

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 01 April 2019**

PRESENT: **Chair:** The Mayor – Councillor Phil Ireland

Councillors: M Clemmitt, E Darling, J Gair, D Goode, H Gostlow, S Mearns, T Hunter, M Wood, A Willoughby, C Willoughby and A Wright

Staff Present: The Clerk and Deputy Clerk

Also Present: Several members of the public
County Councillor Zoe Metcalfe

Late Arrivals: None **Early Departures:** None

19/165 ITEM 1 – To receive apologies for inability to attend the meeting

None for this meeting.

19/166 ITEM 2 – Councillors’ Disclosure of an Interest

Councillor Gostlow	Item 7.1 - To consider grant application from Knot Another Choir - is acquainted with a Trustee
Councillor P Ireland	Item 7.1 - To consider grant application from Knot Another Choir - is acquainted with a Trustee

19/167 ITEM 3a - KTC Public Speaking Session

i) A trustee of Knot Another Choir attended the meeting to speak in support of the choir’s grant application. She gave background information about the choir and explained that there is to be a workshop in Knaresborough - ‘Sing for Spring’. Members asked questions and the mayor moved to take Item 7.1 - To consider grant application from Knot Another Choir.
A proposal was made and seconded to award the full amount requested. A counter proposal was put forward to award 50% of the total cost, i.e. £330; this proposal failed.

RESOLVED: That KTC awards the full grant requested of £400.

ii) A representative from Meadowside Academy attended the meeting to speak in support of the academy’s grant application. She explained that Meadowside holds an after school computer coding club but that funding is required to upgrade the equipment they need to develop the club further. She also informed members that VAT had been inadvertently included in the grant request and when this is deducted, the actual amount of grant funding required is £503.
Members asked questions and the mayor moved to take Item 7.3 - To consider grant application from Meadowside Academy.

It was proposed and seconded to award £503 as requested. The Mayor informed members that he was prepared to donate £103 from the mayoral fund raising account.

RESOLVED: That KTC awards Meadowside Academy £400 grant funding.

The Mayor will award £103 from the mayoral fund raising account.

ITEM 3b - KTC Open Forum

Representatives from the Nidderdale Lodge Residents Association attended to speak about the difficulties for residents trying to cross the busy York Road. They explained that crossing the road has become very dangerous and is likely to become more so as a result of the development of the Manse Farm site. The Association is looking for support from town council to lobby North Yorkshire County Council (NYCC) for a 30 mph speed limit and some form of traffic light crossing.

Members were supportive of this request and agreed to include an item for discussion on the next council agenda, 24th April, and meanwhile both County Councillors David Goode and Zoe Metcalfe confirmed they would research any plans NYCC might have for this area.

ITEM 3a - KTC Public Speaking Session

A representative from River of Life Trust/Christians Together in Knaresborough arrived to speak in support of the grant request on behalf of the St Robert legacy projects. He explained the background behind the project and its associated costs. Members asked questions and the mayor moved to take Item 7.2 - To consider grant application from St Roberts Legacy Projects.

Members asked questions and it was proposed and seconded that KTC supports the project for the full amount requested.

RESOLVED: That KTC award the full grant requested of £1,100.

Councillor Wright asked for his vote against this to be recorded.

ITEM 3c - Reports from District and County Councillors

District Councillor E Darling referred to the clock in the chamber and explained that it was being repaired.

He stated that following comments from residents, the developers at Hambleton Grove are going to put up some new designs.

He also informed members that the UCI cycling is now to pass through Knaresborough on 21st September.

District Councillor S Mearns spoke about a procedural query raised at the previous council meeting regarding planning application (**19/00782/PBR**) at Thistle Hill. Councillor Mearns had received clarification on pre notification methodology and agreed to forward this to Councillor Wright.

County Councillor D Goode mentioned that NYCC is looking at its policies surrounding 20 mph speed limits in North Yorkshire and is also looking at Education in relation to a

detailed breakdown regarding funding of school places in alignment with housing developments.

He informed members that there is currently a consultation for County and District to make comment in regard to waste and waste management.

In regard to VAS signs, Councillor Goode confirmed that NYCC will continue to support its existing contract customers.

County Councillor Zoe Metcalfe mentioned a meeting she had attended at NYCC with the aim of forming a more coherent strategy for highways in light of the housing developments in Knaresborough.

She also mentioned that NYCC was conducting an audit on overnight parking of HGV's and asked members if they would let her know of any HGV's parking in the area overnight.

District Councillor P Ireland mentioned a congestion study which will be commencing on 15th April for 12 weeks. There are to be public meetings at the Dower House on 14th May and 5th June.

19/168 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 11 March 2019

RESOLVED: That the minutes of the Council Meeting, held on Monday 11 March 2019, be approved as a correct record and signed by the Chair.

4.2 To receive and note the report of the Annual Town Meeting held on Monday 4 March 2019 (to be approved at the next Annual Town Meeting)

RESOLVED: To Receive and Note the report of the Annual Town Meeting held on Monday 4 March 2019.

19/169 ITEM 5 - Business Remaining

None for this meeting

19/170 ITEM 6 – Planning

6.1 To consider the following **Planning Applications relating to Knaresborough and make such observations as may be appropriate:**

Ref:	Details of Application:	KTC Comments:
Councillor M Wood left the Chamber at this point		
19/00445/FUL	Erection of 1 no. replacement dwelling. Three Gates Farm, Cass Lane, Calcutt, HG5 8JZ.	KTC objects to this application as the footprint is larger than the dwelling it is replacing in the Green Belt, its visual impact in terms of the countryside locality and is contrary to NPPF

		guidance.
19/00780/FUL	Demolition of conservatory, erection of two storey extension and loft conversion to provide additional living accommodation. 1 Netheredge Close, HG5 9BZ.	KTC has no objections
Councillor M Wood returned to the Chamber		
19/00748/FUL	Demolition of lean-to extension. 64-70 The Commercial Hotel, High Street, HG5 0EA.	KTC supports this application
19/00749/LB	Listed building consent for works to outbuilding to include: demolition of lean-to; removal and rebuilding of elevation; erection of retaining wall; reduction and replacement of doors; formation of window; infilling and replacement of windows; removal of staircase; replacement of gutter. 64-70 The Commercial Hotel, High Street, HG5 0EA.	KTC supports this application
19/00792/FUL	Change of use from a Residential Institution (Use Class C2) to a none Residential Institution (Use Class D1) to create a children's pre-school day nursery. Includes conversion of roof space to create additional accommodation, alterations to existing fenestration and alterations to site boundary treatments. 14 Manor Road, HG5 0BN.	It was proposed and seconded to object to this application. This proposal failed. KTC has no objections
19/00892/FUL	Demolition of existing dwelling and erection of new dwelling with integral garage, landscaping to front and rear. Little Runswick, Spitalcroft, HG5 8JB.	KTC objects to this application due to its affect on the street scene, it has very few windows, is virtually solid with no definition between walls and roof and is completely out of place in the conservation area.
19/00901/OUT	Outline application for the erection of a dwelling with all matters reserved. 40 Stockwell Grove, HG5 0LN.	KTC objects to the outline planning application due to there being no detailed drawings and no reserved matters submitted upon which to make a judgement.
19/00905/FUL	Demolition of existing conservatory, erection of single storey extension, removal of chimney and alterations to fenestration. 80 Chain Lane, HG5 0AS.	KTC has no objections
19/00931/S106	Modification of Section 106 agreement relating to Permission 17/00296/FUL for/to allow for surface water drainage to existing sewer. Site of 40 Hambleton Grove.	Defer to a future meeting when full details will be available
19/00939/FUL	Erection of single storey extension. 13 Tentergate Lane, HG5 9BH.	KTC has no objections
19/00974/FUL	Erection of a single storey extension. Low Garth, 4 Aspin Oval, HG5 8EW.	KTC has no objections
19/01038/FUL	Erection of single storey extension. 62A Boroughbridge Road, HG5 0NA.	KTC has no objections
19/01044/FUL	Demolition of garage and erection of a two storey extension. 13 The Paddock, HG5 0SH.	KTC has no objections
19/01109/TPO	Crown Reduction (to 9m) of 1 no. Oak tree. Within Tree Preservation Order 20/2004. Piccadilly Motors Ltd, Bar Lane Garage, Boroughbridge Road, HG5 0LZ.	KTC objects to this crown reduction, in line with the arboriculturalist's report, on the grounds that the proposal would significantly damage the tree and alternative solutions, such as staged reduction, should be investigated.
19/01152/LB	Listed building consent for installation of an external door;	KTC supports this application

	installation of glazed partitions; damp proofing and sound proofing works; installation of replacement kitchen and w/c facilities; internal reconfiguration of stud walls; installation of an external door; damp proofing and sound proofing works. Conyngham Hall Business Centre, Bond End.	
19/01228/TPO	Crown Clean and deadwooding of 2 Beech trees within G13 of Tree Preservation Order 05/2008. 6 Appleby Crescent, HG5 9LS.	KTC has no objections
NY/2018/0280/73	Town and Country Planning (Environmental Impact Assessment) Regulations 2017. Planning application accompanied by an environmental statement for variation of Condition No.s 1, 2 and 20 of Planning Permission Ref. C6/500/63J/CMA for the continuation of waste disposal operations for a further 6 years from 31 December 2018 until 31 December 2024 with a further year for restoration, to amend the final restoration levels across the site and to amend the final restoration scheme for the southern part of the site at Allerton Park Landfill, Moor Lane (off A168), Knaresborough, HG5 0SD.	KTC has no objections

6.2 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on **Tuesday 02 April 2019**, 2pm, Council Chamber, Civic Centre, HG1 2AE - *No applications for Knaresborough.*

6.3 Planning Enforcements:

19/00124/PR15

Merryvale Stud, Merryvale, Cass Lane, Calcutt, HG5 8JZ.

Alleged Breach: Erection of 3 x wooden buildings with possible office/residential use.

19/00142/RR05

Highfield Farm, York Road, HG5 0SU

Alleged Breach: Removal of Hedgerow – application 18/04456/EIAMAJ still awaiting determination.

RESOLVED: To Receive and Note the Planning Enforcements.

19/171 ITEM 7 - To consider the following correspondence

7.1 To consider the grant application from **Knot Another Choir**

7.2 To consider the grant application from **St Robert Legacy Projects**

7.3 To consider the grant application from **Meadowside Academy**

See 19/166 above for all grant applications.

19/172 ITEM 8 - Reports from the Clerk

8.1 To approve the **Schedule of Accounts** March (2) 2019

KNARESBOROUGH TOWN COUNCIL
March (2) 2019 Schedule of Accounts

Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes	Initials
Salaries, Tax and NI, Pensions	153 - 156	3,868.33	0.00	3,868.33	March	
Knares Town Twinning Cttee	157	500.00	0.00	500.00	grant (19/156)	
W Yorks Joint Services	158	1,215.00	243.00	1,458.00	Castle lighting project	
YLCA	159	1,561.00	0.00	1,561.00	Membership April 19 - March 20	
D3 Office Group	160	21.41	4.28	25.69	Stationery	
Siemens Fin Svcs Ltd	161	291.81	58.36	350.17	copier quarterly lease	
Total		7,457.55	305.64	7,763.19		

RESOLVED: To approve the schedule of Accounts March (2) totalling £7,763.19

Councillor D Goode left the chamber

8.2 To receive the Work in Progress report

RESOLVED: To Receive and Note the Work in Progress report

8.3 To receive the finance figures for February 2019

RESOLVED: To Receive and Note the finance figures for February 2019

Councillor D Goode returned to the chamber

8.4 To consider arrangements for Mayor Making:

a) **Date for Mayor Making:** Mayor Making to be evening of **Thursday 23 May 2019.**

Following discussion, explanation, and with the help of Town Twinning re-organising their meeting, it was

RESOLVED: That Mayor Making will be the evening on **Thursday 16th May 2019**

b) **Catering for Mayor Making:** In order to keep this process simple, the office requests that Council allocate a budget similar to previous years (£800 + 10%) and authorise staff to make the necessary arrangements.

RESOLVED: That KTC authorise staff to make the necessary arrangements for mayor making with a budget of £800 + 10% contingency if required.

- c) Schedule of meetings for the civic year 2019 – 2020
- d) Committees and Working Groups

Items c) and d) were taken together and Councillor Goode gave all members a copy of suggested Committees and Working Groups as a starting point for discussion to determine a way forward to plan for the forthcoming civic year.

RESOLVED: To defer these items so that all councillors could digest the information and bring their own ideas and suggestions for further discussion to the council meeting on 24 April.

8.5 To Receive and Note the revised KTC Asset Register and Inventory

RESOLVED: To Receive and Note the revised KTC Asset Register and Inventory

8.6 To receive and note the White Rose Update (March 2019) (emailed to Councillors 18/3/2019)

RESOLVED: To Receive and Note the White Rose Update

19/173 ITEM 9 - Reports from Committees and Working Groups

9.1 To receive and note the minutes of the **Bright Friday Working Group** meeting held on Wednesday 20 February 2019

RESOLVED: To receive and note the minutes of the Bright Friday Working Group meeting held on Wednesday 20 February 2019.

9.2 To receive and note the minutes of the **Knaresborough Castle Working Group** meeting held on Wednesday 06 March 2019

RESOLVED: To receive and note the minutes of the Knaresborough Castle Working Group meeting held on Wednesday 06 March 2019

19/174 ITEM 10 - Motions from Members

10.1 Councillor E Darling:

'That KTC invite the Chamber of Trade to host a joint Makaton session for local businesses and community groups ahead of the UCI World Road Race Championships in September.'

Councillor Darling spoke about his Motion and explained the background to Members.

RESOLVED: That KTC invites the Chamber of Trade to host a joint Makaton session for local businesses and community groups ahead of the UCI World Road Race Championships in September.

It was noted that it would be preferable if this could be implemented prior to the Bed Race in June.

10.2 Councillor E Darling:

'That KTC apply to BT to adopt the three phone boxes situated in the Market Place. KTC to also seek to have the phone boxes renovated to original condition and bring them back into public use.'

Councillor Darling detailed the background behind his Motion to Members and explained that he envisaged submitting a request to Harrogate Borough Council (HBC) for BID funding. Members discussed this idea and raised concerns regarding potential future costs. An amendment was proposed to add the words 'enquire about' and 'adopting' as follows:

RESOLVED: That KTC apply to BT to enquire about adopting the three phone boxes situated in the Market Place. KTC to also seek to have the phone boxes renovated to original condition and bring them back into public use.

19/175 ITEM 11 - INFORMATION EXCHANGE

- Councillor Darling informed members that Risk Assessments had now been completed for both allotment organisations. He thanked the Clerk for her help in this matter.
- Councillor Goode mentioned that he had the petition which the representatives of the Nidderdale Lodge Residents Association had left re traffic issues on York Road.
- Councillor C Willoughby mentioned that filming had been taking place in Knaresborough over the past few days and that this would be televised on 23 November 2019.
- The Clerk informed members that Friends of Aspin Pond are holding a litter pick on Sunday 7th April at 9.30 a.m.

Meeting closed at: 10.10 p.m.

Signed by the Mayor
Councillor P Ireland: