

10.1.2.5 shall give fair consideration to any such appeal, and shall inform the applicant of their decision, but any decision to

confirm refusal of the application for membership shall be final.

10.2 **Transfer of membership**

Membership of the Club cannot be transferred to anyone else.

10.3 **Duty of members**

It is the duty of each member of the Club to exercise his or her powers as a member of the Club in the way he or she decides in good faith would be most likely to further the purposes of the Club.

10.4 **Termination of membership**

10.4.1 Membership of the Club comes to an end if:

10.4.1.1 the member dies; or

10.4.1.2 the member sends a notice of resignation to the charity trustees; or

10.4.1.3 any sum of money owed by the member to the Club is not paid in full within six months of its falling due;

10.4.1.4 the charity trustees decide that it is in the best interests of the Club that the member in question should be removed from membership, and pass a resolution to that effect, provided that such a resolution will require a majority of two thirds of the entire board of trustees.

10.4.2 Before the charity trustees take any decision to remove someone from membership of the Club they must:

10.4.2.1 inform the member of the reasons why it is proposed to remove him or her from membership;

10.4.2.2 give the member at least 21 clear days' notice in which to make representations to the charity trustees as to why he or she should not be removed from membership;

10.4.2.3 at a duly constituted meeting of the charity trustees, consider whether or not the member should be removed from membership;

10.4.2.4 consider at that meeting any representations which the member makes as to why the member should not be removed; and

10.4.2.5 allow the member to make those representations in person at that meeting, if the member so chooses.

10.4.3 Upon termination of membership, the member shall lose all and any rights to use the name "Lions," the Lions emblem and other insignia of the Club.

10.5 Membership fees

The charity trustees may require members to pay reasonable membership fees to the Club.

10.6 Classes of voting membership

The charity trustees may:

10.6.1 create different classes of voting membership; and

10.6.2 determine the rights and obligations of any such members, and the conditions for admission to, and termination of membership of any such class of members.

10.7 Informal (non-voting) membership

10.7.1 The charity trustees may create other classes of non-voting membership, and may determine the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class of members.

10.7.2 Other references in this constitution to "members" and "membership" do not apply to non-voting members, and non-voting members do not qualify as members for any purpose under the Charities Acts, General Regulations or Dissolution Regulations.

11. Members' decisions

11.1 General provisions

Except for those decisions that must be taken in a particular way as indicated in clause 11.4, decisions of the members of the Club may be taken either by vote at a general meeting as provided in clause 11.2 or by written resolution as provided in clause 11.3.

11.2 Taking ordinary decisions by vote

Subject to clause 11.4, any decision of the members of the Club may be taken by means of a resolution at a general meeting. Such a resolution may be passed by a simple majority of votes cast at the meeting.

11.3 Taking ordinary decisions by written resolution without a general meeting

11.3.1 Subject to clause 11.4, a resolution in writing agreed by a simple majority of all the members who would have been entitled to vote upon it had it been proposed at a general meeting shall be effective, provided that:

11.3.1.1 a copy of the proposed resolution has been sent to all the members eligible to vote; and

11.3.1.2 a simple majority of members has signified its agreement to the resolution in a document or documents which are received at the principal office within the period of 28 days beginning with the circulation date. The document signifying a member's agreement must be authenticated by their signature, by a statement of their identity accompanying the document, or in such other manner as the Club has specified.

11.3.2 The resolution in writing may comprise several copies to which one or more members have signified their agreement.

11.3.3 Eligibility to vote on the resolution is limited to members who are members of the Club on the date when the proposal is first circulated in accordance with clause 11.3.1 above.

11.3.4 Not less than 10% of the members of the Club may request the charity trustees to make a proposal for decision by the members.

11.3.5 The charity trustees must within 21 days of receiving such a request comply with it if:

11.3.5.1 the proposal is not frivolous or vexatious, and does not involve the publication of defamatory material;

11.3.5.2 the proposal is stated with sufficient clarity to enable effect to be given to it if it is agreed by the members; and

11.3.5.3 effect can lawfully be given to the proposal if it is so agreed.

11.3.6 Clauses 11.3.1 to 11.3.3 apply to a proposal made at the request of members.

11.4 Decisions that must be taken in a particular way

- 11.4.1 Any decision to remove a trustee must be taken in accordance with clause 16.
- 11.4.2 Any decision to amend this constitution must be taken in accordance with clause 29 of this constitution (Amendment of Constitution).
- 11.4.3 Any decision to amalgamate the Club's undertaking with, or transfer the Club's undertaking to, one or more Lions Clubs which are established as charities, or another charity or charities must be taken in accordance with clause 30 of this constitution (Amalgamation or transfer).
- 11.4.4 Any decision to wind up or dissolve the Club must be taken in accordance with clause 31 of this constitution (Voluntary winding up or dissolution).

12. General meetings of members

12.1 Types of general meeting

There must be an annual general meeting (AGM) of the members of the Club. The first AGM must be held within 18 months of the registration of the Club, and subsequent AGMs must be held at intervals of not more than 15 months. The AGM must receive the annual statement of accounts (duly audited or examined where applicable) and the trustees' annual report, and must elect trustees as required under clause 14.

Other general meetings of the members of the Club may be held at any time.

All general meetings must be held in accordance with the following provisions.

12.2 Calling general meetings

12.2.1 The charity trustees:

12.2.1.1 must call the AGM in accordance with clause 12.1, and identify it as such in the notice of the meeting; and

12.2.1.2 may call any other general meeting of the members at any time **provided that** the Club must hold one meeting of the members every month.

12.2.2 The charity trustees must, within 21 days, call a general meeting of the members of the Club if:

- 12.2.2.1 they receive a request to do so from at least 10% of the members of the Club; and
- 12.2.2.2 the request states the general nature of the business to be dealt with at the meeting, and is authenticated by the member(s) making the request.
- 12.2.3 If, at the time of any such request, there has not been any general meeting of the members of the Club for more than 12 months, then clause 12.2.2.1 shall have effect as if 5% were substituted for 10%.
- 12.2.4 Any such request may include particulars of a resolution that may properly be proposed, and is intended to be proposed, at the meeting.
- 12.2.5 A resolution may only properly be proposed if it is lawful, and is not defamatory, frivolous or vexatious.
- 12.2.6 Any general meeting called by the charity trustees at the request of the members of the Club must be held within 28 days from the date on which it is called.
- 12.2.7 If the charity trustees fail to comply with this obligation to call a general meeting at the request of a relevant proportion of the members, then the members who requested the meeting may themselves call a general meeting.
- 12.2.8 A general meeting called in this way must be held not more than 3 months after the date when the members first requested the meeting.
- 12.2.9 The Club must reimburse any reasonable expenses incurred by the members calling a general meeting by reason of the failure of the charity trustees to duly call the meeting, but the Club shall be entitled to be indemnified by the charity trustees who were responsible for such failure.

12.3 Notice of general meetings

- 12.3.1 The charity trustees, or as the case may be, the relevant members of the Club, must give at least 14 clear days' notice of any general meeting to all of the members, and to any trustee of the Club who is not a member.
- 12.3.2 If it is agreed by not less than 90% of all members of the Club, any resolution may be proposed and passed at the meeting even though the requirements of clause 12.3.1 have not been met. This sub-clause does not apply where a specified period of notice is strictly

required by another clause in this constitution, by the Charities Act 2011 or by the General Regulations.

12.3.3 The notice of any general meeting must:

12.3.3.1 state the time and date of the meeting;

12.3.3.2 give the address at which the meeting is to take place;

12.3.3.3 give particulars of any resolution which is to be moved at the meeting, and of the general nature of any other business to be dealt with at the meeting; and

12.3.3.4 if a proposal to alter the constitution of the Club is to be considered at the meeting, include the text of the proposed alteration;

12.3.3.5 include, with the notice for the AGM, the annual statement of accounts and trustees' annual report, details of persons standing for election or re-election as trustee, or where allowed under clause 23 (Use of electronic communications), details of where the information may be found on the Club's website.

12.3.4 Proof that an envelope containing a notice was properly addressed, prepaid and posted; or that an electronic form of notice was properly addressed and sent, shall be conclusive evidence that the notice was given. Notice shall be deemed to be given 48 hours after it was posted or sent.

12.3.5 The proceedings of a meeting shall not be invalidated because a member who was entitled to receive notice of the meeting did not receive it because of accidental omission by the Club.

12.4 Chairing of general meetings

The President, shall, if present at the general meeting and willing to act, preside as chair of the meeting. Subject to that, the members of the Club who are present at a general meeting shall elect a chair to preside at the meeting.

12.5 Quorum at general meetings

12.5.1 No business may be transacted at any general meeting of the members of the Club unless a quorum is present when the meeting starts.

12.5.2 Subject to the following provisions, the quorum for general meetings shall be the greater of 25% or three members.

- 12.5.3 If the meeting has been called by or at the request of the members and a quorum is not present within 15 minutes of the starting time specified in the notice of the meeting, the meeting is closed.
- 12.5.4 If the meeting has been called in any other way and a quorum is not present within 15 minutes of the starting time specified in the notice of the meeting, the chair must adjourn the meeting. The date, time and place at which the meeting will resume must either be announced by the chair or be notified to the Club's members at least seven clear days before the date on which it will resume.
- 12.5.5 If a quorum is not present within 15 minutes of the start time of the adjourned meeting, the member or members present at the meeting constitute a quorum.
- 12.5.6 If at any time during the meeting a quorum ceases to be present, the meeting may discuss issues and make recommendations to the trustees but may not make any decisions. If decisions are required which must be made by a meeting of the members, the meeting must be adjourned.

12.6 Voting at general meetings

- 12.6.1 Any decision other than one falling within clause 11.4 (Decisions that must be taken in a particular way) shall be taken by a simple majority of votes cast at the meeting (including proxy and postal votes). Every member has one vote unless otherwise provided in the rights of a particular class of membership under this constitution.
- 12.6.2 A resolution put to the vote of a meeting shall be decided on a show of hands, unless (before or on the declaration of the result of the show of hands) a poll is duly demanded. A poll may be demanded by the chair or by at least 10% of the members present in person or by proxy at the meeting.
- 12.6.3 A poll demanded on the election of a person to chair the meeting or on a question of adjournment must be taken immediately. A poll on any other matter shall be taken, and the result of the poll shall be announced, in such manner as the chair of the meeting shall decide, provided that the poll must be taken, and the result of the poll announced, within 30 days of the demand for the poll.
- 12.6.4 A poll may be taken:
- 12.6.4.1 at the meeting at which it was demanded; or
 - 12.6.4.2 at some other time and place specified by the chair; or

12.6.4.3 through the use of postal or electronic communications.

12.6.5 In the event of an equality of votes, whether on a show of hands or on a poll, the chair of the meeting shall have a second, or casting vote.

12.6.6 Any objection to the qualification of any voter must be raised at the meeting at which the vote is cast and the decision of the chair of the meeting shall be final.

12.7 Adjournment of meetings

The chair may with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting to another time and/or place. No business may be transacted at an adjourned meeting except business which could properly have been transacted at the original meeting.

13. Charity trustees

13.1 Functions and duties of charity trustees

The charity trustees shall manage the affairs of the Club and may for that purpose exercise all the powers of the Club. It is the duty of each charity trustee:

13.1.1 to exercise his or her powers and to perform his or her functions as a trustee of the Club in the way he or she decides in good faith would be most likely to further the purposes of the Club; and

13.1.2 to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:

13.1.2.1 any special knowledge or experience that he or she has or holds himself or herself out as having; and

13.1.2.2 if he or she acts as a charity trustee of the Club in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

13.2 Eligibility for trusteeship

13.2.1 Every charity trustee must be a natural person.

13.2.2 No one may be appointed as a charity trustee:

- if he or she is under the age of 18 years; or

- if he or she would automatically cease to hold office under the provisions of clause 16.1.7.

13.2.3 No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

13.3 Number of charity trustees

13.3.1 There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

13.3.2 The maximum number of charity trustees is 12. Neither the charity trustees nor the members may appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

13.4 First charity trustees

The first charity trustees of the Club are listed below, along with their term of appointment –

Martin Christopher Brock	President	until 30 June after the first AGM
Nigel Perry	Secretary	until 30 June after the first AGM
Malcolm Jennings	Treasurer	until 30 June after the first AGM
Pamela Godsell	Trustee	until 30 June after the first AGM
Lisa Swiers	Trustee	until 30 June after the first AGM
Geoff Duncan Hurst	Trustee	until 30 June after the first AGM
Neil Holden	Trustee	until 30 June after the first AGM

14. Appointment of charity trustees

14.1 At each AGM, the members shall:

14.1.1 thank all those charity trustees who will reach the end of their term of office and cease to hold office in accordance with clause 16.1.1 before the next AGM;

14.1.2 elect the following officers, who shall also be charity trustees and whose terms of office shall run for one year from 1 July after the AGM at which they are elected:

(a) President;

(b) Secretary;

(c) Treasurer;

14.1.3 subject to clause 13.3.2 (maximum number of trustees), elect up to 9 other charity trustees for terms of four years from 1 July following the AGM. Any vacancies not filled at the AGM may be filled as provided in clause 14.2;

14.2 The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 16 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 13.3 on the number of charity trustees would not as a result be exceeded;

14.3 A person appointed in accordance with clause 14.2 (appointments other than at an AGM) shall retire on 30 June after the AGM next following the date of his or her appointment.

15. Information for new charity trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

15.1 a copy of this constitution and any amendments made to it;

15.2 a copy of the constitution and by-laws of the International Association of Lions Clubs;

15.3 a copy of the Club's latest trustees' annual report and statement of accounts; and

15.4 a copy of the latest Lions Clubs' guidance for charity trustees.

16. Retirement and removal of charity trustees

- 16.1 A charity trustee ceases to hold office if he or she:
- 16.1.1 reaches the end of his or her term of office;
 - 16.1.2 retires by notifying the Club in writing (but only if enough charity trustees will remain in office when the notice of resignation takes effect to form a quorum for meetings);
 - 16.1.3 is absent without the permission of the charity trustees from all their meetings held within a period of six months and the trustees resolve that his or her office be vacated;
 - 16.1.4 dies;
 - 16.1.5 becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;
 - 16.1.6 is removed by the members of the Club in accordance with clause 16.2; or
 - 16.1.7 is disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
- 16.2 A charity trustee shall be removed from office if a resolution to remove that trustee is proposed at a general meeting of the members called for that purpose and properly convened in accordance with clause 12, and the resolution is passed by a two-thirds majority of votes cast at the meeting.
- 16.3 A resolution to remove a charity trustee in accordance with this clause shall not take effect unless the individual concerned has been given at least 14 clear days' notice in writing that the resolution is to be proposed, specifying the circumstances alleged to justify removal from office, and has been given a reasonable opportunity of making oral and/or written representations to the members of the Club.

17. Reappointment of charity trustees

Any person who retires as a charity trustee by rotation or by giving notice to the Club is eligible for reappointment.

18. Taking of decisions by charity trustees

Any decision may be taken either:

- at a meeting of the charity trustees; or
- by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents

containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

19. Delegation by charity trustees

- 19.1 The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions, or revoke the delegation.
- 19.2 This power is in addition to the power of delegation in the General Regulations and any other power of delegation available to the charity trustees, but is subject to the following requirements:
 - 19.2.1 a committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;
 - 19.2.2 the acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
 - 19.2.3 the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

20. Meetings and proceedings of charity trustees

20.1 Calling meetings

- 20.1.1 Any charity trustee may call a meeting of the charity trustees.
- 20.1.2 Subject to that, the charity trustees shall decide how their meetings are to be called, and what notice is required.
- 20.1.3 The charity trustees must meet at least every two months.

20.2 Chairing of meetings

The President shall chair charity trustee meetings. If the President is unwilling to preside or is not present within 10 minutes after the time of the meeting, the charity trustees present may appoint one of their number to chair that meeting.

20.3 Procedure at meetings

- 20.3.1 No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. The quorum is a majority of the total number of charity trustees for the time being, or such larger number as the charity trustees may decide from time to time. A charity trustee shall not be counted in the quorum present when

any decision is made about a matter upon which he or she is not entitled to vote.

20.3.2 Questions arising at a meeting shall be decided by a majority of those eligible to vote.

20.3.3 In the case of an equality of votes, the chair shall have a second or casting vote.

20.4 Participation in meetings by electronic means

20.4.1 A meeting may be held by suitable electronic means agreed by the charity trustees in which each participant may communicate with all the other participants.

20.4.2 Any charity trustee participating at a meeting by suitable electronic means agreed by the charity trustees in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.

20.4.3 Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.

21. Saving provisions

21.1 Subject to clause 21.2, all decisions of the charity trustees, or of a committee of charity trustees, shall be valid notwithstanding the participation in any vote of a charity trustee:

- who was disqualified from holding office;
- who had previously retired or who had been obliged by the constitution to vacate office;
- who was not entitled to vote on the matter, whether by reason of a conflict of interest or otherwise;

if, without the vote of that charity trustee and that charity trustee being counted in the quorum, the decision has been made by a majority of the charity trustees at a quorate meeting.

21.2 Clause 21.1 does not permit a charity trustee to keep any benefit that may be conferred upon him or her by a resolution of the charity trustees or of a committee of charity trustees if, but for clause 21.1, the resolution would have been void, or if the charity trustee has not complied with clause 8 (Conflicts of interest and conflicts of loyalty).

22. Execution of documents

22.1 The Club shall execute documents either by signature or by affixing its seal (if it has one).

22.2 A document is validly executed by signature if it is signed by at least two of the charity trustees.

22.3 If the Club has a seal:

22.3.1 it must comply with the provisions of the General Regulations; and

22.3.2 it must only be used by the authority of the charity trustees or of a committee of charity trustees duly authorised by the charity trustees. The charity trustees may determine who shall sign any document to which the seal is affixed and unless otherwise determined it shall be signed by two charity trustees.

23. Use of electronic communications

23.1 General

The Club will comply with the requirements of the Communications Provisions in the General Regulations and in particular:

23.1.1 the requirement to provide within 21 days to any member on request a hard copy of any document or information sent to the member otherwise than in hard copy form;

23.1.2 any requirements to provide information to the Commission in a particular form or manner.

23.2 To the Club

Any member or charity trustee of the Club may communicate electronically with the Club to an address specified by the Club for the purpose, so long as the communication is authenticated in a manner which is satisfactory to the Club.

23.3 By the Club

23.3.1 Any member or charity trustee of the Club, by providing the Club with his or her email address or similar, is taken to have agreed to receive communications from the Club in electronic form at that address, unless the member has indicated to the Club his or her unwillingness to receive such communications in that form.

23.3.2 The charity trustees may, subject to compliance with any legal requirements, by means of publication on its website:

23.3.2.1 provide the members with the notice referred to in clause 12.3 (Notice of general meetings);

23.3.2.2 give charity trustees notice of their meetings in accordance with clause 20.1 (Calling meetings); and

23.3.2.3 submit any proposal to the members or charity trustees for decision by written resolution or postal vote in accordance with the Club's powers under clause 11 (Members' decisions) and 11.3 (Decisions taken by resolution in writing).

23.3.3 The charity trustees must:

23.3.3.1 take reasonable steps to ensure that members and charity trustees are promptly notified of the publication of any such notice or proposal;

23.3.3.2 send any such notice or proposal in hard copy form to any member or charity trustee who has not consented to receive communications in electronic form.

24. Keeping of Registers

The Club must comply with its obligations under the General Regulations in relation to the keeping of, and provision of access to, registers of its members and charity trustees.

25. Minutes

The charity trustees must keep minutes of all:

25.1 appointments of officers made by the charity trustees;

25.2 proceedings at general meetings of the Club;

25.3 meetings of the charity trustees and committees of charity trustees including:

- the names of the trustees present at the meeting;
- the decisions made at the meetings;
- where appropriate the reasons for the decisions;

25.4 decisions made by the charity trustees otherwise than in meetings.

26. Accounting records, accounts, annual reports and returns, register maintenance

26.1 The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of accounts, and to the preparation of annual reports and returns. The statements of accounts, reports and returns must be sent to the Charity Commission, regardless of the income of the Club, within 10 months of the financial year end.

26.2 The charity trustees must comply with their obligation to inform the Commission within 28 days of any change in the particulars of the Club entered on the Central Register of Charities.

27. Rules

The members may from time to time make such reasonable and proper rules or by-laws as they may deem necessary or expedient for the proper conduct and management of the Club, but such rules or by-laws must not be inconsistent with any provision of this constitution or of the International Association of Lions. Copies of any such rules or by-laws currently in force must be made available to any member of the Club on request.

28. Disputes

If a dispute arises between members or former members and/or the charity trustees of the Club about the validity or propriety of anything done by the members under this constitution, and the dispute cannot be resolved by agreement, the parties to the dispute must try in good faith to settle the dispute by mediation, in accordance with the relevant Lions dispute resolution procedure (as may be amended from time to time).

29. Amendment of constitution

As provided by sections 224-227 of the Charities Act 2011:

29.1 This constitution can only be amended, with the prior written consent of the International Association of Lions Clubs Multiple District 105, by:

29.1.1 resolution agreed in writing by all members of the Club; or

29.1.2 a resolution passed by a 75% majority of votes cast at a general meeting of the members of the Club.

29.2 Any alteration of clause 3 (Objects), clause 30 (Amalgamation or transfer), clause 31 (Voluntary winding up or dissolution), this clause, or of any provision where the alteration would provide authorisation for any benefit to be obtained by charity trustees or members of the Club or persons connected with them, requires the prior written consent of the Charity Commission and International Association of Lions Clubs Multiple District 105.

29.3 No amendment that is inconsistent with the provisions of the Charities Act 2011 or the General Regulations shall be valid.

29.4 A copy of any resolution altering the constitution, together with a copy of the Club's constitution as amended, must be sent to the Commission within 15 days from the date on which the resolution is passed. The amendment does not take effect until it has been recorded in the Register of Charities.

30. Amalgamation or transfer

30.1 Subject to obtaining the prior written consent of the International Association of Lions Clubs Multiple District 105, the members may at any time resolve to amalgamate the Club with, or transfer the assets of the Club to, one or more other Lions Clubs which are charities, or another charity or charities.

30.2 The transferee charity or charity with which the Club is merging must be established for exclusively charitable purposes within, the same as or similar to the Objects.

30.3 Any decision by the members to amalgamate the Club with, or transfer the assets of the Club to, one or more other Lions Clubs which are charities, or another charity or charities can only be made:

30.3.1 at a general meeting of the members of the Club called in accordance with clause 12 (General Meetings of Members), of which not less than 14 clear days' notice has been given to those eligible to attend and vote:

30.3.1.1 by a resolution passed by a 75% majority of those voting; or

30.3.1.2 by a resolution passed by decision taken without a vote and without any expression of dissent in response to the question put to the general meeting; or

30.3.2 by a resolution agreed in writing by all members of the Club.

31. Voluntary winding up or dissolution

31.1 As provided by the Dissolution Regulations, the Club may be dissolved by resolution of its members. Any decision by the members to wind up or dissolve the Club can only be made:

31.1.1 at a general meeting of the members of the Club called in accordance with clause 12 (General Meetings of Members), of which not less than 14 clear days' notice has been given to those eligible to attend and vote:

31.1.1.1 by a resolution passed by a 75% majority of those voting; or

31.1.1.2 by a resolution passed by decision taken without a vote and without any expression of dissent in response to the question put to the general meeting; or

31.1.2 by a resolution agreed in writing by all members of the Club.

31.2 Subject to the payment of all the Club's debts:

31.2.1 Any resolution for the winding up of the Club, or for the dissolution of the Club without winding up, may contain a provision directing how any remaining assets of the Club shall be applied.

31.2.2 If the resolution does not contain such a provision, the charity trustees must decide how any remaining assets of the Club shall be applied.

31.2.3 In either case the remaining assets must be applied for charitable purposes the same as or similar to those of the Club and as agreed by the International Association of Lions Clubs Multiple District 105.

31.3 The Club must observe the requirements of the Dissolution Regulations in applying to the Commission for the Club to be removed from the Register of Charities, and in particular:

31.3.1 the charity trustees must send with their application to the Commission:

31.3.1.1 a copy of the resolution passed by the members of the Club;

31.3.1.2 a declaration by the charity trustees that any debts and other liabilities of the Club have been settled or otherwise provided for in full; and

31.3.1.3 a statement by the charity trustees setting out the way in which any property of the Club has been or is to be applied prior to its dissolution in accordance with this constitution;

31.3.2 the charity trustees must ensure that a copy of the application is sent within seven days to every member and employee of the Club, and to any charity trustee of the Club who was not privy to the application.

31.4 If the Club is to be wound up or dissolved in any other circumstances, the provisions of the Dissolution Regulations must be followed.

32. Interpretation

In this constitution:

“**AGM**” means annual general meeting of the members of the Club;

“**charities**” are organisations, which are established for exclusively charitable purposes in accordance with the law of England and Wales;

“**charity trustee**” means a charity trustee of the Club;

“**clear day**” means 24 hours from midnight following the relevant event;

the “**Communications Provisions**” means the Communications Provisions in Part 9 of the General Regulations;

“**connected person**” means:

32.1 a child, parent, grandchild, grandparent, brother or sister of the charity trustee;

32.2 the spouse or civil partner of the charity trustee or of any person falling within clause 32.1 above;

32.3 a person carrying on business in partnership with the charity trustee or with any person falling within clause 32.1 or 32.2 above;

32.4 an institution which is controlled:

32.4.1 by the charity trustee or any connected person falling within clause 32.1, 32.2 or 32.3 above; or

32.4.2 by two or more persons falling within clause 32.4.1, when taken together;

32.5 a body corporate in which:

32.5.1 the charity trustee or any connected person falling within clauses 32.1, 32.2 to 32.3 has a substantial interest; or

32.5.2 two or more persons falling within clause 32.5.1 who, when taken together, have a substantial interest;

“**Club**” means this Charitable Incorporated Organisation;

“**Dissolution Regulations**” means the Charitable Incorporated Organisations (Insolvency and Dissolution) Regulations 2012;

“**General Regulations**” means the Charitable Incorporated Organisations (General) Regulations 2012;

“**International Association of Lions Clubs**” means the International Association of Oak Brook, Illinois;

“International Association of Lions Clubs Multiple District 105” means the multiple district of the International Association of Lions Clubs covering the British Isles and Ireland;

"Objects" means the charitable objects set out in clause 3;

A **“poll”** means a counted vote or ballot, usually (but not necessarily) in writing;

“service-minded” means willing to serve their communities, meet humanitarian needs, encourage peace and promote international understanding;

“Voluntary Organisations” are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary Organisations do not include local government or other statutory authorities;

“The Voluntary Sector” means charities and Voluntary Organisations.

Bed Race finances 2023

Income	£
72 Adult Beds	14400
6 Junior Beds	600
2 x £3K sponsors	6000
8 x £1.5 Sponsors	12000
Additional wristbands	520
Programme Ads	1255
KTC Grant	6000
NYC Grant	500
Programme / Entry	10979
Street Collection	1321
ALM (Park& Ride contribution)	325
Traders contributions	3628
TOTAL INCOME	57528

SPENDING SUMMARY

General	1074.34
Hospitality	2540.91
Marshals & chaperones	2380.52
Parade	1400
Promotion & publicity	5638.8
External Support services	33547.96
Refunds	500
Youth groups -programme sales	1148
TOTAL COST	48230.53
SURPLUS AS AT 11th August	9297.47



Medics UK (North East) Limited
Unit 7, Limerick Road
Dormanstown
Redcar
TS10 5JU

Tel: 07837 210050

Tel: 01642 487929

To:
Lisa Swiers

Date: 20th October 2023

QUOTATION : 7689

Date of Event : TBA 2024
Times: 08:00 – 18:00 hrs
Event : The Great Knaresborough Bed Race
Event Location: Knaresborough

Requirements	Quantity
Paramedic Crew & Ambulance	X 1
Technician Crew & Ambulance	X 1
Solo Paramedic & RRV	X 1
Manager / Controller	X 1
First Aiders	X 14
Cycle Responders	X 2
Tents	X 2

Cost : £5,130.00 plus VAT

If you have any queries and wish to discuss your quote, please do not hesitate to contact us.

If you wish to book our services please complete and return our event booking form as soon as possible.

Please note that additional costs may be incurred if the event booking Form times are changed between quoting and confirmation

Knealsborough Lions Club
Receipts and Payments Account
Year ended 30 June 2022

	2021/22			2020/21			2019/20			2018/19			2017/18		
	Admin	Charity	Total	Admin	Charity	Total	Admin	Charity	Total	Admin	Charity	Total	Admin	Charity	Total
Income															
Christmas Markets & Bright Friday (No Hgate AM)															
Bed Race	8070.90	8070.90	16141.80	0.00	2084.77	2084.77	0.00	2084.77	2084.77	0.00	7835.31	7835.31	0.00	8094.93	8094.93
Beer Festival	26618.34	26618.34	53236.68	0.00	21169.93	21169.93	0.00	21169.93	21169.93	0.00	47290.36	47290.36	0.00	57076.03	57076.03
BYF / subs in error	8106.55	8106.55	16213.10	0.00	7895.58	7895.58	0.00	7895.58	7895.58	0.00	9085.45	9085.45	0.00	7008.90	7008.90
Sleigh Runs	4785.82	4785.82	9571.64	0.00	4366.90	4366.90	0.00	4366.90	4366.90	0.00	5088.69	5088.69	0.00	4609.22	4609.22
District Refund / Other events	391.50	391.50	783.00	155.00	226.48	381.48	560.00	226.48	786.48	0.00	0.00	0.00	0.00	2416.74	2416.74
Bank Interest	11.07	11.07	22.14	0.13	66.31	66.44	0.00	66.31	66.31	0.00	65.80	65.80	0.00	17.63	17.63
Random Donations	400.00	1983.08	2383.08	390.16	1722.90	2113.06	38.00	2074.00	2112.66	0.00	1492.68	1492.68	0.00	887.5	887.5
Member Subs / Activities	2582.32	0.00	2582.32	1325.00	0.00	1325.00	2451.76	0.00	2451.76	2097.33	0.00	2097.33	0.00	3422.59	3422.59
	2782.32	4958.26	7740.58	1870.29	4752.96	6623.25	3029.76	5664.97	5987.73	2097.33	72357.69	74455.02	3423.59	80111.15	83547.74
Expenditure															
Christmas Markets/Bright Friday															
Bed Race	2432.13	2432.13	4864.26	0.00	11664.31	11664.31	0.00	4821.29	4821.29	0.00	4618.34	4618.34	0.00	4618.34	4618.34
Beer Festival	18882.56	18882.56	37765.12	38.00	2466.00	2504.00	14416.39	14416.39	14416.39	0.00	3726.50	3726.50	0.00	27444.72	27444.72
Sleigh Runs	4739.85	4739.85	9479.70	47.93	47.93	95.86	4063.67	4063.67	4063.67	0.00	6244.03	6244.03	0.00	4347.85	4347.85
Equipment	59.89	59.89	119.78	559.95	559.95	1119.90	610.70	610.70	610.70	0.00	449.91	449.91	0.00	881.10	881.10
Equipment/Engineering	1880	1880	3760.00	727.21	727.21	1454.42	3009.52	3009.52	3009.52	0.00	3528.59	3528.59	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	11.00	11.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MD Youth Dues	44.25	44.25	88.50	18.40	55.61	74.01	18.40	55.61	74.01	0.00	123.85	123.85	0.00	120.65	120.65
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.00	165.00
International Dues	1111.47	9427.04	10538.51	999.65	7242.29	8241.94	1650.06	1650.06	1650.06	1169.82	0.00	1169.82	1141.49	0.00	1141.49
MD Dues	877.50	877.50	1755.00	1099.82	1099.82	2199.64	867.99	867.99	867.99	983.23	0.00	983.23	1011.75	0.00	1011.75
District Dues	112.00	112.00	224.00	131.95	131.95	263.90	267.75	267.75	267.75	245.00	0.00	245.00	245.00	0.00	245.00
Store / relocation	1698.34	1698.34	3396.68	1734.06	1734.06	3468.12	759.92	759.92	759.92	44.25	0.00	44.25	0.00	0.00	0.00
Cost of Socials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	40.00	0.00	0.00	0.00
Club Supplies	136.2	0.00	136.2	12.00	107.12	119.12	113.49	197.65	311.14	309.91	0.00	309.91	311.50	0.00	311.50
Admin Expenses / website	114.32	114.32	228.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other events / WorldPay	0.00	979.14	979.14	0.00	0.00	0.00	0.00	0.00	0.00	245.00	0.00	245.00	0.00	0.00	0.00
Presidents Allowance	0.00	0.00	0.00	0.00	0.00	0.00	131.85	131.85	131.85	0.00	0.00	0.00	248.10	0.00	248.10
	2281.42	40213.27	42494.69	2220.82	12959.09	15179.91	2449.54	62184.76	64634.30	3283.30	90769.01	94052.31	3775.86	63219.74	66995.60
Excess of Income over Expenditure	480.90	9754.99	10235.89	-350.53	-8186.13	-8536.66	580.22	-5540.79	-4960.57	-1185.97	-18411.32	-19597.29	-352.27	16691.41	16539.14
Stocks															
Cash at Bank Admin	0.00	0.00	0.00	1098.43	0.00	1098.43	1448.96	0.00	1448.96	818.74	0.00	818.74	2048.93	0.00	2048.93
Cash in hand Admin	2179.33	0.00	2179.33	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	10.78	0.00	10.78
Charities Current Account 30th June	0.00	18317.66	18317.66	9173.74	9173.74	18347.48	17363.27	17363.27	17363.27	0.00	21279.77	21279.77	6131.49	6131.49	6131.49
Less uncleared / ringfenced monies	0.00	-4500.00	-4500.00	-16790.00	-16790.00	-33580.00	-18650.00	-18650.00	-18650.00	0.00	-3309.40	-3309.40	-1684.00	-1684.00	-1684.00
Charities Current Account Closing Balance	0.00	13817.66	13817.66	-7416.26	-7416.26	-14832.52	-13387.73	-13387.73	-13387.73	0.00	17970.37	17970.37	3337.49	3337.49	3337.49
Charities Reserve Account	0.00	35189.80	35189.80	35178.73	35178.73	70357.46	35178.73	35178.73	35178.73	0.00	40109.02	40109.02	2054.71	72043.22	74097.93
	2179.33	49007.46	51186.79	1098.43	27562.47	28660.90	1448.96	33888.60	35337.56	868.74	58079.39	58948.13	2054.71	76490.71	78545.42
Total Assets	2179.33	53507.46	55686.79	1098.43	44352.47	45450.90	1448.96	52538.60	53987.56	868.74	61388.79	62357.53	2054.71	77539.71	79314.42
Financed by															
Funds/B/FWD	1098.43	44352.47	45450.90	1448.96	52538.60	53987.56	868.74	58079.39	58948.13	2054.71	77539.71	79314.42	2406.98	60268.30	62775.28
Surplus for the year	480.90	9754.99	10235.89	-350.53	-8186.13	-8536.66	580.22	-5540.79	-4960.57	-1185.97	-18411.32	-19597.29	-352.27	16691.41	16539.14
Total Funds	1579.33	54107.46	55686.79	1098.43	44352.47	45450.90	1448.96	52538.60	53987.56	868.74	61388.79	62357.53	2054.71	77539.71	79314.42

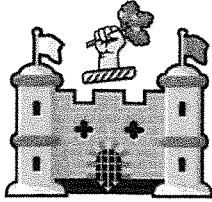
I have examined the above Income and Expenditure Account and Balance Sheet as at 30 June 2022 and believe the same to be in accordance with the books, information and explanations received.

Prepared by: Jon Smithells (Treasurer) Date: 5th April 2023

Checked by: John Tonkinson Date:

Note 1: Easyfundraising (Admin) stands at £28.22
 Note 2: PayPal (Charity) stands at £373.80
 Note 3: Stocks & Regalia written off at £769
 Note 4: £18650 ringfenced for Bed Race 2021
 Note 5: Admin "random donation" since transferred to Charity
 Note 6: Event profit N/A for Bed Race as mix of 2019 and 2020 data

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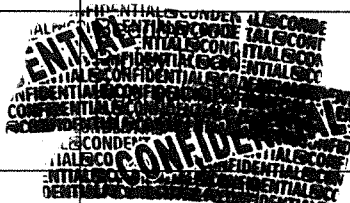
Knaresborough
Town Council

LGA 1972 8145 or 8144

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING

(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Knaresborough Festival of Entertainment and Visual Arts
Primary Contact regarding application:	Gwen Lloyd
Address:	
Telephone number:	
Email address:	admin@feva.info
Project/event title:	Knaresborough feva
Total cost of project:	£24,000
Amount of grant requested from KTC:	£2,000
Date of Application	8/1/24

The Applicant:

What is the main purpose of your organisation?	To organise and deliver a 10 day arts festival for the people of Knaresborough
How many years has your organisation been in existence?	28
If your organisation run by a Committee? If yes, how many Committee members?	12
If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members: Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable	

<p>What activities are available for members?</p> <p>Can anyone join your organisation or is it by invitation only? If yes, please give details</p>	<p>We have a group of friends of feva which is open to anyone to join. There is a subscription of £10 per annum to help support the festival. These members are invited to Our Eve of feva celebration event.</p>
<p>Is your club affiliated to any national organisation?</p> <p>Please list any affiliations</p>	<p>Association of Festival Organisers</p>
<p>Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>If yes, as a minimum we expect you to:</p> <ul style="list-style-type: none"> • have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund • review your safeguarding policies at least every year • complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references • check criminal records at least every three years • follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults • provide child protection and health and safety training or guidance for staff and volunteers • carry out a risk assessment, if appropriate • secure extra insurance cover, if appropriate <p>Does your organisation meet these requirements:</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

The Project/Event/Individual's role:

<p>Brief description of scheme</p>	<p>10 day arts festival bringing a number of concerts, art exhibitions, spoken word (including outdoor theatre productions) and street entertainment to the town during August.</p>
<p>What are the aims of the project/event?</p>	<p>The Knaresborough Festival of Entertainment and Visual Arts was set up to help promote the arts in Knaresborough. It is run by a committee of volunteers who strive to bring opportunities to both residents and visitors.</p>
<p>What benefit will the award bring to the Knaresborough Community and number of residents directly benefiting?</p>	<p>The award will help us support the free events, especially the street entertainment aimed at children, children's arts activity day at The Kiosk, and Picnic in the Park.</p> <p>We aim to have at least one street entertainer every day during the festival, ensuring that there is something for locals and visitors to engage free of charge. We anticipate</p>

	<p>engaging with approximately 1000 people through street entertainment alone.</p> <p>Our children's day this year will be in partnership with Knaresborough Youth Theatre, CREATE and Community Stars, enabling children have access to drop-in activities, games and crafts during the festival. This will be done with a narrative theme in a day created by a team of educators, who are very excited to be creating accessible artistic opportunities. We hope to engage around 100 children on this day.</p> <p>Picnic in the Park is a much-loved Knaresborough event offering an afternoon of completely free music performance for residents and visitors. This, in turn, supports the Knaresborough Lions' Beer Festival, fundraising to support our local community. We anticipate around 500 people attending Picnic in the Park for an enjoyable afternoon celebrating live music.</p>
<p>Does your organisation have the ability to meet new community needs, and if so, how?</p>	<p>We are continually looking at our programme. This year we are bringing Illyria Theatre Company back, this year to perform a production specifically aimed at children and families. We are also creating a new immersive arts children's day at The Kiosk to ensure all children have access to arts-based learning, promoting their creativity, communication and critical thinking skills. We are also looking towards our environmental responsibility, and have invited a theatre company with radical environmental aims to perform a Shakespeare play, suitable for older children and adults alike.</p>
<p>What, if any, are the environmental benefits of your project and how will sustainability be addressed from a climate change perspective.</p>	<p>feva delivers a number of events providing entertainment locally for Knaresborough residents, reducing the need to travel elsewhere for events. We also celebrate local artists and performers, reducing travel wherever possible. This year, we are also booking a theatre production with sustainability at its centre, and we are looking for more ways to celebrate this through the festival. This includes an adaptation of a much-loved event: Tales of Knaresborough Forest will be an event celebrating our local wild spaces and encouraging people to take action to preserve our wild spaces, while also being a celebration of spoken word.</p> <p>We have also greatly reduced our reliance on printed material by the development and promotion of our website and our use of eticketing.</p>
<p>The quality and effectiveness of service provided through the use of this grant</p>	<p>Feva endeavours to bring high quality street entertainment to town provided free to the public due to the use of this grant giving all families access to performances during the school holidays.</p>
<p>If the application is for an annual or recurring local event, please answer the following additional questions:</p>	

1. For how many years has the event run	28
2. Attendance Attendance at last event?	2000
Anticipated attendance at planned event?	2000
Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.	<p>We had a number of successful events at last year's festival, including the ever popular History Wardrobe and a wonderful evening of Shakespeare courtesy of Illyria. Many local groups held events during feva which added to the variety of the festival, from Clogarhythm to Orb. We welcomed lots of new performers, artists, venues and audiences across last year's festival and we look forward to growing this over the coming year.</p> <p>he award will also help us to support our ongoing Trompe-l'œil project. Last year we restored many of the Trompe-l'œils, including having the Trompe-l'œil sited at the Station completely reimaged by the original artist. We also added 2 new Trompe-l'œils, one at The Kiosk at Conyngham Hall and another at Chain Lane Community Hub. This year, we are hoping to add more Trompe-l'œils to further enhance the visual appeal of the town.</p>
Why do you think the Council should support this event/project?	<p>feva is a popular fixture in Knaresborough's calendar and this year we want to continue to bring a wide variety of entertainment to the local residents and visitors. We believe our ethos promotes the town through artistic engagement, education and lots of fun. As budgets for young people and the arts are slashed, we believe it is more important than ever that we make the arts accessible for our local community.</p>

Project/Event planning

Date that you propose to commence the project or hold the event.	Friday 9th August – Sunday 18th August 2024
Does the project or event require permission from Harrogate Borough Council or North Yorks CC? If yes, what is the status of your application to them (not yet submitted/submitted not determined/granted)	Yes. Initial documentation is in preparation. Insurance documents and finalised event plan will be submitted in due course.

Financial Details

Estimated total cost (including any fees)	£24000
Contribution from your funds:	£18300
Contribution from other organisations (please specify)	Knaresborough Rotary, Knaresborough Lions and Knaresborough Chamber of Trade have all been approached for funding. It is hoped these will total £3700

Does the estimated total cost of the project/event include payments in kind, eg free labour/materials etc. If yes, please estimate value of contribution	No
--	-----------

Check List:	Please tick:
I have read and agreed your terms and policies	✓
I agree to provide feedback to the Town Council if my application is approved, including publicity	✓
I enclose the following documents to support my application: Latest financial accounts Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from HBC and/or NYCC	✓

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed
Name of Signatory

Gwen Lloyd

Position: Feva Chairperson

Date:22/01/2024

KNARESBOROUGH FESTIVAL OF ENTERTAINMENT AND VISUAL ARTS
ACCOUNTS YEAR ENDED 31 OCTOBER 2023

	2023	2022		2023	2022
Opening Balance	23270.07	22525.10	Balances as at 31 October		
			Current Account	1133.36	880.68
			Business Management Account	27232.14	22389.39
				<u>28365.50</u>	<u>23270.07</u>
Surplus (Deficit) for the Year	<u>5095.43</u>	<u>744.97</u>			
	<u>28365.50</u>	<u>23270.07</u>			
Income			Expenditure		
<u>Events</u>					
Ticket Sales	16985.33	12981.95	<u>Overhead Expenses</u>		
Sponsorship/Grants	11460.00	6700.00	Printing/Post/Stationery	1726.37	1135.00
Event Costs	-19376.33	-17879.76	Insurance	330.07	501.63
Sales Commission	-1247.13	-966.90	Banners/Equipment	2892.87	1176.99
Event Surplus (Deficit)	<u>7821.87</u>	<u>835.29</u>	Balloons and Wristbands	0	31.48
			Eve of FEVA Party Costs	104.97	107.05
Donations	2800.47	1605.63	Subscription	70.00	70.00
Flavours	200.00	200.00	Sundry (including Trompes)	1700.65	0.00
Bank Interest Received	302.75	12.57	Website Costs	258.05	94.94
Friends Income	1120.00	1270.00	Bank Charges	66.68	61.43
	<u>12245.09</u>	<u>3923.49</u>		<u>7149.66</u>	<u>3178.52</u>
			Surplus (Deficit) for the Year	5095.43	744.97
	<u>12245.09</u>	<u>3923.49</u>		<u>12245.09</u>	<u>3923.49</u>

Checked and found in agreement with the Books of Account

Jack Wilson
Treasurer

Darnbrough & Co Ltd

Date

Date

KNARESBOROUGH FESTIVAL OF ENTERTAINMENT AND VISUAL ARTS

CONSTITUTION

1. NAME.

The name of the Association is “Knaresborough Festival of Entertainment and Visual Arts”, hereinafter called “The Association”.

2. OBJECTS

The objects for which the Association is established are:

- a. To organise and stage an annual Festival known as the "Knaresborough Festival of Entertainment and Visual Arts" otherwise known as "feva". The Festival shall be broad based and may include, but not be limited to, Music, Theatre, Visual Arts, Poetry and Creative Writing.
- b. To foster a spirit of goodwill, friendship and unity among the residents, traders, organisations and visitors to the town by involving as many people as possible in the staging and sponsoring of the Festival.

3. MEMBERSHIP

Membership of the Association shall be open to any individual interested in furthering the Objects of the Association. The Committee shall have the power to refuse an application for membership without assigning a reason.

Any Member who shall do any act or conduct calculated to discredit the Association, may be expelled from the Association by a resolution of the majority of Members present at a General Meeting of the Association. Such a Member shall be allowed to appeal against his or her expulsion to a special General Meeting of the Association.

4. FINANCIAL YEAR

The financial year of the Association shall run from 1 November until 31 October of the following year,

5. SUBSCRIPTION

The annual subscription shall be of such amount as may be decided at the Annual General Meeting.

All subscriptions shall become due on the first day of February in each year.

Any Member who has not paid the annual subscription by 30 April in the subscription year shall be deemed to have ceased membership of the Association.

No Member shall be entitled to vote or to exercise any privilege whatsoever at any of the meetings of the Association if their subscription is not paid up to date at the date of such meeting.

6. OFFICERS AND COMMITTEE

The Officers of the Association, who form the Executive Committee, shall be:-

Chairman
Vice-Chairman
Secretary
Finance Director
Marketing Director
Fund-raising Director
Music Director
Spoken Word Director
Visual Arts Director

A minimum of 5 positions must be occupied at any one time

The Committee shall have the power to appoint any sub-committee as required, and to co-opt any Member of the Association whose services may be desired for any particular function.

7. ELECTION OF OFFICERS AND COMMITTEE

The Chairman and Vice-Chairman shall be elected at the Annual General Meeting to serve for a period of two years.

All other members of the Executive Committee shall be elected at the Annual General Meeting for a period of one year.

Members of the Committee shall be eligible to seek re-election.

All nominations for Officers shall be made in writing, signed by two Members and by the nominee consenting to serve, and sent to the Secretary to be received by him or her no later than the date of the October Executive Committee Meeting.

Any member of the Executive Committee not wishing to stand for re-election should, if possible, inform the Committee of their intention by the September Executive Committee meeting at the latest

In the event of a vacancy arising in the Officers during the year, it shall, if necessary, be filled by the Executive Committee.

The Finance Director shall keep an account of all monies received and paid by him or her for and on behalf of the Association, and shall pay all accounts approved by the Committee. Any extraordinary expenditure deemed

advisable by the Committee shall be first submitted to a General Meeting along with a financial report for consideration. The Finance Director shall present to the Members at the Annual General Meeting a duly audited statement of accounts showing all financial transactions of the Association made up to the last day of October in each year. All cheques shall be signed by two of the signatories registered with the account holding Bank.

The Secretary shall keep a record of the proceedings of the Association in a Minute Book to be kept for that purpose, and shall also keep an up to date record of Members. The records of the Association shall be open on due notice for the inspection of Members.

Members of the Executive Committee will not receive payment for work undertaken in connection with the organising and staging of the Festival. Normal expenses will be paid subject to the prior approval of the Finance Director.

A register of interests of the members of the Executive Committee shall be maintained by the Secretary. The register shall contain details of any vested interests that members may have in local businesses or organisations. This register shall be available for inspection upon application to the Secretary.

8. MEETINGS

An Executive Committee Meeting shall be held once in each calendar month at such time and such location as the Executive Committee shall decide. Additional Executive Committee Meetings may be held as deemed necessary by the Chairman, or at the request of four or more Members of the Executive Committee. The Annual General Meeting shall be held on the second Tuesday in December in each year, preceded by a meeting of the Members of the Executive Committee. The date of the Annual General Meeting may be changed in exceptional circumstances by the Executive Committee. The Executive Committee shall present a report with reference to all matters with which they may have dealt during the previous year.

Additional General Meetings may be convened at the request of the Committee, or upon a request in writing by ten or more Members. Such General Meeting shall be convened within ten days of receipt of such request.

Any person wishing to speak at a General Meeting shall be limited to total of 5 minutes unless granted additional time by the Chairman of the meeting

Seven days notice shall be given of all General Meetings and four days notice of all Executive Committee Meetings.

In the absence of the Chairman and Vice-Chairman at General and Executive Committee Meetings the Members present shall elect a Chairman to preside over that meeting.

Every paid up Member of the Association has the right to submit a notice of motion in writing to the Secretary, which shall be placed on the agenda for the next meeting.

9. QUORUM

At an Annual General Meeting or General Meeting nine persons shall form a quorum.

At an Executive Committee Meeting four persons shall form a quorum.

10. DATA PROTECTION ACT

Members of the Association shall be deemed, by payment of the Annual Subscription, to have given their consent to their details being held on a computer system. Such details will be used solely for the administrative purposes of the Association and will not be passed to any other party without the consent of that Member.

11. ALTERATION TO RULES

No alteration shall be made to the Constitution of the Association except by a resolution duly passed by two-thirds of the Members present and voting at a General Meeting. Ten days notice in writing of any proposed alteration shall be given to all Members.

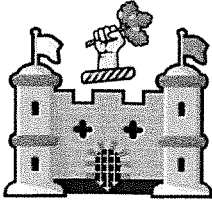
12. DISSOLUTION

In the event of the Association being dissolved all funds in the name of the Association will be donated to a charity or organisation for the benefit of Knaresborough.

Passed at a General Meeting held on the fifth day of December 2002
Amended feva Executive Committee on 10 January 2006

Signed Anne Jones Chairman

Signed Paul Darley Vice-Chairman



Knaresborough
Town Council

LGA 1972 S144 or S145.

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING

(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Harrogate Road safety Dog Training Club
Primary Contact regarding application:	Val Rodgers
Address:	0-11 Croft
Telephone number:	
Email address:	
Project/Event title:	Knaresborough Pet Day
Total cost of project:	£750
Amount of grant requested from KTC	£350
Date of Application	7/3/24

The Applicant:

What is the main purpose of your organisation?	Reg Charity to promote responsible dog ownership
How many years has your organisation been in existence?	Over 50 years, reg charity since 1/3/2005
If your organisation run by a Committee? If yes, how many Committee members?	Yes, 9 trustees
If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members: Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable	
What activities are available for members?	Dog training classes run all year, Pet Day annually

What will be the quality and effectiveness of service provided through the use of this grant	Grant will enable the event to continue to allow the charities attending to do so without charging them a fee and enable the event to continue to be free for local residents to attend.
If the application is for an annual or recurring local event, please answer the following additional questions: 1. For how many years has the event run 2. Attendance Attendance at last event? Anticipated attendance at planned Event?	Event has been running for around 30 years Last year's attendance approx. 250 people Expected attendance 300 people
Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.	HRSDTC has run affordable puppy socialisation and dog training classes throughout the year for dog owners in the local area.
Why do you think the Council should support this event/project?	This is an annual event enjoyed by pet owners throughout the district and raises funds for local animal charities

Project/Event planning

Date that you propose to commence the project or hold the event.	Monday 6 May 2024
Does the project or event require permission from North Yorkshire Council? If yes, what is the status of your application to them (not yet submitted/submitted not determined/granted)	Hire of Knaresborough House applied for (awaiting confirmation)

Financial Details

Estimated total cost (including any fees)	£750
Contribution from your funds:	£400
Contribution from other organisations (please specify)	
Does the estimated total cost of the project/event include payments in kind, eg free labour/materials etc. If yes, please estimate value of contribution	No

Check List:

Please tick:

I have read and agreed your terms and policies	<input checked="" type="checkbox"/>
I agree to provide feedback to the Town Council if my application is approved, including publicity	<input checked="" type="checkbox"/>

I enclose the following documents to support my application:	
--	--

Latest financial accounts Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from North Yorkshire Council	
--	--

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed: *E K Middleton*

Name of Signatory E K Middleton

Position: Treasurer

Date: 7 March 2024

Harrogate Road Safety Dog Training Club

Registered Charity number 1108333

Knareborough Pet Day 2023

Income

Dog show entries	£109.00
Retrieve the sausage	60.00
Ice cream man donation	85.00
Tombola Stall	<u>73.90</u>
	£327.90

Less Expenses:

Rosettes	£81.00
Knareborough House hire	90.00
Car parking	25.00
Dog show judges	18.50
PA System hire	200.00
Sundries	3.00
Printing	<u>87.25</u>
	<u>£504.75</u>
Net loss	£(176.85)
Bal b/f	<u>1,048.77</u>
Bal c/f	<u>£871.92</u>

Chairperson

Val Rodgers
9 Meadowcroft
Bilton, Harrogate
HG1 3JY
Tel: 560734

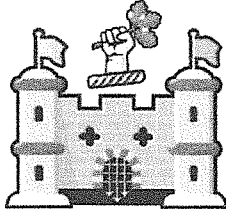
Secretary

Jeremy Hidden

Tel:

Treasurer

Kim Middleton
15 Pannal Ash Drive
Harrogate
HG2 0JA
Tel: 566801



Knaresborough
Town Council
LGA 19725137

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING
(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Knaresborough Allotments Self Help Scheme
Primary Contact regarding application:	[REDACTED]
Address:	
Telephone number:	
Email address:	[REDACTED]
Project/Event title:	Stockwell Lane allotments Water supply toilet
Total cost of project:	£250
Amount of grant requested from KTC	£250
Date of Application	16 01 2024

The Applicant:

What is the main purpose of your organisation?	Allotment Society to grow vegetables, fruit and flowers on the site by our members. To develop the site as a green space within the heart of Knaresborough.
How many years has your organisation been in existence?	Over a hundred years.
If your organisation run by a Committee? If yes, how many Committee members?	A Committee of 8
If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members:	There are 90 plots on the Stockwell site and 6 plots on the Hawthorns. Some are jointly owned so we have a membership of 120. All of the members are adults of all ages.

<p>Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable</p>	<p>Each member pays a rent based on the size of their plot plus a £10 standing charge. The smaller plots may pay as little as £40 and the larger ones up to £90.</p>
<p>What activities are available for members? Can anyone join your organisation or is it by invitation only? If yes, please give details</p>	<p>Horticulture and a growing social side based on the recently built pizza oven. We also encourage our members to participate in our FEVA Open Day in August. As a self-help group there is an expectation that members not only maintain their plots but help in the maintenance of the site by maintain hedges, paths and roads</p>
<p>Is your club affiliated to any national organisation? Please list any affiliations</p>	<p>We are members of the National Allotment Society</p>
<p>Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, as a minimum we expect you to:</p> <ul style="list-style-type: none"> • have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund • review your safeguarding policies at least every year • complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references • check criminal records at least every three years • follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults • provide child protection and health and safety training or guidance for staff and volunteers • carry out a risk assessment, if appropriate • secure extra insurance cover, if appropriate <p>Does your organisation meet these requirements: Yes <input type="checkbox"/> No <input type="checkbox"/></p>

The Project/Event/Individual's role:

<p>Brief description of scheme</p>	<p>In 2023 we applied for commuted sums to purchase a composting toilet built by Sheepshed. This toilet was needed as the old toilet was breaking down and we needed disability access as we have members with wheelchairs and mobility issues. There is a sink and we have ourselves paid for the installation of a urinal so as to reduce pressure on the composting</p>
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	<p>aspect of the toilet.</p> <p>We need to link up the sink and urinal to our existing water system. This will involve the digging of a trench from the nearest tap to the toilet. The bulk of the digging will be done by hiring a small digger from a local firm, We will have to remove and replace the turf from an existing path. To access the toilet we will have to hand dig through a hedge. Once the trench is dug we will put down the piping and link it up.</p>
<p>What are the aims of the project/event?</p> <p>What benefit will the award bring to the Knaresborough Community and number of residents directly benefitting?</p>	<p>This will make the toilet's use far more hygienic. We have members with medical issues such as crohn's disease and prostate issues so having a toilet is a necessity not a want. When we had an Open Day event we had the problem of trying to provide toilets for our visitors especially as our caterers from Community Stars had disability issues and asking them to use a temporary camping toilet was not an effective solution.</p> <p>Having a sink with access to soap and water and urinal that will flush away is a priority for us and we need to get the toilet operational for when we turn on the water in mid-April .</p> <p>Access to water for the sink and urinal will benefit KASHS Members and visitors. Most allotment sites in the area do have toilets.</p>
<p>Does your organisation have the ability to meet new community needs, and if so, how?</p>	<p>This will make the toilet more useable for people with disability issues.</p>
<p>What, if any, are the environmental benefits of your project and how will sustainability be addressed from a climate change perspective.</p>	<p>Hiring a digger from a local hire firm in Knaresborough keeps cost down and limits environmental damage. By doing the work in spring it will allow the plot holder to have a full growing season. By hand digging through the hedge/small trees we will preserve the existing brambles.</p>
<p>What will be the quality and effectiveness of service provided through the use of this grant</p>	<p>Getting groundworks firms to do the work would be easy alternative. However it would be much more expensive and getting firms to do such a task is challenging as they are often not bothered by small scale work.</p> <p>We have a plumber as a KASHS member who installed the toilet. He has the skills to link up the piping to the sink and urinal.</p> <p>We have a dedicated team of KASHS members who maintain the site. Two of these have experience from a farming background and are used to working with diggers. They also will do the work for free so saving Hundreds of pounds in labour cost; also they take great pride in their work.</p>
<p>If the application is for an annual or recurring local event, please answer</p>	<p>No</p>

the following additional questions. 1. For how many years has the event run 2. Attendance Attendance at last event? Anticipated attendance at planned Event?	
Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.	We are part of the FEVA Festival in our Open Day. We have recently built a pizza oven and have organised social events for members. We have improved the site by using commuted sums to build a new Committee shed and a compostable toilet with disability access.
Why do you think the Council should support this event/project?	

Project/Event planning

Date that you propose to commence the project or hold the event.	Spring 2024 as soon as we get approval we will order the materials
Does the project or event require permission from North Yorkshire Council? If yes, what is the status of your application to them (not yet submitted/submitted not determined/granted)	No

Financial Details

Estimated total cost (including any fees)	£250
Contribution from your funds:	0
Contribution from other organisations (please specify)	0
Does the estimated total cost of the project/event include payments in kind, eg free labour/materials etc. If yes, please estimate value of contribution	20 hours of skilled labour at £15 and hour would cost £300

Check List:

Please tick:

I have read and agreed your terms and policies	/
I agree to provide feedback to the Town Council if my application is approved, including publicity	/
I enclose the following documents to support my application: Latest financial accounts	/

Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from North Yorkshire Council	/
---	---

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed 

Name of Signatory
Mr Robert Snow

Position:
Chair

Date:

17 01 2024

The Constitution of Knaresborough Allotments Self-Help

Scheme 1. Name

Knaresborough Allotments Self-Help Scheme (KASHS) is a self-help allotment scheme, run by the members for the members.

2. Aims & Objectives of the Self-Help Scheme

1. To promote the interests of the members with regard to the cultivation, good management and enjoyment of the allotments.
2. To encourage members to take an active part in the maintenance and development of the site(s) and facilities.
3. To take measures to protect members and the site against damage, trespass, theft or other nuisance.
4. To co-operate with other organisations or individuals in matters of mutual interest.
5. To conduct negotiations with local councils, organisations or individuals regarding provision of allotments.

3. Membership

Membership shall be defined as:

All persons 18 years old and over who either have a main residence in or reside for the majority of time within the HG5 postcode district and who are listed as lessee on a KASHS tenancy agreement as an allotment holder on the KASHS site, to a maximum of two (2) persons per plot.

Existing signatories or persons listed on the KASHS tenancy agreement, on or before 1st November 2013. This includes partners and those who have, through custom and practice, worked plots regularly prior to 1st November 2013.

Where a party to the lease is removed for whatever reason the committee may offer a person who was not party to the lease, but who has actively participated in cultivation of the aforementioned plot to the satisfaction of the committee, over the period of 3 years, a new lease.

Only those listed on the tenancy agreement between plot holders and the KASHS will be entitled to vote on Scheme matters at any properly convened meeting.

The committee reserves the right to create or remove categories of membership. Members are bound by a Tenancy Agreement.

4. Termination of Membership

The committee shall have the right to exclude from meetings an individual member and/or cause the termination of their tenancy, provided that the individual member shall have the right to appeal to the committee

Members can at any time terminate their membership as agreed in the Tenancy

Agreement. 5. Subscriptions

All members shall pay such subscriptions as the committee may from time to time determine, with due regard to financial probity, to include extra-ordinary one off payments should the need arise as sanctioned by the committee.

6. General Committee

The affairs of KASHS shall be conducted by a committee, normally consisting of five formal officers (Chair, Treasurer, Membership Secretary, and Minute Secretary, and Site Representative – known as the elected officers) and up to seven additional committee members, elected at the Annual General Meeting.

The five main officers shall normally serve a term of no more than 3 years, standing down in rotation.

The committee shall have the power to co-opt members with their agreement from amongst the membership of the scheme if the need arises.

The committee shall be responsible to any General Meeting of the Scheme.

The committee shall also draft and implement appropriate standing orders to deliver appropriate conduct and delivery of the KASHS principles and aims.

The committee should normally meet at least six times regularly throughout a year.

Affairs of the Scheme should be conducted by a quorum of no fewer than 50% of the elected committee.

The committee membership is voluntary and unpaid and shall not attract any payment other than re-imbusement of approved personally incurred expenditure agreed by the committee.

The Treasurer and Secretaries shall keep accurate records of their dealings on behalf of KASHS which shall be available for inspection upon reasonable & appropriate request made by a member, although the committee reserves the right to redact such minutes to meet any statutory obligation or maintain privacy and sensitivity in included matters.

7. General Meetings

Once in each year, the committee shall convene an Annual General Meeting of the Scheme for the purpose of receiving the Annual Report of the committee and should include the audited or independently examined Statement of Accounts; election of Honorary Officers; election of representatives to serve on the committee; appointment of auditors or

independent examiners; and to consider, whenever necessary, proposals to amend this Constitution and other business of which due notice has been received.

A minimum of 14 days notice of this meeting will be given in writing or by electronic means to all members.

8. Special General Meeting

The Honorary Officers or a Quorum of the committee or 25% of members may at any time cause the Minute Secretary to call a Special General Meeting of the Scheme for the purposes of altering the constitution or of considering any other matter which may be referred to it.

A minimum of 14 days notice of this meeting will be given in writing or by electronic means to members by the Minute Secretary.

9. Rules of Procedure

Voting All resolutions arising at any meeting shall be decided by a simple majority of those present and entitled to vote. No member shall exercise more than one vote, but in the case of an equality of votes the chair shall have a second and casting vote.

Committee Quorum 50% of the elected members of KASH committee who are in attendance at any properly constituted committee meeting shall form a quorum for the purpose of the meeting of the committee and all other committees subsequently formed.

Meeting Quorum 20% of members of KASH who are entitled to vote and are in attendance at either the Annual General Meetings of the Association or any properly convened Special General Meeting shall constitute a quorum.

10. Finance

All monies raised by or on behalf of the Scheme shall be applied to further the objectives of the Scheme and for no other purpose.

The Treasurer shall keep such records as the Committee agrees.

All 'elected officers' shall be indemnified up to the totality of the assets of KASHS on hand against any losses or liabilities incurred by them whilst performing their duties in respect of the Scheme provided that they are acting reasonably and/or with the advice and/or express consent of the committee at the time the loss or liability was incurred.

Nothing in the foregoing paragraph will indemnify any elected officer against any loss or liability which arises out of their individual or collective gross negligence, fraud, or any criminal activity on the part of the officer/officers listed whilst acting on Scheme business, liability in such instances will **no longer be deemed** to be joint and several across any other uninvolved 'elected officers'.

The Scheme reserves its right to commence such civil or criminal action it sees fit to recover

any loss from any party, including officers, who have caused loss to the Scheme in regard to the foregoing paragraph and also to recover loss from any party identified to have caused loss or damage to the Scheme or property over which it has title or control.

11. Dissolution

If the committee, by a simple majority, decides at any time it is necessary or advisable to dissolve the Scheme it shall call a Special Meeting as detailed above.

If such a resolution is confirmed by a simple majority of those present and voting at such a meeting the committee shall have the power to dispose of any assets held by or in the name of the Scheme after meeting any liabilities.

Any assets remaining after the satisfaction of any proper debts and liabilities and repayment of any unused portion of rents shall be applied towards local horticultural charitable purposes, as agreed at the meeting.

12. Alterations to the constitution

Any proposal to alter this Constitution must be delivered in writing or by electronic means to the Minute Secretary not less than 14 days before the date of the meeting at which it is first to be considered.

An alteration will require the approval of a simple majority of individual members of the Scheme present and voting at a properly convened and quorate General Meeting after the matter has been subject to debate.

Notice of each such meeting must have been given in accordance with normal procedure, but not less than 14 days prior to the meeting in question and must include the wording of the proposed alteration.

Income and expenditure year ending March 2023

	2023	2022		2023	2022
Income			Expenditure		
Allotment i Rents Stockwell road	£4,416.50	£4,204.00	Site Rent Stockwell Road	£2,490.32	£2,210.32
Allotment Rents Hawthorn	£110.00	£136.00	Site Rent Hawthorn Avenue	£100.00	
FEVA Open Day	£148.45		Water Charges Business Stream	£567.11	£505.96
Shed Sales	£156.20	£1,142.93	Public Liability Insurance Chrisknott	£247.91	£217.63
Shed Sales	BACS	£202.45	National Allotment Society	£330.00	£303.00
Donation from plotholder		£17.00	AGM Costs	£140.19	
Refund from East riding Horticulture		£103.68	HDAF Fees	£10.00	
Between term payments	£118.00	£45.00	Maintenance Items	£719.39	£510.48
Chipper refund		£674.99	Open Day Expenses	£120.00	
Knarborough Council Grant	£2,490.00		Petty Cash Payments	£187.50	£556.91
			East Riding Horticulture	£329.70	£1,316.04
			Donation to Girl Guides		£25.00
			Refund to Plot Holder		£150.00
			Webpage costs	£51.21	
Total	£7,641.60	£6,823.60	Security Camera	£242.24	
			Hedge cutting & path closure	£1,538.53	
			Lebara Mobile	£0.99	
			Road planings	£100.00	
			Total	£7,188.57	£6,470.33

Total Income £7,641.60
 Total Expenditure £7,188.57
 Surplus/Excess £453.03

Cash Reconciliation
 Cash Balance Barclays Bank 31st March 2022 £4,349.38
 Cash in Hand with Treasurer 31st March 2022 £295.08
 Surplus/Excess for year £453.03
Total £5,097.49

Cash at BarclaysBank £4,817.65
 Cash in Hand £279.84
Total £5,097.49

Audited By Stewart Housecroft



KNARESBOROUGH ALLOTMENTS
SELF HELP SCHEME

Sort Code 20-98-98
Account No 03909506

SWIFTBIC BUKGB22
IBAN GB48 BUKB 2098 9803 9095 06

Issued on 08 January 2024

MG 028278 F1V1255A 709F303FA00123 33400 B 18847

MR NEIL CROSSLEY
KNARESBOROUGH ALLOTMENTS SELF
HELP
16 BLIND LANE
KNARESBOROUGH
HG5 0NU



Your Community Account

At a glance

08 Jan 2024 08 Jan
2024

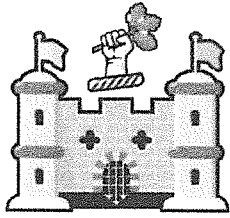
Date	Description	Debit	Credit	Balance
8 Dec	Start Balance			4,978.28
13 Dec	On-Line Banking Bill Payment to Chris Knott Insura Ref: Alkx.22VAD1	285.52		4,692.76
19 Dec	Card Payment to Lebara Mobile Limi On 18 Dec	10.00		4,682.76
2 Jan	On-Line Banking Bill Payment to Nsalg Ref: S1043	330.00		4,352.76
5 Jan	Balance carried forward			4,352.76
	Total Payments/Receipts	625.52	0.00	

Start balance	£4,978.28
Money out	£625.52
Commission charges	£0.00
Money in	£0.00
Gross interest earned	£0.00
End balance	£4,352.76

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

28278 161281 F1V1255A 1 of 2



Knaresborough
Town Council

EMR - Allotments ? Boundary Gate

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING

(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Knaresborough Allotments Self Help Scheme
Primary Contact regarding application:	Mr Robert Green
Address:	3 Charlton Court
Telephone number:	
Email address:	robertgreen@knaradon.com
Project/Event title:	Stockwell Lane allotments New Gate for the Triangle
Total cost of project:	£350
Amount of grant requested from KTC	£350
Date of Application	16 01 2024

The Applicant:

What is the main purpose of your organisation?	Allotment Society to grow vegetables, fruit and flowers on the site by our members. To develop the site as a green space within the heart of Knaresborough.
How many years has your organisation been in existence?	Over a hundred years.
If your organisation run by a Committee? If yes, how many Committee members?	A Committee of 8
If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members: Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable	There are 90 plots on the Stockwell site and 6 plots on the Hawthorns. Some are jointly owned so we have a membership of 120. All of the members are adults of all ages. Each member pays a rent based on the size of their plot plus a £10 standing charge. The smaller plots may pay as little as £40 and the larger ones up to £90.
What activities are available for members?	Horticulture and a growing social side based on the

<p>Can anyone join your organisation or is it by invitation only? If yes, please give details</p>	<p>recently built pizza oven. We also encourage our members to participate in our FEVA Open Day in August. As a self-help group there is an expectation that members not only maintain their plots but help in the maintenance of the site by maintain hedges, paths and roads</p>
<p>Is your club affiliated to any national organisation?</p> <p>Please list any affiliations</p>	<p>We are members of the National Allotment Society</p>
<p>Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, as a minimum we expect you to:</p> <ul style="list-style-type: none"> • have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund • review your safeguarding policies at least every year • complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references • check criminal records at least every three years • follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults • provide child protection and health and safety training or guidance for staff and volunteers • carry out a risk assessment, if appropriate • secure extra insurance cover, if appropriate <p>Does your organisation meet these requirements:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

The Project/Event/Individual's role:

<p>Brief description of scheme</p>	<p>The 8 plots on the 'Triangle' on the Stockwell Road Allotments is split off from the main site by a footpath that connects Frogmire Road to the cinderpath that runs along to Robert AAgard Company Fireplaces, We need to remove and replace a rotten piece of fencing with a Four foot gate, two fence posts and a section of fencing. The existing gate is in a poor state of repair and is hard to use. This gate is in an inconvenient place. The new gate would be in a much better place to access the rest of the site. We have the skills to install the new fencing ourselves and reduce the cost of installation.</p>
<p>What are the aims of the project/event?</p>	<p>A new gate would make the 'Triangle' feel part of the allotment It would improve access The existing rotting fences needs replacing and has been used by intruders as a step over access to the plot. If we put in a new gate with a padlock and wire mesh extension it will provide a more secure protection and stop the casual intruder. It would be</p>

	wide enough to allow wheelchair and wheel barrow access. At the moment we do not include the Triangle as part of our FEVA route and would make it easier for us to let plots on the triangle which in past years has been a rather neglected part of the site.
What benefit will the award bring to the Knaresborough Community and number of residents directly benefitting?	Having all parts of the allotment in a good state of repair reflects well not just on KASHS but on Knaresborough Town Council. We maintain all the hedges along the path and ensure the pathway feels safe and secure.
Does your organisation have the ability to meet new community needs, and if so, how?	We have members with disability issues and are wheelchair users. This will enable them to access all the site.
What, if any, are the environmental benefits of your project and how will sustainability be addressed from a climate change perspective.	Where possible we try to recycle materials and repair but in this case we will source and purchase wood that will last. We have sourced local firms. We have a proven record of maintaining the site to a high standard. The existing hawthorn, blackthorn and rose hedges that border the triangle will be maintained and are a wildlife haven.
What will be the quality and effectiveness of service provided through the use of this grant	Getting fencing firms to do the work would be easy alternative. However it would be much more expensive and getting firms to do such a task is challenging as they are often not bothered by small scale work. We have a dedicated team of KASHS members who maintain the site. Two of these have experience from a farming background and are used to installing fences. They also will do the work for free so saving Hundreds of pounds in labour cost; also they take great pride in their work.
If the application is for an annual or recurring local event, please answer the following additional questions: 1. For how many years has the event run 2. Attendance Attendance at last event? Anticipated attendance at planned Event?	
Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.	We are part of the FEVA Festival in our Open Day. We have recently built a pizza oven and have organised social events for members. We have improved the site by using commuted sums to build a new Committee shed and a compostable toilet with disability access.
Why do you think the Council should support this event/project?	We need to replace a piece of fencing that is likely to collapse in the near future. Installing the gate will open up access, It is a good value project.

Project/Event planning

Date that you propose to commence the project or hold the event.	Spring 2024 as soon as we get approval we will order the materials
Does the project or event require permission from North Yorkshire Council?	No

If yes, what is the status of your application to them (not yet submitted/submitted not determined/granted)	
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Financial Details	
Estimated total cost (including any fees)	£350
Contribution from your funds:	0
Contribution from other organisations (please specify)	0
Does the estimated total cost of the project/event include payments in kind, eg free labour/materials etc. If yes, please estimate value of contribution	10 hours of skilled labour at £15 and hour would cost £150

Check List:	Please tick:
I have read and agreed your terms and policies	/
I agree to provide feedback to the Town Council if my application is approved, including publicity	/
I enclose the following documents to support my application: Latest financial accounts Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from North Yorkshire Council	 / /

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed: 

Name of Signatory
Mr Robert Snow

Position:
Chair

Date: 16 01 2024

07 March 2024

Dear Angela Hannah and Shan

EMR - Allotments - Boundary.

In February we had a spate of intruders coming onto the site who committed acts of vandalism and theft. We have two cameras but they did not provide evidence to the police. We have identified an area of our fencing which is in a state of disrepair and is the likely source of entry. The photographs show the existing fence has almost completely collapsed and is no deterrent. North Yorkshire Police have been very helpful and said they would urge the council to build a proper fence in that area.



This leaves us with a dilemma.

Option one is for KASHS as tenants, to ask Knaresborough Town Council as landlords, to build an effective fence. For KASHS this is the easy option and would require no work from us.

The disadvantage of this is that KASHS would have little control over how the fence is structured and when the work would be done. Also the cost of building the fence would likely to be high as it would probably take a team of men a day to take down the old fence. Also the cost of the fence would be high and the council may feel they could not release funds for other vital schemes we are applying for such as the gate on the triangle and connecting water supply to the toilet

Option two

Organise a KASHS working party to take down the broken fence and construct a new one.

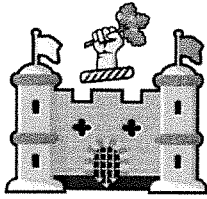
This would require 6 x 2metre fence posts, concrete mix, 4 x 12 metre s of wooden rails, 2 rolls of weldmesh, screws and staples. Our best price for all this is £293.48. This is

considerably cheaper than any fencing firm would do. It would also be done at a time suited to us and any delay opens us up to further incursions. We have people within the KASHS membership who have skills in fencing so we are confident that the fence would last and so tidy up and secure a neglected corner.

The disadvantage of this is that it is hard work for our members who also want to build the gate to the triangle and connect water to the toilet. However we are a self-help group and we can achieve these tasks given the support and funding from Knaresborough Town Council.

So in conclusion we need your help and advice on how best to proceed. Since Knaresborough town council supported the Hedge Cutting in January 2022 we have not applied for funds. Since then we have paid two years rent and have continued to maintain the site to a high standard. I would like to add this bid for just under £300 to our existing bid so we can proceed with these tasks as soon as possible.

Rob Snow



Knaresborough
Town Council

Local Govt (Misc Prov) 1976 s19

KNARESBOROUGH TOWN COUNCIL - APPLICATION FOR FUNDING

(Please ensure you read the accompanying guidance notes and attach all relevant documentation)

Application Summary:

Name of organisation/individual*	Community Stars CIC
Primary Contact regarding application:	
Address:	
Telephone number:	
Email address:	clare@CommunityStars.Co.uk
Project title:	The Kingfisher Kiosk at Conyngham
Total cost of project:	
Amount of grant requested from KTC	£3860 Ramped access to the Tennis Courts £1950 New benches for the tennis courts £800 New nets for the tennis courts £280 New junior tennis equipment (racquets and balls) £500 New outdoor storage box for play equipment £230 Bug hotels and signage for the log £100
Date of Application	7th March 2024

The Applicant:

<p>What is the main purpose of your organisation?</p>	<p>The Community Stars non-profit CIC* runs a thriving community café at St John's Hub and last year addressed the fact that the facilities at the Kiosk @ Conyngham were under utilised and under resourced by expanding it's operations and taking over the council held lease.</p> <p>Initially created as a safe and affordable social space, the Community Stars organisation has grown significantly, doubling in size, involving more volunteers, and broadening its customer base.</p> <p><i>At the Kiosk@ Conyngham we support young people and adults with learning disabilities by offering them supported work experience and we collaborate with schools and organisations like King James School and Henshaws College.</i></p> <p>We have over 20 years of experience and we don't charge a fee for this support but we are aiming to extend this service to young people not currently in formal education.</p> <p>We aim to capitalise on the success of last season's opening by enhancing the outdoor space and improving accessibility with the goal of increasing participation from the entire Knaresborough community, regardless of age. Our objective is to build a business which creates work experience for some and provides satisfying leisure, educational and hospitality opportunities for others.</p> <p><i>*A Community Interest Company (CIC) is a specific corporate structure designed for social enterprises and not-for-profit projects. It mirrors a standard limited company but offers flexibility by allowing for being limited by shares or by guarantee options. What sets CICs apart is their explicit focus on benefiting the community and addressing social or environmental objectives. This ensures that their activities primarily serve the community's interests, striking a balance between commercial and community-oriented goals.</i></p>
<p>How many years has your organisation been in existence?</p>	<p>3 years</p>
<p>If your organisation run by a Committee? If yes, how many Committee members?</p>	<p>N/A</p>
<p>If your organisation is a club with membership, please provide the following details: Membership - Number of adult members: Number of junior members: Does your club charge for membership? If yes, please provide details of the membership scheme and charges applicable</p>	<p>N/A</p>
<p>What activities are available for members? Can anyone join your organisation or is it by invitation only? If yes, please give details</p>	<p>N/A</p>
<p>Is your club affiliated to any national organisation? Please list any affiliations</p>	<p>N/A</p>

<p>Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?</p> <p>Yes</p>	<p>If yes, as a minimum we expect you to:</p> <ul style="list-style-type: none"> • have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund • review your safeguarding policies at least every year • complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references • check criminal records at least every three years • follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults • provide child protection and health and safety training or guidance for staff and volunteers • carry out a risk assessment, if appropriate • secure extra insurance cover, if appropriate <p>Does your organisation meet these requirements:</p> <p>Yes</p>
--	---

The Project role:

<p>Brief description of scheme</p>	<p>We plan to enhance visitor comfort and capacity by adding more seating, including wheelchair-accessible picnic benches and additional wet weather cover for customers.</p> <p>Additionally, we will expand outdoor storage capacity and ensure ramped wheelchair access to the tennis courts.</p> <p>We want to see younger people enjoy the use of the tennis courts and the project covers the cost of junior tennis racquets and balls.</p> <p>There is also provision to make use of the giant oak tree trunk as an educational resource by adding bug hotels and information signage.</p>
------------------------------------	---

<p>What are the aims of the project?</p>	<p>We are seeking funding to enhance the visitor and user experience at our sport, leisure and education facility at Conyngham, by making it accessible to all.</p> <p>The project will help us to continue to deliver more supported work placements for adults with autism and related learning difficulties and become a crucial hub in the community. Our goal is to cater to various needs by providing opportunities for work experience, fostering a sense of belonging, facilitating social interactions, offering peer support, fostering friendships and ensuring access to affordable freshly prepared meals.</p> <p>We aim to encourage more residents and visitors of all ages to visit and use the green space Knaresborough has to offer by providing a comfortable environment in which to enjoy the refreshments we provide with the opportunity for easy access for all to enjoy participating in fun games and exercise.</p> <p>Residents benefit from spending time outdoors in green spaces because it improves physical health, reduces stress, fosters a connection with nature, strengthens community bonds, promotes family time, encourages physical activity and raises environmental awareness.</p> <p>Overall, we see that this project will contribute to a healthier and happier community.</p>
<p>What benefit will the award bring to the Knaresborough Community and number of residents directly benefitting?</p>	<p>The award will significantly benefit the Knaresborough community by improving and prolonging the outdoor visitor experience at the Kiosk@ Conyngham. We want to create and grow a dynamic and thriving community where residents live longer, lead more independent and happier lives and contribute to being a healthier and more active population.</p> <p>Investing in a community initiative to boost Conyngham's image and prevent it from being considered as a development site is important because during the pandemic, people realised how crucial green spaces like Conyngham are for health, attracting visitors and supporting the local economy.</p> <p>We believe that investing in initiatives to promote Conyngham is vital for its preservation and the community's well-being.</p>

<p>Does your organisation have the ability to meet new community needs, and if so, how?</p>	<p>We feel we have the ability to meet new community needs.</p> <p>We offer supported work experience for adults with additional needs and older members of the community experiencing social isolation and with the services we provide we have become a crucial hub in the community. As such we are able to share our experiences with a much wider community and highlight that community inclusivity really matters</p> <p>We addresses diverse needs, offering work experience, fostering a sense of belonging, facilitating socialisation, providing peer support, friendship, and access to affordable freshly prepared food and exercise.</p> <p>We have gathered feedback and experience of the kiosk and we're ready to develop this throughout the year on social media and elsewhere</p>
<p>What, if any, are the environmental benefits of your project and how will sustainability be addressed from a climate change perspective.</p>	<p>The project aims to promote outdoor recreation and healthy lifestyles while fostering environmental sustainability and awareness. It encourages spending leisure time in healthy spaces, exercising and enjoying nature. Activities like mini bug hunts and craft sessions are offered to engage participants in outdoor experiences. We only use recyclable cups, cutlery and plates at the Kiosk. We use Taylors tea and coffee and have homemade cakes. We anticipate using a local ice cream supplier for the start of the new season.</p> <p>Additionally, the project will collaborate with Green Connectors to enhance recycling efforts through composting and recycling initiatives.</p>
<p>What will be the quality and effectiveness of service provided through the use of this grant</p>	<p>We will strive to uphold our reputation for serving quality food at affordable prices and provide leisure and education opportunities to encourage healthy lifestyles. The Kiosk @ Conyngham offers a great opportunity to enhance the lives of volunteers and provide a service to the community which wouldn't otherwise be provided. We want it to be a venue for a wide range of activities and used by a wide range of town groups.</p> <p>We will continue to support work based training opportunities and process feedback.</p> <p>In addition we will bring in new family games such as Pickleball for families and others to try.</p>
<p>If the application is for an annual or recurring local event, please answer the following additional questions:</p> <p>1. For how many years has the event run</p> <p>2. Attendance</p> <p>Attendance at last event?</p> <p>Anticipated attendance at planned Event?</p>	

<p>Give a summary of the activities your organisation has achieved during the last year. If you are a new organisation please indicate activities you wish to undertake.</p>	<p>During the pandemic, the Kiosk and Games in Parks were temporarily closed. After the dissolution of HBC in May 2023, a collaborative effort by Chain Lane Community Hub, Knaresborough Connectors and the Knaresborough & District Chamber of Trade successfully reopened the Kiosk @ Conyngham and Games in Park facilities in 2022/23 by securing the lease from the new North Yorkshire council.</p> <p>The Kiosk has undergone a refit and is now a modern café which is managed day-to-day by Community Stars. The whirlwind past twelve months has marked an exciting chapter for both the organisation and its customer base because this initiative not only revitalises a vital community space but also enhances access to inclusive services for everyone.</p> <p>We will continue the Pitch and Putt and might try to organise a Knaresborough Open golf competition at some point. We will look to encourage evening bookings of the crazy golf to encourage larger groups to play and we'd love to have more garden games for families to play with. We will also seek out opportunities to work with other groups in Knaresborough in order to make maximum use of the facilities.</p> <p>Additionally, we have already collaborated with various groups who have utilised this site, including Knaresborough Connectors, Who Let the Dads Out, Inspire Youth, various cubs, scouts and rainbows groups, local primary schools, special schools, King James School, local musicians, Feva events, Art Venturers, Easingwold Pickle Ball Club, Harrogate District of Sanctuary, Claro Orienteering, Knaresborough Rotary, Knaresborough Open Gardens, Morrisons Community Champions and Scriven Scouts litter-picking team.</p>
<p>Why do you think the Council should support this event/project?</p>	<p>We believe our Council should support this project because it directly contributes to the enhancement of community amenities and recreational facilities for residents and visitors in Knaresborough.</p> <p>By providing funding for initiatives aimed at improving visitor comfort, accessibility, and inclusivity, the Council can demonstrate its commitment to promoting the well-being and quality of life for residents.</p> <p>Supporting this project fits with the Council's goals of fostering a vibrant and inclusive community, attracting visitors to the area and promoting active lifestyles.</p> <p>Additionally, investing in such initiatives we believe can lead to long-term economic benefits by stimulating local tourism and enhancing the overall attractiveness of Knaresborough as a destination.</p> <p>Overall, supporting this event/project is a tangible way for the Council to invest in the well-being and prosperity of the community it serves.</p>

Project planning

<p>Date that you propose to commence the project or hold the event.</p>	<p>The kiosk will be open for the season from Easter 2024</p>
---	---

Does the project or event require permission from North Yorkshire Council? If yes, what is the status of your application to them (not yet submitted/ submitted not determined/granted)	The Community Stars CIC have requested a 5 year lease on the facility. North Yorkshire Council is the property owner. Leasehold is subject to confirmation.
---	---

Financial Details

Estimated total cost (including any fees)	£3860
Contribution from your funds:	Nil
Contribution from other organisations (please specify)	Nil
Does the estimated total cost of the project/event include payments in kind, eg free labour/materials etc. If yes, please estimate value of contribution	None

Check List:

Please mark:

I have read and agreed your terms and policies	Yes
I agree to provide feedback to the Town Council if my application is approved, including publicity	Yes
I enclose the following documents to support my application: Latest financial accounts Set of rules by which my organisation runs Other supporting information Permissions, if appropriate, from North Yorkshire Council	Yes Yes Yes subject to confirmation

*** Applications will be considered from individuals looking to improve their specific skills in support of their contribution to the voluntary sector in Knaresborough.**

Declaration:

We hereby declare that we have the authority to submit this application on behalf of the organisation or individual detailed above and that to the best of my knowledge and belief the information given on this application form, and in any supporting material, is correct. I understand that you may request additional information at any stage of the application process.

Signed:

Emma Jenner
Clare Robinson

Name of Signatory:
Emma Jenner
Clare Robinson

Position: Directors of Community Stars CIC

Date: 7th March 2024



Ms C Robinson and Ms E Jenner
Community Stars Community Interest Company
15 Jockey Lane
KNARESBOROUGH
HG5 0HF

*By email to emmajenner45@yahoo.com
clare@communitystars.co.uk*

25 August 2023

SBW/KMS
COMM90/C

Dear Emma and Clare,

Your company accounts for the year ended 30 November 2022 are now ready for your approval and the documents for signature are contained within this DocuSign envelope. Once all signatures have been given, you will be notified of this and will have the opportunity to download a copy bearing the authenticated electronic signatures for your own record. There is no need to notify us that you have signed these papers as we are advised of this automatically.

Once signed, we will let you have an unsigned PDF copy for your own use; if you require a bound, paper copy to be sent, please let us know either verbally or by replying to this DocuSign email.

Before we sign the Accountants' Report, will you please sign the following items:

1. The full accounts and Companies House version which require signing on the directors' report and balance sheet.
2. A letter of "Representations by Management".
3. The Corporation Tax Return form CT600. A copy of the computation is also included for your information.

The corporation tax payable amounts to £43.32. We have requested Corporation tax agent authority, please expect to receive a code through the post to pass on to us. Once received, we will be able to give you the payment reference to use to make this payment.

Head Office: 54 Bootham, York, YO30 7XZ t: 01904 611164
Branch: Conyngnam Hall Business Centre, Bond End, Knaresborough, HG5 9AY t: 01423 520623
w: hphonline.co.uk e: info@hphonline.co.uk

HPH Accountants LLP registered in England and Wales number OC376850 trading as HPH
HPH is an independent member of Accelerate with associated firms throughout the UK and Worldwide
Registered to carry on audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales
Details about our audit registration can be viewed at www.auditregister.org.uk, under reference number C003257629
Members: Adrian C Rodaway · Sarah B Wearing · Alice K Di Domenico

Yours sincerely,

A handwritten signature in black ink, appearing to read "Sarah". The signature is fluid and cursive, with a large initial "S" and a trailing flourish.

Sarah Wearing
Partner

Attachments: 2022 Accounts x2
Letter of Representations
Company Tax Return CT600
Corporation Tax Computation
CIC34 Form

Registration number: 13040257

Community Stars Community Interest Company

Annual Report and Unaudited Financial Statements

for the Year Ended 30 November 2022

HPH
Chartered Accountants
54 Bootham
YORK
YO30 7XZ

Community Stars Community Interest Company

Contents

Company Information	1
Directors' Report	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Unaudited Financial Statements	5
Non-statutory pages	6 to 8

Community Stars Community Interest Company

Company Information

Directors	C E Robinson E J Jenner
Registered office	15 Jockey Lane KNARESBOROUGH HG5 0HF
Accountants	HPH Chartered Accountants 54 Bootham YORK YO30 7XZ

Community Stars Community Interest Company
Directors' Report for the Year Ended 30 November 2022

The directors present their report and the financial statements for the year ended 30 November 2022.

This report has been prepared in accordance with the micro-entity provisions of the Companies Act 2006 and in accordance with FRS 105 The Financial Reporting Standard applicable to the Micro-entities Regime.

Directors of the company

The directors who held office during the year were as follows:

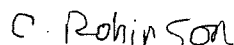
C E Robinson

E J Jenner

Small companies provision statement

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 25 August 2023 and signed on its behalf by:



.....
C E Robinson
Director



.....
E J Jenner
Director

Community Stars Community Interest Company**Profit and Loss Account for the Year Ended 30 November 2022**

	2022	2021
	£	£
Turnover	6,591	-
Cost of raw materials and consumables	(1,451)	-
Depreciation and other amounts written off assets	(549)	-
Other charges	<u>(2,747)</u>	<u>-</u>
Profit before tax	1,844	-
Tax on profit	<u>(43)</u>	<u>-</u>
Profit for the year	<u><u>1,801</u></u>	<u><u>-</u></u>

The notes on page 5 form an integral part of these financial statements.

Community Stars Community Interest Company

(Registration number: 13040257)
Balance Sheet as at 30 November 2022

	2022 £	2021 £
Fixed assets	1,116	-
Current assets	1,945	500
Creditors: Amounts falling due within one year	(660)	(500)
Net current assets	1,285	-
Total assets less current liabilities	2,401	-
Accruals and deferred income	(600)	-
	1,801	-
Capital and reserves	1,801	-

For the financial year ending 30 November 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the micro-entity provisions of the Companies Act 2006.

Approved and authorised by the Board on 25 August 2023 and signed on its behalf by:

C. Robinson

.....
C E Robinson
Director

E Jenner

.....
E J Jenner
Director

Community Stars Community Interest Company

Notes to the Unaudited Financial Statements for the Year Ended 30 November 2022

1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

15 Jockey Lane
KNARESBOROUGH
HG5 0HF

These financial statements were authorised for issue by the Board on 25 August 2023.

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with FRS 105 'The Financial Reporting Standard applicable to the Micro-entities Regime'.

Reclassification of comparative amounts

Stakeholders equity in 2021 reclassified to liabilities in the comparatives.

2 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 2 (2021 - 2).

**Chartered Accountants' Report to the Board of Directors on the Preparation of
the Unaudited Statutory Accounts of
Community Stars Community Interest Company
for the Year Ended 30 November 2022**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Community Stars Community Interest Company for the year ended 30 November 2022 as set out on pages 3 to 4 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/regulation>.

This report is made solely to the Board of Directors of Community Stars Community Interest Company, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Community Stars Community Interest Company and state those matters that we have agreed to state to the Board of Directors of Community Stars Community Interest Company, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Community Stars Community Interest Company and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Community Stars Community Interest Company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Community Stars Community Interest Company. You consider that Community Stars Community Interest Company is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Community Stars Community Interest Company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

HPH

.....

HPH
Chartered Accountants
54 Bootham
YORK
YO30 7XZ
25 August 2023

Community Stars Community Interest Company**Detailed Profit and Loss Account for the Year Ended 30 November 2022**

	2022 £	2021 £
Turnover (analysed below)	6,591	-
Raw materials and consumables used (analysed below)	(1,451)	-
Depreciation and amortisation expense (analysed below)	(549)	-
Other expenses (analysed below)	<u>(2,747)</u>	<u>-</u>
Operating profit	<u>1,844</u>	<u>-</u>
Profit before tax	<u><u>1,844</u></u>	<u><u>-</u></u>

Community Stars Community Interest Company

Detailed Profit and Loss Account for the Year Ended 30 November 2022

	2022 £	2021 £
Turnover		
Cafe income	1,699	-
Catering income	2,092	-
Sponsorship	1,800	-
Grants and subsidies receivable	1,000	-
	6,591	-
Raw materials and consumables used		
Purchases	(1,451)	-
Depreciation and amortisation expense		
Depreciation of fixtures and fittings (owned)	(349)	-
Depreciation of office equipment (owned)	(200)	-
	(549)	-
Other expenses		
Rent	(500)	-
Insurance	(74)	-
Equipment repairs and renewals	(1,027)	-
Travel and subsistence	(117)	-
Advertising	(39)	-
Accountancy fees	(600)	-
Legal and professional fees	(390)	-
	(2,747)	-

Registration number: 13040257

Community Stars Community Interest Company

Unaudited Filleted Financial Statements

for the Year Ended 30 November 2022

HPH
Chartered Accountants
54 Bootham
YORK
YO30 7XZ

Community Stars Community Interest Company

**(Registration number: 13040257)
Balance Sheet as at 30 November 2022**

	2022	2021
	£	£
Fixed assets	<u>1,116</u>	<u>-</u>
Current assets	1,945	500
Creditors: Amounts falling due within one year	<u>(660)</u>	<u>(500)</u>
Net current assets	<u>1,285</u>	<u>-</u>
Total assets less current liabilities	2,401	-
Accruals and deferred income	<u>(600)</u>	<u>-</u>
	<u>1,801</u>	<u>-</u>
Capital and reserves	<u><u>1,801</u></u>	<u><u>-</u></u>

For the financial year ending 30 November 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the micro-entity provisions of the Companies Act 2006 and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved and authorised by the Board on 25 August 2023 and signed on its behalf by:

C. Robinson

.....
C E Robinson
Director

E Jenner

.....
E J Jenner
Director

Community Stars Community Interest Company

Notes to the Unaudited Financial Statements for the Year Ended 30 November 2022

1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

15 Jockey Lane
KNARESBOROUGH
HG5 0HF

These financial statements were authorised for issue by the Board on 25 August 2023.

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with FRS 105 'The Financial Reporting Standard applicable to the Micro-entities Regime'.

Reclassification of comparative amounts

Stakeholders equity in 2021 reclassified to liabilities in the comparatives.

2 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 2 (2021 - 2).

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

--

Please complete in typescript, or in bold black capitals.

Company Name in full

COMMUNITY STARS COMMUNITY INTEREST COMPANY

Company Number

13040257

Year Ending

30/11/2022

(The date format is required in full)

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

We have started to run a very small community café offering work experience for adults with autism and learning disabilities. We have achieved some catering events and have also put on free buffets and pop ups for the local community. We have offered this to residents who would be isolated in the community.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Our stakeholders are the public. the local community and organisations who use this space. We offer supported work experience for young people and adults with autism and learning disabilities who live locally around Knaresborough. We also offer an affordable cafe for people on low incomes and who might be isolated in the community.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY (Please note this must be a live signature)

(DD/MM/YY)

The original report must be signed by a director or secretary of the company

Signed

Jenner

Date

25/08/23

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

Office held: Director

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Director	
Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

(N.B. Please enclose a cheque for £15 payable to Companies House)



HM Revenue & Customs

Company Tax Return

CT600 (2023) Version 3

for accounting periods starting on or after 1 April 2015

Your Company Tax Return

If we send the company a 'Notice' to deliver a Company Tax Return it has to comply by the filing date or we charge a penalty, even if there is no tax to pay.

A return includes a Company Tax Return form, any supplementary pages, accounts, computations and any relevant information. The CT600 Guide tells you how the return must be formatted and delivered. It contains general information you may need to deliver your return, links to more detailed advice and box-by-box guidance for this form and the supplementary pages.

The forms in the CT600 series set out the information we need and provide a standard format for calculations.

Company information

1 Company name	Community Stars Community Interest Company
2 Company registration number	1 3 0 4 0 2 5 7
3 Tax reference	2 6 3 1 9 1 4 2 7 2
4 Type of company	0

Northern Ireland (NI)

Put an 'X' in the appropriate boxes below

5 NI trading activity	<input type="checkbox"/>	6 SME	<input type="checkbox"/>
7 NI employer	<input type="checkbox"/>	8 Special circumstances	<input type="checkbox"/>

About this return

This is the tax return for the company named above, for the period below

30 from DD MM YYYY	35 to DD MM YYYY
0 1 1 2 2 0 2 1	3 0 1 1 2 0 2 2

Put an 'X' in the appropriate boxes below

40 A repayment is due for this return period	<input type="checkbox"/>
45 Claim or relief affecting an earlier period	<input type="checkbox"/>
50 Making more than one return for this company now	<input type="checkbox"/>
55 This return contains estimated figures	<input type="checkbox"/>
60 Company part of a group that is not small	<input type="checkbox"/>
65 Notice of disclosable avoidance schemes	<input type="checkbox"/>
Transfer pricing	
70 Compensating adjustment claimed	<input type="checkbox"/>
75 Company qualifies for SME exemption	<input type="checkbox"/>

About this return - continued

Accounts and computations

80 I attach accounts and computations for the period to which this return relates

85 I attach accounts and computations for a different period

90 If you are not attaching the accounts and computations, explain why

Supplementary pages enclosed

95 Loans and arrangements to participators by close companies - form CT600A

100 Controlled foreign companies, foreign permanent establishment exemptions, hybrid and other mismatches - form CT600B

105 Group and consortium - form CT600C

110 Insurance - form CT600D

115 Charities and Community Amateur Sports Clubs (CASCs) - form CT600E

120 Tonnage tax - form CT600F

125 Northern Ireland - form CT600G

130 Cross-border royalties - form CT600H

135 Supplementary charge in respect of ring fence trades - form CT600I

140 Disclosure of Tax Avoidance Schemes - form CT600J

141 Restitution tax - form CT600K

142 Research and Development - form CT600L

143 Freeports - form CT600M

144 Residential Property Developer Tax (RPDT) - form CT600N

Tax calculation - Turnover

145 Total turnover from trade

150 Banks, building societies, insurance companies and other financial concerns
- put an 'X' in this box if you do not have a recognised turnover and have not made an entry in box 145

Income

155 Trading profits

160 Trading losses brought forward set against trading profits

165 Net trading profits - box 155 minus box 160

170 Bank, building society or other interest, and profits from non-trading loan relationships

172 Put an 'X' in box 172 if the figure in box 170 is net of carrying back a deficit from a later accounting period

Income - continued

175	Annual payments not otherwise charged to Corporation Tax and from which Income Tax has not been deducted	£																•	0	0
180	Non-exempt dividends or distributions from non-UK resident companies	£																•	0	0
185	Income from which Income Tax has been deducted	£																•	0	0
190	Income from a property business	£																•	0	0
195	Non-trading gains on intangible fixed assets	£																•	0	0
200	Tonnage tax profits	£																•	0	0
205	Income not falling under any other heading	£																•	0	0

Chargeable gains

210	Gross chargeable gains	£																•	0	0
215	Allowable losses including losses brought forward	£																•	0	0
220	Net chargeable gains - box 210 minus box 215	£																•	0	0

Profits before deductions and reliefs

225	Losses brought forward against certain investment income	£																•	0	0			
230	Non-trade deficits on loan relationships (including interest) and derivative contracts (financial instruments) brought forward set against non-trading profits	£																•	0	0			
235	Profits before other deductions and reliefs - net sum of boxes 165 to 205 and 220 minus sum of boxes 225 and 230	£																•	2	2	8	0	0

Deductions and reliefs

240	Losses on unquoted shares	£																•	0	0
245	Management expenses	£																•	0	0
250	UK property business losses for this or previous accounting period	£																•	0	0
255	Capital allowances for the purposes of management of the business	£																•	0	0
260	Non-trade deficits for this accounting period from loan relationships and derivative contracts (financial instruments)	£																•	0	0

Deductions and Reliefs - continued

265	Carried forward non-trade deficits from loan relationships and derivative contracts (financial instruments)	£															•	0	0
265	Non-trading losses on intangible fixed assets	£															•	0	0
275	Total trading losses of this or a later accounting period	£														•	0	0	
280	Put an 'X' in box 280 if amounts carried back from later accounting periods are included in box 275																	<input type="checkbox"/>	
285	Trading losses carried forward and claimed against total profits	£														•	0	0	
290	Non-trade capital allowances	£														•	0	0	
295	Total of deductions and reliefs - total of boxes 240 to 275, 285 and 290	£														•	0	0	
300	Profits before qualifying donations and group relief - box 235 minus box 295	£									2	2	8			•	0	0	
305	Qualifying donations	£													•	0	0		
310	Group relief	£													•	0	0		
312	Group relief for carried forward losses	£													•	0	0		
315	Profits chargeable to Corporation Tax - box 300 minus boxes 305, 310 and 312	£									2	2	8			•	0	0	
320	Ring fence profits included	£													•	0	0		
325	Northern Ireland profits included	£													•	0	0		

Tax calculation

326	Number of associated companies in this period	<input type="text"/>
327	Number of associated companies in the first financial year	<input type="text"/>
328	Number of associated companies in the second financial year	<input type="text"/>
329	Put an 'X' in box 329 if the company is chargeable at the small profit rate or is entitled to marginal relief	<input type="checkbox"/>

Enter how much profit has to be charged and at what rate

	Financial year (yyyy)		Amount of profit			Rate of tax %	Tax		
330	2021	335	£	76	340	19.00	345	£	14.44 p
		350	£		355		360	£	p
		365	£		370		375	£	p
380	2022	385	£	152	390	19.00	395	£	28.88 p
		400	£		405		410	£	p
		415	£		420		425	£	p

Tax calculation - continued

Corporation Tax - total of boxes 345, 360, 375, 395, 410 and 425

£ 430 4 3 • 3 2

Marginal relief

£ 435 0 • 0 0

Corporation Tax chargeable - box 430 minus box 435

£ 440 4 3 • 3 2

Reliefs and deductions in terms of tax

445 Community Investment Tax Relief

£ •

450 Double Taxation Relief

£ •

455 Put an 'X' in box 455 if box 450 includes an underlying rate relief claim

460 Put an 'X' in box 460 if box 450 includes an amount carried back from a later period

465 Advance Corporation Tax

£ •

470 Total reliefs and deduction in terms of tax
- total of boxes 445, 450 and 465

£ •

Coronavirus support schemes and overpayments (see CT600 Guide for definitions)

471 Coronavirus Job Retention Scheme (CJRS) received

£ •

472 CJRS entitlement

£ •

473 CJRS overpayment already assessed or voluntarily disclosed

£ •

474 Other coronavirus overpayments

£ •

Energy profits levy

986 Energy (Oil and Gas) Profits Levy (EOGPL) amounts liable

£ • 0 0

Calculation of tax outstanding or overpaid

475 Net Corporation Tax liability - box 440 minus box 470

£ 430 4 3 • 3 2

480 Tax payable on loans and arrangements to participators

£ •

485 Put an 'X' in box 485 if you completed box A70 in the supplementary pages CT600A

490 Controlled Foreign Companies (CFC) tax payable

£ •

495 Bank levy payable

£ •

496 Bank surcharge payable

£ •

Information about enhanced expenditure Research and Development (R&D) or creative enhanced expenditure

650	Put an 'X' in box 650 if the claim is made by a small or medium-sized enterprise (SME), including a SME subcontractor to a large company	<input type="checkbox"/>
655	Put an 'X' in box 655 if the claim is made by a large company	<input type="checkbox"/>
656	Put an 'X' in box 656 to confirm that a R&D claim notification has been submitted	<input type="checkbox"/>
657	Put an 'X' in box 657 to confirm that an additional information form has been submitted	<input type="checkbox"/>
659	R&D expenditure qualifying for SME R&D relief	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
660	R&D enhanced expenditure	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
665	Creative enhanced expenditure	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
670	R&D and creative enhanced expenditure total box 660 and box 665	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
675	R&D enhanced expenditure of a SME on work subcontracted to it by a large company	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
680	Vaccine research expenditure	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00

Land remediation enhanced expenditure

685	Enter the total enhanced expenditure	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • 00
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Information about capital allowances and balancing charges

Allowances and charges in calculation of trading profits and losses

	Capital allowances		Balancing charges
Annual investment allowance	690		
Machinery and plant - super-deduction	691		692
Machinery and plant - special rate allowance	693		694
Machinery and plant - special rate pool	695		700
Machinery and plant - main pool	705	2 , 1 6 5	710
Structures and buildings	711		
Business premises renovation	715		720
Other allowances and charges	725		730
	Capital allowances		Disposal value
Electric charge-points	713		714
Enterprise zones	721		722
Zero emissions goods vehicles	723		724
Zero emissions cars	726		727

Allowances and charges not included in the calculation of trading profits and losses

	Capital allowances		Balancing charges
Annual investment allowance	735		
Structures and buildings	736		
Business premises renovation	740		745
Machinery and plant - super-deduction	741		742
Machinery and plant - special rate allowance	743		744
Other allowances and charges	750		755
	Capital allowances		Disposal value
Electric charge-points	737		738
Enterprise zones	746		747
Zero emissions goods vehicles	748		749
Zero emissions cars	751		752

Qualifying expenditure

760 Machinery and plant on which first year allowance is claimed

£ 1 , 6 6 5 • 0 0

765 Designated environmentally friendly machinery and plant

£ • 0 0

770 Machinery and plant on long-life assets and integral features

£ • 0 0

771 Structures and buildings

£ • 0 0

772 Machinery and plant - super-deduction

£ • 0 0

775 Machinery and plant - special rate allowance

£ • 0 0

775 Other machinery and plant

£ • 0 0

Losses, deficits and excess amounts

Amount arising

	Amount	Maximum available for surrender as group relief
Losses of trades carried on wholly or partly in the UK	760 £	785 £
Losses of trades carried on wholly outside the UK	790 £	
Non-trade deficits on loan relationships and derivative contracts	795 £	800 £
UK property business losses	805 £	810 £
Overseas property business losses	815 £	
Losses from miscellaneous transactions	820 £	
Capital losses	825 £	
Non-trading losses on intangible fixed assets	830 £	835 £

Excess amounts

	Amount	Maximum available for surrender as group relief
Non-trade capital allowances		840 £
Qualifying donations		845 £
Management expenses	850 £	855 £

Northern Ireland information

856 Amount of group relief claimed which relates to NI trading losses used against rest of UK/mainstream profits	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table>																			0	0	0
0	0	0																				
857 Amount of group relief claimed which relates to NI trading losses used against NI trading profits	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table>																			0	0	0
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858 Amount of group relief claimed which relates to rest of UK/mainstream losses used against NI trading profits	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table>																			0	0	0
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Overpayments and repayments

Small repayments

860 Do not repay sums of

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0	0	0
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 or less.

Read the overpayments and repayments section of the Company Tax Return Guide for specific guidance on when and how to make an entry in this box.

Repayments for the period covered by this return

865 Repayment of Corporation Tax	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					
870 Repayment of Income Tax	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					
875 Payable Research and Development tax credit	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					
880 Payable Research and Development expenditure credit	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table>																			0	0	0
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885 Payable creative tax credit	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					
890 Payable land remediation or life assurance company tax credit	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					
895 Payable capital allowances first-year tax credit	£ <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> . <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																					

Surrender of tax refund within group

Including surrenders under the Instalment Payments Regulations

900 The following amount is to be surrendered

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 .

--	--

Put an 'X' in the appropriate boxes below

the joint Notice is attached

905

or

will follow

910

915 Please stop repayment of the following amount until we send you the Notice

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 .

--	--

Bank details (for person to whom a repayment is to be made)

920	Name of bank or building society	
925	Branch sort code	
930	Account number	
935	Name of account	
940	Building society reference	

Payments to a person other than the company

945 Complete the authority below if you want the repayment to be made to a person other than the company I, as (enter status - for example, company secretary, treasurer, liquidator or authorised agent)

950 of (enter company name)

955 authorise (enter name)

960 of address (enter address)

965 Nominee reference

to receive payment on company's behalf

970 Name

Declaration

Declaration
I declare that the information I have given on this Company Tax Return and any supplementary pages is correct and complete to the best of my knowledge and belief.

I understand that giving false information in the return, or concealing any part of the company's profits or tax payable, can lead to both the company and me being prosecuted.

975 Name
EMMA JANE JENNER *Em Jenner*

980 Date DD MM YYYY
27 August 2023 | 18:20 BST

985 Status
Director

Community Stars Community Interest Company
Corporation Tax Computation
Accounting period ended 30/11/2022
Tax reference: 26319 14272

Contents

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1 Corporation Tax Computation**1.1 Corporation Tax Payable/(Repayable)**

		£	£
Profits chargeable to corporation tax	1.2		<u>228.00</u>
01/12/2021 - 31/03/2022		76.00 x 19%	14.44
01/04/2022 - 30/11/2022		152.00 x 19%	<u>28.88</u>
			43.32
Gross corporation tax			<u>43.32</u>
			<u>43.32</u>
Corporation tax payable/(repayable)			<u><u>43.32</u></u>

1.2 Profits Chargeable To Corporation Tax

		£	£
Profit before tax			1,844
Additions to Profit			
Total Depreciation, Amortisation and Capital in Revenue	2.1	<u>549</u>	549
Deductions from profit			
Capital allowances	3.1	<u>(2,165)</u>	<u>(2,165)</u>
Trading profit/(loss)			228
Adjusted trading profit/(loss)			228
Profits chargeable to corporation tax	1.1		<u><u>228.00</u></u>

2 Profit Adjustments

2.1 Depreciation, Amortisation and Capital in Revenue

		£
Depreciation	4.1	549
	1.2	<u>549</u>

3 Capital Expenditure

3.1 Trade Capital Allowances Summary

		FYA £	Total £
Allowances included in profit computation			
General pool	3.2.1	<u>2,165</u>	<u>2,165</u>
Total	1.2	<u><u>2,165</u></u>	<u><u>2,165</u></u>

3.2 Trade Capital Allowances Analysis

3.2.1 General Pool

	FYA £	Pool £
Additions		
For FYA claim	<u>1,665</u>	
Total Additions	1,665	0
FYA (130%)	(2,165)	
Written down value carried forward		<u><u>0</u></u>

4 Fixed Asset Reconciliation

4.1 Fixed Asset Summary

		£	£
Additions			
Total qualifying additions		<u>1,665</u>	
Total additions	4.2		<u>1,665</u>
Depreciation and amortisation			
Depreciation		<u>(549)</u>	
Total depreciation charge			<u>(549)</u>
Net book value carried forward			<u><u>1,116</u></u>

4.2 Additions Analysis

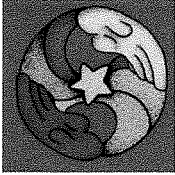
		£
Additions - qualifying for capital allowances		
General pool	4.2.1	<u>1,665</u>
Total qualifying additions	4.1	<u><u>1,665</u></u>
Total additions	4.1	<u><u>1,665</u></u>

Community Stars Community Interest Company

Accounting period - 01/12/2021 - 30/11/2022

4.2.1 General Pool

	Date	Trade Related £	Total £
Laptop	07/09/2022	607	607
Panini grill	24/03/2022	528	528
Pizza oven	06/05/2022	530	530
Total additions		4.2 <u>1,665</u>	<u>1,665</u>



COMMUNITY STARS CIC

COMMUNITY STARS COMPANY RULES

Community Stars will offer activities, events and a service that will be inclusive to all ages and abilities.

All members of Community Stars including volunteers, work experience students, customers and the wider community will be treated with respect and dignity at all times.

Embrace change that is needed and developmental

Keep activities, services and refreshments affordable or free to anyone that maybe financially struggling.

Be kind always.

Have up to date Risk Assessments, DBS Checks, Health and Safety Policy, Equal Opportunities Policy and access to correct PPE.

Any profits made will be reinvested into the benefit of our local community and current projects we are working on.

☎ 07496524152

✉ clare@communitystars.co.uk

📍 18 Jockey Lane, Knaresborough, HG5 0HF