

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 21 October 2019**

PRESENT: **Chair:** The Mayor – Councillor Christine Willoughby

Councillors: M Clemmitt, J Gair, D Goode, H Gostlow,
 E Darling, T Hunter, A Willoughby, Mike Wood
 and A Wright

Staff Present: The Clerk and The Deputy Clerk

Also Present: Two members of the public

Late Arrivals: D Goode and A Wright

Early Departures: None

19/234 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies were received from Councillors P Ireland and S Mearns.

19/235 ITEM 2 – Councillors’ Disclosure of an Interest

None for this meeting

19/236 ITEM 3a - KTC Public Speaking Session

(Councillor Goode arrived at this point 7.33 p.m. and confirmed that he had no Disclosures of an Interest).

Two residents had attended to speak in support of a request for a new pedestrian crossing at High Bond End (Item 6.1). They detailed how difficult and dangerous it can be for pedestrians to cross the road, which is necessary as the pavement changes from one side of the road to the other.

Members asked questions and the Mayor moved to take Item 6.1 To consider the request for support for a new pedestrian crossing at High Bond End where the pavement terminates.

(Councillor Wright arrived at this point 7.37 p.m. and confirmed that he had no Disclosures of an Interest).

RESOLVED: That KTC supports the request to consider a pedestrian crossing at High Bond End where the pavement terminates.

FURTHER RESOLVED: That the type of crossing should be ‘zebra’ and that NYCC should also be asked to investigate whether two crossings are in fact required in the vicinity.

ITEM 3b - Reports from District and County Councillors

County Councillor Goode spoke about re-surfacing at Bond End. The new surface being laid is to be harder wearing.

He also went on to mention that NYCC will be submitting a planning application, by the end of November, with a view to a school being built at Manse Farm end September 2021. This will be for a one form entry but with the capacity to be extended to two form entry if required.

He mentioned an upgrade to the York/Harrogate railway line; it is hoped that dual track will be installed by December 2020. There is to be a revision in the Harrogate/London train with six trains running daily in both directions.

He explained that following the Congestion Study, there may be a requirement to look at parking charges and that a working group is also looking at 20 mph speed limits.

19/237 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 16th September 2019

RESOLVED: That the minutes of the Council Meeting, held on Monday 16 September 2019, be approved as a correct record and signed by the Chair.

19/238 ITEM 5 - Business Remaining

5.1 KTC – Highways Matters – email from Area Manager NYCC Area 6 – invitation to attend meeting 23 October.

Members discussed the invitation to a meeting on 23 October and the agenda contained within the email. It was noted that, due to meeting room constraints at Area 6, the date of the meeting would need to be changed if more than two councillors from KTC wished to attend.

RESOLVED: That KTC ask NYCC to defer this meeting until a later date so that more councillors can attend.

County Councillor David Goode to liaise with Area 6 and also enquire whether the meeting can be held in Knaresborough.

5.2 HBC Disrupted Waste Collection Services – Item 19/217 19 August refers.

District Councillor Ed Darling shared some statistics with members which highlighted that there had been problems with waste collection services following the introduction of new bin collection routes earlier in the year. However, these problems were now largely ironed out and most councillors confirmed that they had not received any recent complaints. It was suggested that it would be helpful to review the statistics again in two months' time.

5.3 Email from HBC Business Development Manager following request for additional electric points in the Market Place.

The response from HBC Business Development Manager was discussed and it was proposed, but not seconded, that KTC now writes to NYCC with the same request for additional electric points in the Market Place.

RESOLVED: That KTC writes to NYCC seeking confirmation that they do not have any problems with KTC requesting additional electric sockets.

FURTHER RESOLVED: That this matter is referred to the Town Team Working Group for them to produce a business plan detailing how many additional sockets are required and where they should be located.

5.4 Update on the latest status of the BT phone box project and report from Councillor Darling regarding the need for a decision from KTC on future uses

Councillor Darling confirmed that he had received pledges of funding totalling £1750 but more ideas for the use of the boxes are still required.

It was proposed, but not seconded, that responsibility for making quarterly decisions concerning use of the boxes should be delegated to the Town Team. However, such decisions cannot be delegated to a working group and a proposal was put forward that decisions on phone box usage be delegated to the Clerk. This proposal failed.

It was further proposed that all councillors are welcome to put forward their proposals for the use of the kiosks on a quarterly basis. An amendment was proposed to substitute the word 'periodic' instead of 'quarterly'. This amendment failed.

RESOLVED: That councillors will put forward their proposals on a quarterly basis to consider future uses of the BT phone kiosks.

FURTHER RESOLVED: That the top of the boxes have clear glazing.

Meantime, Members to forward any ideas for uses to Councillor Darling.

19/239 ITEM 6 - To consider the following correspondence

6.1 To consider the request for support for a new pedestrian crossing at High Bond End where the pavement terminates.

See 19/236 above

6.2 To consider the request for support for a pedestrian crossing on Stockwell Road.

RESOLVED: That KTC supports the request to consider a 'zebra' pedestrian crossing on Stockwell Road.

6.3 To consider a verbal report from Councillor P Ireland re KTC support for Future Mobility Zones in the town.

As Councillor Ireland was not in attendance at the meeting it was

RESOLVED: To defer this item until the next meeting.

19/240 ITEM 7 - Reports from the Clerk

7.1 To approve the Schedule of Accounts for October 2019.**KNARESBOROUGH TOWN COUNCIL****October 2019 Schedule of Accounts**

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/Description	Initials
Arena Group Ltd	77	45.00	9.00	54.00	copier	
Network Print Design	78	195.00	39.00	234.00	new logo stationery	
A Pulman	79	10.24	0.00	10.24	stationery	
A E Northing	80	325.00	0.00	325.00	logo design	
Yorkshire Int Audit	81	335.00	0.00	335.00		
Siemens	82	291.81	58.36	350.17	copier lease	
HBC	83	100.00	0.00	100.00	Refundable Bond re B Friday event	
Spa ICT	84	142.13	28.43	170.56	Comp software	
Spa ICT	85	274.59	54.92	329.51	Comp security	
Spa ICT	86	1,589.99	318.00	1,907.99	New PC's	
Red Bonsai Ltd	87	350.00	70.00	420.00	Street banner castle	
A Pulman	88	4.50	0.00	4.50	Postage	
H Gostlow	89 - 90	31.21	0.00	31.21	B Friday sweets/ stickers	
St Johns Church	91	100.00	0.00	100.00	R'brance print	
BT (phone)	92	60.08	12.02	72.10		
Salaries, Tax, NI and Pension October	93 - 96	3,941.53	0.00	3,941.53		
D3 Office	97	24.07	4.81	28.88	Stationery	
Total		7,820.15	594.54	8,414.69		

RESOLVED: To approve the schedule of accounts for October totalling £8,414.59**7.2 To receive the Work in Progress report**

Members discussed Men's Forum decision not to proceed with their original commitment to contribute to funding the installation of a defibrillator at Knaresborough House.

RESOLVED: To go back to Men's Forum, on the basis of their commitment to contribute to this installation, noting that work to get the required permissions has now been done and KTC is not happy that they are not honouring their original commitment.

It was noted that some councillors are already in contact with officers from Mens Forum regarding this matter.

FURTHER RESOLVED: To Receive and Note the Work in Progress Report

7.3 To receive the finance figures for August and September 2019

RESOLVED: To Receive and Note the finance figures for August and September 2019.

7.4 To receive the Internal Audit report following the first visit 2019/20

RESOLVED: To receive the Internal Audit Report following the first visit 2019/20.

19/241 ITEM 8 - Reports from Committees and Working Groups

8.1 To receive and note the minutes of the **Knaresborough Planning Committee** meeting held on Monday 7 October 2019.

RESOLVED: To Receive and Note the minutes of the Knaresborough Planning Committee meeting held on Monday 7 October 2019.

8.2 To receive an update from the **Performance Pavilion Working Group**

The Chair of the Performance Pavilion Working Group invited all councillors to attend the working group meeting being held on Tuesday 22nd October, which he felt would be a 'turning point' and informed members that he would report again following that meeting.

8.3 To receive and note the minutes of the **Games in Parks Working Group** held on 12 September 2019.

RESOLVED: To receive and note that minutes of the Games in Parks Working Group held on 12 September 2019.

8.4 To receive and note the minutes of the **Knaresborough Town Centre Economy Working Group** and **to consider** the **recommendation (ca):**

"Harrogate Borough Council be asked to provide an additional Parking Pay Machine in the lower part of York Place Car Park and the northern end of Conyngham Hall Car Park".

Members were unable to receive and note the minutes of the Town Centre Economy Working Group as not all members had received their copy.

However, they supported the Recommendation, as detailed on the agenda and

RESOLVED: that Harrogate Borough Council be asked to provide an additional Parking Pay Machine in the lower part of York Place Car Park and the northern end of Conyngham Hall Car Park.

19/242 ITEM 9 - Motions from Members

9.1 From Councillor Ed Darling (Cllr P Ireland seconded):

'That KTC purchase ten parking permits for York Place car park for use by Farmers Market traders on the third Saturday of each month at a cost of £192. The parking permits will be valid for one year.'

Members discussed this motion but decided that they could not support it.

9.2 From Councillor A Willoughby:

I propose that...

"We ask our Clerk to write to the area6 highway office of NYCC to ask for an update on their work to improve junctions in Knaresborough funded by the approved Manse Farm housing development, mentioning that the planning approval was conditional on funding junction improvements at Chain Lane/York Road, at Gracious Street/High Street and at Bond End/High Street. Especially to suggest that mini roundabouts should be one of the options considered at the Gracious Street junction and at the Chain Lane junction".

County Councillor David Goode was able to provide an update to members re the points raised in this motion and give details of the contact at NYCC who deals with the bigger highway projects.

An amendment was proposed to the motion to include wording to the effect that if mini roundabouts are to be implemented, they should not endanger pedestrians. This amendment was carried.

RESOLVED: That KTC writes to the area6 highway office of NYCC to ask for an update on their work to improve junctions in Knaresborough funded by the approved Manse Farm housing development, mentioning that the planning approval was conditional on funding junction improvements at Chain Lane/York Road, at Gracious Street/High Street and at Bond End/High Street. Especially to suggest that mini roundabouts should be one of the options considered at the Gracious Street junction and at the Chain Lane junction provided such roundabouts did not endanger pedestrians.

19/243 ITEM 10 - INFORMATION EXCHANGE

- Councillor Gostlow mentioned that a Facebook event page had been set up covering Bright Friday and asked that all who use social media to 'Like' and 'Share'.
- Councillor Goode informed members of the forthcoming Office Services meeting scheduled for 28th October when the 'Schedule of Meetings' for council for the next six months will be on the agenda. He asked that councillors email him with any input they may wish the committee to consider.
- Councillor Darling spoke about a proposal being put forward by a local resident to name part of the A658 by the retail park. KTC may be approached for funding for this.
- The Mayor commented about a very successful trip to Bebra for Kirmes and she also gave congratulations to the Chamber of Trade for their successful party at the castle over the weekend of 21/22 September and to Renaissance Knaresborough for their Autumn Fest.

Meeting closed at: 9.15 p.m.

**Signed by the Mayor:
Councillor C Willoughby**