

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL'S
EVENTS COMMITTEE, HELD ON MONDAY 11 February 2019 - 7.00pm
at KNARESBOROUGH HOUSE, KNARESBOROUGH**

PRESENT: **Chair:** Councillor A Willoughby

Councillors: H Gostlow, S Mearns and M Wood

Staff present: The Clerk

Absent: J Gair

E19/19 ITEM 1 - To receive **Apologies** for inability to attend the meeting.

Apologies were received from Councillor M Clemmitt

E19/20 ITEM 2 - To receive declarations of **disclosable pecuniary interest** (not previously declared) on any matters of business and to consider any written requests for **dispensation**

Councillor Mearns mentioned, although not a pecuniary interest, in relation to item 7 she is Chair of Renaissance Knaresborough.

E19/21 ITEM 3 – KTC public speaking session - None

E19/22 ITEM 4 – To consider and if thought fit, approve as a correct record, **the Minutes** of the Committee Meeting held on:

4.1 14 January 2019

RESOLVED: That the minutes of 14 January 2019 be approved as a correct record and signed by the Chair.

E19/23 - ITEM 5 - To consider the preparatory details and plan of action for the process of tendering for the next Christmas Lights Contract.

The Chair gave a brief summary of the current position in terms of contract deadlines and updated members on the agreement from the current contractor to extend the contract for 1 year.

The Chair also explained some of the difficulties with the current documentation and arrangements in practice and the need to do things better next time around.

RESOLVED: That, at the next meeting of the Events Committee, the committee should draft a proposed Christmas lighting scheme.

E19/24 - ITEM 6 - To consider the response from HBC re Winter Lighting trees in Market Place (if available at time of meeting).

The Clerk explained that she had contacted HBC but was awaiting a response as it was not immediately clear which department within HBC would take this enquiry forward. Councillor Mearns volunteered to chase up a response from HBC.

E19/25 - ITEM 7 - how best to work, in conjunction with Renaissance Knaresborough, to assist in supporting the Renaissance Knaresborough September Event.

Councillor Gostlow informed the committee she had attended a meeting of the group organising the proposed September event and that there were many ideas put forward, but the overall concept still needed to be worked on.

RESOLVED: That this committee task the group (part of Renaissance Knaresborough) to come to a future Events Committee meeting with a proposal.

E19/26 - ITEM 8 - To confirm the date for the next Events Committee Meeting:

Monday 18 March 2019

The Clerk confirmed that this meeting would be held for the sole purpose of putting together a draft proposal for a future Christmas lighting scheme for Knaresborough.

The Clerk offered to find suitable maps of the town and collate previous feedback to help with this process.

Meeting closed at 8.10pm

Signed by the Chair: