

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 18 February 2019**

PRESENT: **Chair:** The Mayor – Councillor Phil Ireland

Councillors: M Clemmitt, E Darling, D Goode, H Gostlow, S Mearns, T Hunter, A Willoughby, C Willoughby, and A Wright

Staff Present: The Clerk and Deputy Clerk

Also Present: Four members of the public
Representative from Network Rail

Late Arrivals: None **Early Departures:** None

19/143 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies received from Councillors M Wood and J Gair.

19/144 ITEM 2 – Councillors’ Disclosure of an Interest

Councillor E Darling	Item 6 - 19/00358/FUL - is acquainted with the applicant
Councillor D Goode	Item 6 - 19/00358/FUL - is acquainted with the applicant Item 5.2 prejudicial - is a Director of the Community Land Trust.
Councillor P Ireland	Item 6 - 19/00358/FUL - is acquainted with the applicant
Councillor A Willoughby	Item 6 - 19/00358/FUL - is well acquainted with the applicant Item 6 - 19/00397/FUL - is well acquainted with the applicant
Councillor C Willoughby	Item 5.2 personal - is a Director of the Community Land Trust.
Councillor A Wright	Item 6 - 19/00358/FUL - knows the applicant; lives close by and his comment on any houses in the vicinity being overbearing might look hypocritical. Councillor Wright will not join in the debate. Item 5 - 5.2 - Draft Charging Schedule Consultation (question 2)

19/145 ITEM 3a - KTC Public Speaking Session

i) Two residents attended to speak against planning application 19/000358/FUL. They outlined their objections to the meeting (having previously submitted them in writing) and invited Councillors to view 2 Ethel Crescent from their property if they so wished.

The Mayor moved to take Item 6 - 19/00358/FUL - Retention of raised roof height, rooflights and altered fenestration to a two storey extension - 2 Ethel Crescent HG5 0DJ

RESOLVED: That KTC objects to this application as it is over intensive development of the site and the extension does not comply with Harrogate Borough Council’s policies on extensions - i.e. it is not subservient to the main building.

ii) The Liability Negotiations Adviser from Network Rail had been invited to attend re Item 5.1 Frogmire footpath level crossing. He spoke to members and outlined why Network Rail is looking to close this crossing. He mentioned safety concerns, alternative solutions (a bridge) and plans to enhance an alternative footpath. He stated that an application to close the crossing had not yet been made, and that Knaresborough Town Council would be a statutory consultee when any such application is made.

The Mayor moved to take Item 5.1 - To consider email from Liability Negotiations Adviser, network Rail re Frogmire footpath level crossing.

Members raised several questions and concerns regarding the proposed closure.

RESOLVED: That Knaresborough Town Council objects to the closure of the footpath e - d (as detailed on Appendix 1 to these minutes) and asks that further investigation be done regarding the provision of a foot bridge with ramps. And that the investigation should look into a foot bridge far easier to use than the one presented at this meeting. This council feels that it must be possible to negotiate with the land owners to create a foot bridge in line with the present footpath.

iii) A Volunteer (Event Organiser) attended to speak in support of the Parkrun application for grant funding.

The Mayor moved to take Item 7.4 - To Consider the grant application from Parkrun.

RESOLVED: That KTC awards a grant of £680 to Parkrun; funding to be taken from the Development Projects Services and Events (DPSE) budget.

ITEM 3b - KTC Open Forum –None for this meeting.

ITEM 3c - Reports from District and County Councillors

District Councillor E Darling mentioned that he had called for application 19/00129/FULMAJ to be referred planning committee.

County Councillor Z Metcalfe handed out a photocopied document for members which gave details re NYCC budget consultation.

District Councillor C Willoughby mentioned Castlegate which had been resurfaced prior to Christmas but many tiles have subsequently moved or broken. NYCC are in discussions with their contractor and are looking at alternative materials. It was also mentioned that surfacing problems on Cheapside are being rectified at the same time.

19/146 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 28 January 2019

RESOLVED: That the minutes of the Council Meeting, held on Monday 28 January 2019, be approved as a correct record and signed by the Chair.

19/147 ITEM 5 - Business Remaining

5.1 To Consider email from Liability Negotiations Adviser, Network Rail, re Frogmire footpath level crossing.

See 19/145 ii above

5.2 To consider a response to the email from Executive Officer Policy and Place, HBC, re Draft Charging Schedule Consultation, Harrogate District Community Infrastructure Levy

Councillor D Goode had produced a report which compared and contrasted the submissions KTC had made in 2018 with the current HBC draft charging schedule. Members worked through the points separately.

RESOLVED: KTC write back to HBC in support of the version of the Draft Charging Schedule Consultation document without any modifications.

19/148 ITEM 6 – Planning

6.1 To consider the following Planning Applications relating to Knaresborough and make such observations as may be appropriate:

Ref:	Details of Application:	KTC Comments:
19/00218/FUL	Alterations to roof pitch with associated increase in height; demolition of porch; formation of porch; alterations to fenestration. Sheilings, Ripley Road, HG5 9BY.	KTC has no objections
19/00242/LB	Refurbishment works of the Hall with three different levels of refurbishment as detailed in the Heritage Statement. Works include re-decoration, replacement of floor coverings, replacement of fixtures and fittings, removal of internal walls and partitions, installation of new glazed partitions. 52 Bond End, HG5 9AX.	KTC to write to HBC stating that no opinion can be given on this application as there are no details on HBC website.
19/00271/FUL	Erection of single storey extension; Erection of 2 storey extension; Installation of dormer extension. 38 Manor Road, HG5 0BN.	KTC has no objections
19/00316/FUL	Erection of single storey extension. 20 the Paddock, HG5 0SH	KTC has no objections
19/00330/FUL	Crown lift (by 2.5m) and thinning (by 10%) to one Ash (T21); crown reduction (by 1.5m) and lateral reduction (by 1m) to 2 no. Highclere Hollies (T22 and T23); crown lift (to 2.5m) and thinning (by 15%) to Sycamore (T38); crown lift (by 2.5m) and thinning (by 10%) to Horse Chestnut within TPO 02/1984. 10 Byards Park, HG5 9BB.	KTC has no objections

19/00358/FUL	Retention of raised roof height, rooflights and altered fenestration to a two storey extension. 2 Ethel Crescent, HG5 0DJ.	KTC objects to this application as it is over intensive development of the site and the extension does not comply with Harrogate Borough Council's policies on extensions - i.e. it is not subservient to the main building
19/00397/FUL	Erection of a single storey extension. (Revised scheme). Thornfield, Bond End, HG5 9AP.	KTC has no objections
19/00405/FUL	Retrospective application of the erection of an amenity building. Land comprising OS Field 5710 Cass Lane, Calcutt.	KTC objects to this application - This development conflicts with and undermines local and national Green Belt protection policies. - It represents over intensive and inappropriate development on land in the Green Belt. - This building does further harm by reducing the openness of the countryside. - The granting of planning permission would cause lasting harm to the Green Belt. - Negative impact on the Nidd Gorge Special Landscape area.
19/00573/FUL	Demolition of conservatory and erection of a single storey extension. 4 West Park View, Boroughbridge Road, HG5 0NW.	KTC has no objections

6.2 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on **Tuesday 19 February 2019**, 2pm, Council Chamber, Civic Centre, HG1 2AE - *No applications for Knaresborough.*

6.3 Planning Enforcements:

19/00045/BRPC15

Badger Hill HG5 8D

Alleged breach: non provision of land drain or landscaping.

RESOLVED: To Receive and Note

19/149 ITEM 7 - To consider the following correspondence

7.1 To consider the email from Chair of Men's Forum re 50th Anniversary commemorative plaque.

Some members supported the idea of a plaque, but as Knaresborough House is owned by Harrogate Borough Council they felt the best course of action is for Mens Forum to speak directly to HBC.

RESOLVED: That Mens Forum be advised to make contact with HBC's Director of Economy and Culture.

7.2 To consider the letter from HBC re Bulb/Wildflower scheme 2019

RESOLVED: That Knaresborough in Bloom will collect the bulbs on behalf of Town Council.

7.3 To consider the grant application from the **Friends of Jacob Smith Park**

RESOLVED: To award the Friends of Jacob Smith Park £700.

7.4 To consider the grant application from **Parkrun** (Knaresborough)

See 19/145 iii above

7.5 To consider the letter from HBC Legal and Governance re the next Parish Consultation meeting to be held on Tuesday 19 March 2019 at 6.00pm at Whixley Village Hall.

RESOLVED: That KTC write to HBC stating that KTC will not be attending on 19 March and feels these consultation meetings are more suitable to the villages but asking HBC to consider re-instating consultation meetings for town and city councils.

7.6 To consider the email from County Councillor D Goode re NYCC re-pointing Market Place, Knaresborough.

Councillor Goode explained to members that once the re-pointing and re-sanding is carried out, a finishing product is used to seal the surface which can show some slight change in colour. Members understood that any discolouration will be negligible and

RESOLVED: To support the product to be used by NYCC to seal and protect the surface.

19/150 **ITEM 8 - Reports from the Clerk**

8.1 To approve the **Schedule of Accounts** February 2019

KNARESBOROUGH TOWN COUNCIL**February 2019 Schedule of Accounts**

Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT £'s	Total Amount £'s	Notes	Initials
Plan Ahead Communities	137	350.00	0.00	350.00	NDP	
Arena Group LTD	138	53.20	10.64	63.84	Copier Staples	
Pentadesign	139	1,828.75	0.00	1,828.75	Castle lighting final invoice	
Advantage Commercial Finance	140	1,650.00	330.00	1,980.00	Acorn Christmas Lighting (dismantle cost)	
Vision ICT	141	230.50	46.10	276.60	Website + email hosting	
Salaries, Tax, NI and pension	142 - 145	3,868.33	0.00	3,868.33		
Total		7,980.78	386.74	8,367.52		

RESOLVED: To approve the schedule of accounts February totalling £8,367.52

8.2 To receive the finance figures for January 2019

RESOLVED: To receive and note the finance figures for January 2019

8.3 To receive the Work in Progress report

RESOLVED: To Receive and Note the Work in Progress report

8.4 To consider the YLCA Training Calendar (March - April 2019)

No Councillors requested training at this time

RESOLVED: To Receive and Note the YLCA Training Calendar

8.5 To consider authorising the Clerk and Councillor Gostlow to attend the HBC Christmas Lighting Grants consultation event on Monday 11 March 2019.

RESOLVED: That the Clerk and Councillor Gostlow attend the HBC Christmas Lighting Grants consultation event on Monday 11 March 2019.

19/151 ITEM 9 - Reports from Committees and Working Groups

9.1 To receive a report from the **Performance Area Working Group** meeting held on 23 January 2019 and **approve the Recommendation.**

The Chair of the Performance Area Working Group informed members that the group is now in a position to begin fund raising towards the cost of the Performance Area.

Councillor T Hunter left the chamber

RESOLVED: KTC confirms support for the Performance Pavilion project as supported by the public consultation and requests the working group and the town council staff to commence fund raising with a public appeal and relevant grant applications without delay.

Councillor T Hunter returned to the chamber

19/152 ITEM 10 - Motions from Members

“That KTC authorises Cllr A Willoughby to act on behalf of Town Council at the public inquiry in July concerning the adding of a footpath to the definitive map and statement from Abbey Road to the River Nidd”.

RESOLVED: That KTC authorises Cllr A Willoughby to act on behalf of Town Council at the public inquiry in July concerning the adding of a footpath to the definitive map and statement from Abbey Road to the River Nidd.

19/153 ITEM 10 - INFORMATION EXCHANGE

- Councillor C Willoughby informed members that there is a Knaresborough in Bloom meeting at Knaresborough House on Tuesday 19th February at 7.30 p.m.
- The Mayor mentioned two letters he had received from a resident concerning closure of banks and the future of street cleaning in the town. He confirmed he would be responding to the resident on both matters.

Meeting closed at: 9.45 p.m.

Signed by the Mayor
Councillor P Ireland: _____

