

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 17 February 2020**

PRESENT:	Chair:	The Mayor – Councillor Christine Willoughby
	Councillors:	M Clemmitt, E Darling, J Gair, P Ireland, T Hunter A Willoughby, M Wood and A Wright
	Staff Present:	The Deputy Clerk
	Also Present:	11 members of the public County Councillor Z Metcalfe
	Late Arrivals:	None
	Early Departures:	None

20/272 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies were received from Councillors Goode, Gostlow and Mearns.

20/273 ITEM 2 – Councillors’ Disclosure of an Interest

None for this meeting

20/274 ITEM 3a - KTC Public Speaking Session

i) Two residents attended the meeting to make councillors aware of the problems they are currently facing as a result of a planned development adjacent to their property. They outlined their concerns surrounding a general lack of consultation, together with potential damage to their property and damage to trees. The Application is currently in the pre-planning stage.

It was subsequently suggested that the residents should be invited to attend the March council meeting.

RESOLVED: That the residents be invited to attend the March council meeting.

ii) A resident attended in support of a grant application which will be included on council agenda for March 16. She detailed her plans for a non-profit making event which is being held in celebration of VE Day 75 on 8th May. She explained that she is unable to attend on 16 March and urged members to consider supporting her request for funding.

iii) A local fishing enthusiast attended the meeting to enquire whether it would be possible to open the riverbank on Waterside at a small stretch near to Marigold Café to facilitate free fishing.

The Mayor moved to take **Item 6.1 - To consider** the email dated 14 January re fishing access on Waterside. It was agreed that Councillors A Willoughby and P Ireland will meet with the resident on site to discuss this matter further.

RESOLVED: To defer this item to a future meeting following the site visit/meeting.

iv) Two residents from Hambleton Court attended the meeting to speak in favour of the painting of double yellow lines at the junction Hambleton Court/Stockwell Lane. Members asked questions and

The Mayor moved to take **Item - 5.2 To consider:**

- a) email from Project Engineer NYCC Highways, Area 6 ref Hambleton Court
- b) email from resident re yellow lines on Hambleton Court

RESOLVED: To write to NYCC stating that KTC supports the proposal as detailed on TRO SL.HCK1.

v) A resident attended to outline his views and ideas to support local routes for walking and cycling. He worked through a pre-prepared Presentation and members asked questions.

The Mayor moved to take **Item - 6.3 To consider** the email from a resident re 'Local routes for walking and cycling that won't poison your lungs'.

RESOLVED: That KTC writes to NYCC - Area 6 and Countryside Services, putting forward the view that this council strongly supports the ideas of the resident to improve the condition of pedestrian and cycle routes in Knaresborough as outlined in his Presentation.

FURTHER RESOLVED: That KTC notes the resident's generous offer of possibly putting a bridge on his land over to Horseshoe field and asks both NYCC Countryside Services and Harrogate Borough Council if they could look at creating a public footpath from Lands Lane into Conyngham Hall.

ITEM 3b - Reports from District and County Councillors

District Councillor Ed Darling informed members that cycle racks had now been installed in the Market Place and the Castle Yard car park.

20/275 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 20 January 2020

RESOLVED: That the minutes of the Council Meeting, held on Monday 20 January 2020, be approved as a correct record and signed by the Chair.

20/276 ITEM 5 - Business Remaining

5.1 To consider the panel design proof for the Interpretation board (as agreed at the meeting on 16 December 2019 and deferred from 20 January 2020)

This item was deferred to a future meeting, as the designs had not yet been seen by the Castle Working Group.

5.2 To consider:

- a) email from Project Engineer NYCC Highways, Area 6 ref Hambleton Court
- b) email from resident re yellow lines on Hambleton Court

See 20/274 above.

20/277 ITEM 6 - To consider the following correspondence

6.1 To consider the email dated 14 January re fishing access on Waterside

See 20/274 above.

6.2 To consider letter from Horticultural Officer HBC re bulb/wildflower scheme

RESOLVED: That Knaresborough in Bloom take responsibility for this on behalf of town council, for this year and future years.

6.3 To consider the email from a resident re 'Local routes for walking and cycling that won't poison your lungs'

See 20/274 above.

6.4 To consider the emails from the Project Engineer, NYCC Highways, Area 6 ref:

a) Iles Lane

RESOLVED: That KTC is happy to support what is proposed on TRO's ILK1 & ILK2.

b) York Road

It was proposed and seconded to write to NYCC supporting the proposed extension of the 40 mph near to the A658 roundabout but object to the proposed TRO as the location for the change of limit, 30 – 40 mph is on the A59 just past The Paddock. This leaves the junctions of York Road with Nidderdale Drive, The Chase and Manse Lane all outside of the 30 mph limit.

An amendment was proposed and accepted that Cresthome Close and Orchard Fields be included in the proposal as junctions within the 30 mph limit.

RESOLVED: That KTC writes to NYCC supporting the proposed extension of the 40 mph near to the A658 roundabout but object to the proposed TRO as the location for the change of limit, 30 – 40 mph on the A59 just past The Paddock. This leaves the

junctions of York Road with Nidderdale Drive, The Chase, Manse Lane, Cresthome Close and Orchard Fields all outside of the 30mph limit. KTC feels it would seem logical to have all these junctions within the 30mph limit.

Members asked that in the body of the accompanying email to NYCC it is stressed that it is often larger vehicles which are turning into Manse Lane and as a result this could cause more problems if this junction is not included as a 30mph zone.

20/278 ITEM 7 - Reports from the Clerk

7.1 To approve the Schedule of Accounts

KNARESBOROUGH TOWN COUNCIL

February 2020 Schedule of Accounts

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description	Initials
BT(telephone)	137	58.82	11.76	70.58		
Mens Forum	138	600.00	0.00	600.00	Grant	
Town Twinning	139	3,000.00	0.00	3,000.00	Grant (yr 2020/21)	
DAC Beachcroft Claims	140	307.80	0.00	307.80	VAT element of insurance claim	
Vision ICT	141	235.00	47.00	282.00	Web hosting and support	
D Gluck	142	875.00	0.00	875.00	NDP	
Advantagedge Com Findnace	143	12,094.91	2,418.98	14,513.89	Christmas Lights	
D3 Office Group	144-145	45.81	9.16	54.97	Stationery	
Salaries, pension, tax and NI (Feb)	146 - 149	3,941.53	0.00	3,941.53		
Information Commissioner	150	40.00	0.00	40.00		
Gala Lights	151	9,455.00	1,891.00	11,346.00	Christmas Lights lease	
Total		30,653.87	4,377.90	35,031.77		

RESOLVED: To approve the schedule of accounts for February 2020, totalling £35,031.77.

7.2 To receive the Work in Progress report

RESOLVED: To Receive and Note the Work in Progress report.

7.3 To receive the finance figures for January 2020

RESOLVED: To receive and note the finance figures for January 2020

7.4 To consider repairs/refurbishment of mayoral pendant. *N.B. chain/pendant currently with jeweller for addition of extra chain approved by council 17 July 2019 – 19/213.*

It was proposed and seconded not to move forward with the repair/refurbishment of the mayoral pendant at this time. This proposal failed.

It was then proposed that option 1 of Fattorini's quote for pendant repair, as contained in their email of 7 February at a cost of £684.38, be accepted.

RESOLVED: That KTC agrees to repairs of the mayoral pendant, as detailed in option 1 of Fattorini's quote of 7 February at a cost of £684.38.

7.5 To note the nomination of Councillor Tim Hunter as Mayor Elect for the civic year 2020/2021 and Councillor Phil Ireland as Deputy Mayor Elect.

Members noted the information.

7.6 To consider having a tree survey carried out at KTC Allotments, Stockwell Road site as detailed in HBC Arboricultural Manager's email of 05 February

Councillor Darling explained the background which had led to the request for the trees at Stockwell Road to be surveyed.

It was proposed that KTC investigate if there are any trees which are KTC's responsibility under council ownership at the Jubilee Allotment site, and immediately seek prices from two other tree surgeons for the two that we know are KTC's responsibility on the Stockwell Road allotment site. This proposal fell.

A further proposal was made, but not seconded, that a survey is undertaken of all the trees and a vote on their trimming be taken at a subsequent council meeting.

It was then proposed that KTC proceeds with the quotation from HBC for the two trees on the Stockwell Allotment site but seeks three quotations for wider tree inspections at both KTC's allotment sites. The vote on this proposal was tied and the Mayor gave her casting vote in favour of the proposal.

RESOLVED: That KTC proceeds with the quotation from HBC for the two trees on the Stockwell Allotment site but seeks three quotations for the inspection of the remainder of the trees at both KTC's allotment sites.

Councillor A Wright asked for his vote against this to be recorded.

20/279 ITEM 8 - Reports from Committees and Working Groups

8.1 To receive and note the minutes of the **Knaresborough Planning Committee** meeting held on Monday 03 February 2020.

RESOLVED: To Receive and Note

8.2 To receive and note the minutes of the **Games in Parks Working Group** meeting held on 14 January 2020.

RESOLVED: To Receive and Note

8.3 To receive and note the minutes of the **Christmas Committee** meeting held on Monday 13 January 2020.

RESOLVED: To Receive and Note

8.4 To receive a verbal update from the **Castle Working Group**.

The Mayor informed members that a number of projects are progressing, including flag poles, interpretation panel and the 250 year anniversary of the forest of Knaresborough. Phase 2 of the lighting is going ahead with major works starting Monday 24th February.

20/280 - ITEM 9 - Motions from Members

9.1 Councillor Ed Darling: Seconded Councillor S Mearns

That KTC writes to the Managing Director of Halifax Bank, Mr Russell Galley, inviting him to a public meeting in Knaresborough regarding the planned closure of Knaresborough's Halifax branch.

An amendment to this motion was proposed to write to the Managing Director or delegated representative. This amendment was not accepted.

RESOLVED: That KTC writes to the Managing Director of Halifax Bank, Mr Russell Galley, inviting him to a public meeting in Knaresborough regarding the planned closure of Knaresborough's Halifax branch.

Councillor Hannah Gostlow: Seconded Councillor A Willoughby

That KTC supports the creation of promotional materials for the Quester exercise trail and Parkrun at Conyngham Hall.

Councillor A Willoughby spoke about this Motion and explained that Councillor Gostlow is looking for support in principle. Funding from town council will not be required.

RESOLVED: That KTC supports the creation of promotional materials for the Quester exercise trail and Parkrun at Conyngham Hall.

20/281 ITEM 10 - INFORMATION EXCHANGE

- The Mayor informed members of two busy week-ends as a result of Storm Ciara and Storm Dennis. The Emergency Response team had been in action but it had not been necessary to evacuate any residents. She explained that a Whatsapp group had been set up to facilitate ease of communication for the committee in an emergency.

- The Mayor directed members to a petition being organised by Knaresborough's Chamber of Trade against the closure of the Halifax Bank. Copies at the rear of the Chamber and in the entrance hall.
- The Mayor also mentioned that Knaresborough in Bloom have a market stall on Knaresborough market on Wednesday 19th February with bric a brac etc. All support appreciated.
- Councillor Wright informed members that it would be at least another month before he is in a position to organise a meeting of the Town Economy Working Group.
- Councillor Tim Hunter explained that there had been a successful reading of a musical play about James Cook at Leeds Playhouse and that he is consulting with FEVA to consider inclusion of a similar version as part of their programme.
- Councillor Ed Darling mentioned that he had spoken to the Cabinet at HBC regarding the planned closure of the Halifax Bank and they had agreed two actions:
 - i) to support his Motion as tabled on this agenda.
 - ii) The Economic Development Team are to investigate putting together a community facility which will include banking.
- Councillor A Willoughby spoke about the AGM of the Nidd Gorge Action Group which had attracted some new volunteer members and its future was looking positive going forward.
- He also mentioned that HBC had been successful in obtaining the grant funding from Pocket Parks to carry out various improvements around the Conyngnam Hall area as part of a joint initiative.
- Councillor Darling informed the meeting that he wished to share with members information concerning a request from one of KTC's allotment associations and possible resultant involvement in litigation and it was therefore

RESOLVED: That in view of the confidential nature of the business to be transacted re **ITEM 10 – Information Exchange (Councillor E Darling)** pertaining to litigation, the item be dealt with in private session and, subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the meeting be not open to members of the public.

Members noted that use of KTC's Urgent Decisions Procedure for this matter would not be appropriate and it should be brought before a full council meeting.

Out of confidential Session

Meeting closed at: 9.50 p.m.

**Signed by the Mayor:
Councillor C Willoughby**