

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 15 July 2019**

PRESENT: Chair:	The Mayor – Councillor Christine Willoughby		
Councillors:	M Clemmitt, D Goode, H Gostlow, T Hunter, P Ireland S Mearns, M Wood and A Willoughby		
Staff Present:	The Clerk		
Also Present:	A representative from JPI media A representative from Knaresborough Chamber of Trade A representative from Nidderdale Lodge Resident's Association		
Late Arrivals:	None	Early Departures:	None

19/206 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies were received from Councillors Darling, Gair and Wright.

19/207 ITEM 2 – Councillors' Disclosure of an Interest

Councillor Goode mentioned a non-pecuniary interest in relation to item 6.2 – as he is a member of Knaresborough Chamber of Trade.

19/208 ITEM 3a - KTC Public Speaking Session

1. A representative from the Nidderdale Lodge Residents Association spoke to Council in response to the letter received from a Senior Engineer at North Yorkshire County Council following the KTC request for road safety improvements on the A59 York Road.

He expressed disappointment on behalf of the residents that the response did not address the serious concerns raised.

The Mayor moved to take item 5.1

Councillor Goode made a proposal and this was followed by 2 amendments. The first amendment was to add that KTC request that a 40mph speed limit is introduced now without delay. This amendment was carried unanimously. The second amendment was to add that a review be carried out to consider introducing a 30mph speed limit once the development at Manse Farm was complete and also to consider imposing a vehicle weight restriction limit to 7.5 tonnes. This amendment was carried.

Therefore it was:

RESOLVED: That KTC writes back to NYCC Area 6 Highways to highlight the continuing concerns, to add support to the issues the residents are raising and again

ask that improvements are made to the crossing. The letter needs to draw attention to the number of accidents that have occurred, contrary to the one 'personal injury' case mentioned by NYCC, and the concern over the temporary entrance that will be directly opposite the Nidderdale Lodge entrance. The letter must also include a request to lower the speed limit to 40mph now without further delay and ask that this is reviewed once building work is complete to consider reducing the speed limit to 30mph and imposing a vehicle weight restriction limit to 7.5 tonnes.

2. A representative from the Knaresborough Chamber of Trade spoke to members about the grant application submitted under item 6.2. He gave an overview of an event to be held in Knaresborough on the first day of the UCI World Championships, with a party to be held in the Castle grounds including a big screen (provided by HBC), amusements and bands performing later in the day.

The Mayor moved to take item 6.2

RESOLVED: That KTC award a grant of £1000 to help toward the event costs.

ITEM 3b - KTC Open Forum - none for this meeting

ITEM 3c - Reports from District and County Councillors

County Councillor D Goode outlined various reviews that are ongoing or about to take place, including 20mph speed limit policy, transport to school policy, a strategic flood management strategy review and a review of local nature partnerships. With regard to the latter, Councillor Goode has raised the issue that this did not include the Northern Forest and he hopes to see this included in the future.

District Councillor S Mearns reported that she had been successful in her District Improvement Fund bid and has been awarded £8000 to improve the provision of tourist maps in the town.

District Councillor P Ireland informed members of the HBC Small Transport Scheme Initiative that will see 6 x £5000 being made available to successful bids. He will forward the link to the scheme to members when it is available.

19/209 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 17 June 2019

RESOLVED: That the minutes of the Council Meeting, held on Monday 17 June 2019, be approved as a correct record and signed by the Chair.

19/210 ITEM 5 - Business Remaining

5.1 To note the response to KTC from Senior Engineer NYCC regarding Nidderdale Lodge Park Retirement Community - Minute number **19/180** (24 April refers).

See Item 3a.

5.2 To review the next stage of Town Council Logo design ideas (following the feedback given at the meeting held on 17 June).

Councillor Gostlow talked through the next design phase and informed members that the Town Team Working Group recommended that all 3 variations of the Castle design are taken forward.

She informed members that there would be a further opportunity to study the final designs before signing off on the project.

RESOLVED: That the 3 variations of the logo design are taken forward to the next stage as recommended.

19/211 ITEM 6 - To consider the following correspondence

6.1 To consider information received regarding the possible relocation of Knaresborough's Tourist Information Office from the library to the Courthouse Museum

RESOLVED: That this item is deferred to a future meeting to allow Councillor C Willoughby to make further enquiries with HBC and Visit Harrogate.

6.2 To consider the grant application from Knaresborough Chamber of Trade

See item 3a.

19/212 ITEM 7 - Reports from the Clerk

7.1 To approve the Schedule of Accounts June 2, 2019

Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes
Renaissance Knaresborough (grant)	29	3,500.00	0.00	3,500.00	
Salaries, Tax and NI, Pensions June	30 - 33	3,941.53	0.00	3,941.53	
Siemens Financial Services	34	291.81	58.36	350.17	copier lease
Rowena Edwards	35	100.00	0.00	100.00	C Hall map and guide
D3 Office	36	33.05	6.61	39.66	
Charlotte Gale	37	55.00	0.00	55.00	councillor

					photos
tig	38	675.00	0.00	675.00	K Forest leaflets
Total		8,596.39	64.97	8,661.36	

RESOLVED: To approve the schedule of Accounts June (2) totalling £8661.36.

7.2 To receive the Work in Progress report

Councillor Goode mentioned potential conflicts of priority that can occur between individual councillors, council and the office; he asked members and staff to consider prioritising work in progress in future, to allow members to review and reset priorities as new projects and tasks emerge.

RESOLVED: To receive and note the latest work in progress report.

7.3 To receive the finance figures for April, May and June 2019

RESOLVED: To receive and note the finance figures for April, May and June 2019.

7.4 To consider the recommended temporary website changes.

The Mayor gave a brief summary of some potential temporary changes that Council has been asked to consider, these changes will be required at some point in the future and are of a sensitive nature which Council Members understood.

RESOLVED: That the Clerk is authorised to arrange for the temporary changes to the website to be implemented when required at a cost of up to £150.

19/213 ITEM 8 - Reports from Committees and Working Groups

8.1 To receive and note the minutes of the **Knarborough Planning Committee** meeting held on Tuesday 01 July

RESOLVED: To receive and note.

8.2 To receive and note the minutes of the **OSC committee** meetings of 19 November and 24 June and **approve the Recommendations** to adopt the revised policy documents, purchase of past mayors badges and implement alterations to mayoral chain.

RESOLVED: To receive and note the minutes and approve the recommendations made by OSC.

8.3 To receive and note the minutes of the **Town Team Working Group** held on Thursday 13 June

Councillor Gostlow mentioned that there was an offer to Town Twinning Committee to have an additional version of the logo designed to commemorate the 50th anniversary of Knaresborough's town twinning with Bebra.

RESOLVED: To receive and note.

8.4 To consider the request from the **Performance Pavilion Working Group** to "look at the cost of Justgiving and similar online donation systems. Ask clerks to approach YLCA and find out what other local councils have used"

Councillor A Willoughby gave further detail following the meeting of the working group held on 9 July. Members understood that Justgiving is not free and there is a 5% levy to cover the cost of the service.

RESOLVED: That KTC open a Justgiving account as an individual campaign to raise funds for the Performance Pavilion.

19/214 ITEM 9 - INFORMATION EXCHANGE

- Councillor Wood mentioned he had attended Aspin School's 50th year celebration yesterday in his capacity as Deputy Mayor.
- Councillor Clemmitt mentioned the next Town Twinning meeting is to be held on Thursday this week.
- Councillor Goode mentioned that there would be divers searching for a cannon in the River Nidd (close to Marigolds Cafe) tomorrow evening from 7pm.
- Councillor Gostlow distributed a copy of the new Conyngham Hall and Grounds map to members. Copies of the map have so far been distributed to every primary school in Knaresborough.
- Councillor C Willoughby informed members that Yorkshire in Bloom judging would be taking place on Thursday this week.

Meeting closed at: 8.35p.m.

Signed by the Mayor:

Councillor C Willoughby