

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL
HELD AT KNARESBOROUGH HOUSE
on Monday 21 February 2022

PRESENT: **Chair:** The Mayor – Councillor Christine Willoughby

Councillors: A Bell, M Clemmitt, E Darling,
H Gostlow, T Hunter, P Ireland, A Willoughby and
A Wright,

Staff Present: The Deputy Clerk

Also Present: Several members of the public

Absent: J Gair

Late Arrivals: None **Early Departures:** None

22/455 ITEM 1 – To receive apologies for inability to attend the meeting.

Apologies were received from Councillors Goode and Wood.

22/456 ITEM 2 – Councillors’ Disclosure of an Interest

None for this meeting

22/457 ITEM 3 - KTC Public Speaking Session

3a) A member of the FEVA committee attended to speak in support of their grant application and gave details of the planned festival programme. She explained that this year administration costs from Harrogate Borough Council for processing event documentation have increased significantly.

Members asked questions and the Mayor moved to take Item **7.5 To consider the grant application from FEVA.**

RESOLVED: That the full amount requested of £2000 be awarded to FEVA.

FURTHER RESOLVED: That we contact HBC outlining that KTC is unhappy about these charges being imposed and specifically ask our four District Councillors to take this matter up on behalf of the community of Knaresborough and investigate any options for reducing the VAT.

3b) Two members of Knaresborough Business Collective attended to speak in support of their grant application and gave details of the Spring Fayre and Market. They explained that since submitting the application, the total costs for the project are now standing at approximately £2,500.

Members asked questions and the Mayor moved to take **Item 7.4. To consider the grant application from Knaresborough Business Collective**

RESOLVED: That KTC supports this application and awards the full amount requested of £1500.

3c) A representative of the George Moore Foundation and a sculptor attended to explain the rationale behind installing a statue along the riverside.

Members asked questions and the mayor moved to take **Item 7.2 – To consider** the email from Head of Parks and Environmental Services HBC re installation of statue along riverside.

RESOLVED: That KTC contact the Head of Parks and Environmental Services confirming that KTC is very strongly in favour of George Moore being remembered in this way.

22/458 **ITEM 4 – To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Council Meeting held on:** _

4.1 Monday 17 January 2022

RESOLVED: That the minutes of the meeting of 17 January 2022 be approved as a correct record and signed by the Chair.

22/459 **ITEM 5 - Business Remaining**

5.1 To consider response from North Yorkshire Police re Speed Management Protocol Survey Knaresborough (*Minute no: 21/453 17 January 2022 refers*)

Members discussed the response from NY Police and

RESOLVED: That KTC writes to the Traffic Bureau at North Yorkshire Police, with a copy to the Police, Fire and Crime Commissioner, and Area 6, making a request for a new speed management protocol, in conjunction with the new County Council, including renewed speed traffic measuring, improved speed limit signage – in terms of signage and signs on the road - and also a review of the weight limits on Boroughbridge Road between Bond End and Farnham Lane.

22/460 **ITEM 6 - Reports from the Clerk**

6.1 To approve the schedule of accounts for January (2) and February 2022

January (2) 2022 Schedule of Accounts

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description
BT	122	81.30	16.26	97.56	Broadband
Pitney Bowes Purchase Power	123	300.54	13.82	314.36	Meter reset and service
BT	124	30.22	8.60	38.82	Phone
D3 Office Group	125	16.92	3.38	20.30	
Salaries, pension, tax and NI	126 - 130	4,275.41	0.00	4,275.41	
Total		4,704.39	42.06	4,746.15	

February 2022 Schedule of Accounts

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description
A Davies	131	25.00	0.00	25.00	Artisan Markets Traffic notices and expenses Feb (event cancelled but very late and work already done)
YLCA	132	29.00	0.00	29.00	Induction Pack Dividers
ICO	133	40.00	0.00	40.00	Data Protection Fees
C Willoughby (reimbursement)	134	28.78	0.00	28.78	Zoom Dec - Jan 2022
Vision ICT	135	244.00	48.80	292.80	Website host plus 3 emails
Salaries, pension, tax and NI	136 - 140	4291.09	0.00	4291.09	
Arena Group	141	175.06	35.01	210.07	Photocopies
D3 Office	142	32.02	6.40	38.42	First Aid refill kit, screen wipes and induction folders
Total		4,864.95	90.21	4,955.16	

RESOLVED: To approve the Schedule of Accounts for January (2) and February 2022 in the sums of £4,746.15 and £4,955.16 respectively.

6.2 To receive the Clerk's report on bunting for the summer months and **approve the recommendation** to purchase and install bunting this year, especially as it is the Queen's Platinum Jubilee year.

Members discussed purchasing bunting for the town with some expressing a preference for red, white, and blue in the Jubilee Year.

RESOLVED: That the Clerk be given delegated authority to spend up to £6000 to purchase bunting and arrange its erection.

22/461 ITEM 7 – Correspondence

7.1 To Receive and Note the email from internal auditor in response to council's email of January 24 re internal audit report dated December 2021.

RESOLVED: To Receive and Note

7.2 To consider the request from Head of Parks and Environmental Services HBC re installation of statue along riverside.

See 22/457 above.

7.3 To consider the email from HBC re street name consultation at Grid Reference 435478 458582 Bar Lane.

RESOLVED: That KTC writes to HBC suggesting that the full name of 'Toll Bar Place' be resurrected.

7.4 To consider the **grant application** from **Knareborough Business Collective**.

See 22/457 above

7.5 To consider the **grant application** from **FEVA**.

See 22/457 above

7.6 To consider Draft Order from Department for Transport – proposed stopping up of Highway at York Road HG5 0YT.

RESOLVED: That KTC objects to the proposed stopping up of the Highway at York Road HG5 0YT as it will be detrimental to the convenience and safety of the public.

7.7 To consider Notice of proposed Traffic Regulation Order – Manse Farm, Provision of No Entry Bus and Cycle Gate TRO 121071.

RESOLVED: That KTC writes to NYCC supporting the principle of a restriction as proposed in TRO 121071 but asking for clarification as to whether the restriction will be 'no entry' or 'prohibit all motor vehicles'. Comment also to be made that KTC believes there is a danger that drivers will ignore the restriction. Clarification to be sought regarding what the 'additional engineering measures' will be. This Order should be displayed in Knareborough Library.

22/462 ITEM 8- Reports from Committees and Working Groups

8.1a To receive and note the minutes of the Platinum Jubilee Working Group meeting held on Thursday 10 February.

RESOLVED: To Receive and Note

8.1b To consider allocating a budget (*to come from DPSE pot?*) to cover costs for the proposed Platinum Jubilee event plan and give delegated authority for the management of the budget to the Clerk due to the tight timescales.

RESOLVED: That the Clerk be delegated authority to spend up to £5000 towards helping with the Jubilee event in Knaresborough.

22/463 ITEM 9 - Information Exchange

- The Mayor informed members that the emergency plan had been triggered on Sunday 20th when the River Nidd was 2.15 metres over its normal level. But the evacuation centres had not been needed. She gave a vote of thanks to David Goode and all the people who are flood marshals in Knaresborough.

Meeting closed at: 8.40 p.m.

**Signed by the Mayor:
Councillor C Willoughby**