

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 28 January 2019**

PRESENT:	Chair:	The Mayor – Councillor Phil Ireland	
	Councillors:	E Darling, D Goode, H Gostlow, S Mearns, T Hunter, A Willoughby, C Willoughby, M Wood and A Wright	
	Staff Present:	The Clerk and Deputy Clerk	
	Also Present:	2 members of the public	
	Late Arrivals:	Councillor Goode	7.10
		Councillor Wood	7.15
		Councillor A Willoughby	7.15
		Councillor C Willoughby	7.15
		Councillor Gostlow	7.30
	Early Departures:	None	

Presentation on the Knaresborough Forest: Past, Present and Future

Mr David Rhodes attended the meeting to present to members about Knaresborough Forest - Past, Present and Future. He gave a brief history of the origins of the Forest and the future plans of Northern Powerhouse to create a new 'Northern Forest' which will span the coast - west to east. The Mayor thanked Mr Rhodes for his informative Presentation.

Following the Presentation the Mayor moved to the formal business of the agenda.

19/133 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies received from Councillors M Clemmitt and J Gair.

19/134 ITEM 2 – Councillors' Disclosure of an Interest

Councillor A Wright	Item 6 – 19/00129/FULMAJ – owns two properties close to the location of the application site.
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19/135 ITEM 3a - KTC Public Speaking Session

A Director of Dancing for Well-Being attended the meeting to speak about their grant application. She spoke about the work they do and how their members benefit from attending the sessions each week. She explained that currently they only have sufficient funding to carry them through to mid April this year. Members then asked questions

regarding the group's current and previous funding, charging structure and number of attendees.

The Mayor moved to take Item 7.1

RESOLVED: KTC agrees to consider awarding a grant of £1600 to Dancing for Wellbeing (from the 2019/2020 grant budget) subject to further financial information and a breakdown of the costs for the operation of this group in Knaresborough.

Councillor Goode has previously attended the dancing at Knaresborough and it was suggested that members be invited to attend a future session of Dancing for Wellbeing prior to this application coming back to council.

ITEM 3b - KTC Open Forum – Presentation on the Knaresborough Forest (see above)

ITEM 3c - Reports from District and County Councillors

District Councillor Darling mentioned that planning permission had been granted at the old Nat West building to convert to a restaurant and four dwellings.

The Park Run have agreed their route and are starting their fund raising.

District Councillor Mearns referred to the HBC planning committee decision of the previous week when she had attended the meeting to speak against the Bar Lane application which had ultimately been approved.

County Councillor Goode informed members that a public consultation will shortly be going ahead as part of the Harrogate Congestion Study.

He informed members that NYCC is still preparing its budget and that a summary document is on their website.

He spoke about NYCC cuts in funding and felt that the significant amount of funding which The Grove Pupil Referral Unit will lose is something everyone should be concerned about. In regard to VAS signs the new approach will mean that in future local parish councils will effectively be responsible for funding the service locally (not renting as at present), but NYCC will honour existing contracts.

19/136 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 07 January 2019

RESOLVED: That the minutes of the Council Meeting, held on Monday 07 January 2019, be approved as a correct record and signed by the Chair.

19/137 ITEM 5 - Business Remaining

5.1 To consider response from Royal British Legion in regard to plaque at Peace Wood (Item 7.1 January 7 2019). *(RBL do not wish to be involved with this initiative).*

RESOLVED: That KTC will take no further action at this time in regard to a plaque at Peace Wood.

FURTHER RESOLVED: The Clerk write to Rotary to enquire if any maintenance for the trees is in place.

5.2 To consider next steps regarding listed building application for a defibrillator at Knaresborough House. The application process requires the submission of a location plan (cost implication of no more than £40), existing and proposed site plans, a design and access statement and a Heritage statement.

Members discussed this matter and advised the Clerk to keep the documentation HBC require for this application as simple as possible, using photographs where relevant.

RESOLVED: The Clerk to progress the application for a defibrillator at Knaresborough House without delay.

19/138 ITEM 6 – Planning

6.1 To consider the following **Planning Applications** relating to Knaresborough and make such observations as may be appropriate:

Ref:	Details of Application:	KTC Comments:
18/04786/TPO	Crown lifting (by 7m) to 3 Beech trees T1-3 of Tree Preservation Order 13/1995. Beech Tree House, Ripley Road, HG5 9BY	KTC objects to this application as it will cause a loss of public amenity and there are no reasons given in favour of crown lifting of three beech trees.
18/05011/FUL	Conversion of agricultural building to form 1 no. dwelling. Thistle Hill Farm, Thistle Hill.	KTC objects to this application on the grounds that it is inappropriate in the green belt. (The Mayor used his casting vote in favour of this objection).
18/05230/LBDEM	Listed building consent for the demolition of lean to outbuilding; erection of single storey extension with associated hard landscaping. 16 Cheapside HG5 8AX	KTC has no objections
19/00025/FUL	Erection of two storey extension and installation of 3 no: canopies. 5 St Margarets Close HG5 0JT	KTC has no objections
19/00059/FUL	Demolition of existing extension and erection of single storey extension. 30 Boroughbridge Road HG5 0NJ	KTC has no objections
19/00060/TPO	Crown clean and thinning (by 10%) of 2no beech trees (T1 - T2) and installation of cable brace system to T2 beech in group G13 of TPO 08/00005. 6 Appleby Crescent HG5 9LS	KTC has no objections
19/00062/FUL	Demolition of existing extension and erection of a single storey extension. 22 Sterling Chase, HG5 0WF	KTC has no objections
19/00066/FUL	Demolition of 2 no. conservatories and formation of patio and stairs. Erection of two storey and first floor extensions including installation of dormer and roof lights and raising of roof height.	KTC has no objections

	Alterations to doorways and fenestration and removal of chimneys. Summerfield, Abbey Road, HG5 8HX	
19/00069/FUL	Erection of an outbuilding/store. Brethrens Meeting Room, Wetherby Road, HG5 8LN.	KTC has no objections
19/00073/FUL	Demolition of conservatory, erection of a single storey extension, installation of pitched roof on porch and garage and alterations to fenestration. 52 Park Gate HG5 9DR	KTC has no objections
19/00129/FULMAJ	Erection of 14 no. apartments with undercroft parking and associated landscaping and hardstanding. Vacant land east of Hambleton Grove, Hambleton Grove, HG5 0DB.	KTC objects to this application (see Appendix 1).
NY/2018/0278/FUL	Consultation on planning application for the purposes of the extension and refurbishment of existing artificial grass pitch to form a floodlit 3G artificial pitch (6355 sq metres), erection of a 4.5m high mesh perimeter ball stop fencing and 3m high entrance gates, 2m high mesh perimeter fencing and 1.2m high entrance gates, 8 no: 15 metre high lighting columns, 9 no; low level pedestrian lighting bollards, erection of a steel storage container (302 sq metres), creation of hard standing and level approach and hard and soft landscaping works. King James School, HG5 8EB	KTC supports this application.

6.2 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on **Tuesday 29 January 2019**, 2pm, Council Chamber, Civic Centre, HG1 2AE - *No applications for Knaresborough.*

6.3 Planning Enforcements:

29/00004/PR15

The Paddocks, Cass Lane HG5 8JZ

Alleged Breach: Erection of brick building and walling

Planning Ref: 17/03914/FUL, 12/01399/FUL, 05/04878/FUL

RESOLVED: To Receive and Note

19/00024/PR15

Rose Cottage, Badger Hill, HG5 8DP

Alleged Breach: Building Works

Planning Ref: 18/04308/PNX

RESOLVED: To Receive and Note

19/139 ITEM 7 - To consider the following correspondence

7.1 To consider the grant application from **Dancing for Well-Being** - See **19/135** above.

7.2 To consider the grant application from **Harrogate Dramatic Society**

It was proposed, but not seconded, that the requested £200 be given in full.
It was then proposed (and seconded) that KTC award £150 of the funds requested.
This proposal fell.

RESOLVED: KTC does not support this grant application from Harrogate Dramatic Society.

7.3 To consider email from Liability Negotiations Adviser, Network Rail, re Frogmire footpath level crossing.

Members were generally against the closing of the footpath level crossing between Halfpenny Close and Hambleton Grove.

RESOLVED: This council is minded to object and would ask what steps have been taken or considered by the authorities to make this railway crossing safer.

FURTHER RESOLVED: To invite Liability Negotiations Adviser, Network Rail, to attend council meeting on 18th February.

7.4 To consider email from Executive Officer Policy and Place, HBC, re Draft Charging Schedule Consultation, Harrogate District Community Infrastructure Levy

RESOLVED: To defer to the next council meeting.

Councillor Goode volunteered to put together details of town council's previous comments.

19/140 ITEM 8 - Reports from the Clerk

8.1 To approve the Schedule of Accounts January (2) 2019

Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes
Orb Community Enterprise	129	350.00	0.00	350.00	Bright Friday
Rowena Edwards	130	120.00	0.00	120.00	Christmas Booklet design
Vision ICT	131	625.00	125.00	750.00	Website (final payment)
BT Phone Services	132	62.69	12.54	75.23	
Salaries, Tax and NI, Pensions	133-136	3,868.33	0.00	3,868.33	
Total		5,026.02	137.54	5,163.56	

RESOLVED: To approve the schedule of accounts January totalling £5,163.56

8.2 To receive the finance figures for December 2018

RESOLVED: To receive and note the finance figures for December 2018

8.3 To receive the Work in Progress report

RESOLVED: To Receive and Note the Work in Progress report

It was agreed to annotate the report to indicate that the shipping container is currently on 'the back burner'.

8.4 To consider invoice received from castle lighting consultant in context of Resolution 18/099 of 5 November 2018

Members discussed the most recent invoice from the castle lighting consultant and the castle working group indicated that the amount now due was in excess of their understanding of what was to be invoiced. The working group is aware of the additional work which the consultant has undertaken in dealing with objections from residents, and detailed requirements from HBC etc.

Members agreed that the Clerk should to speak to the castle lighting consultant and ask for a more detailed breakdown of his invoice.

19/141 ITEM 9 - Reports from Committees and Working Groups

9.1 To receive a report from the **Castle Working Group** and **consider** the recommendations made in relation to Castle signage, Castle lighting and Castle ground works.

The Chair of the working group informed members that the lighting scheme had been entered into a prestigious International competition and that Knaresborough castle stands a very good chance of winning. She had also received a promise of further funds towards the scheme.

9.2 To receive and note the minutes from the Events Committee Meeting held on Monday 14 January 2019 and to **consider the recommendations**.

The Chair of Events Committee worked through the individual recommendations of the Minutes as follows:

RECOMMENDATION: That KTC seeks to renew the Christmas lighting contract with Acorn Lighting Services for a period of one year.

The Chair explained that currently there is a disparity between the timing of the contract for leasing the Christmas lights and the contract with ALS who put up and take down the lights. Extending the ALS contract for one year will bring these contracts into line.

RESOLVED: That KTC seeks to renew the Christmas lighting contract with Acorn Lighting Services for a period of one year.

RECOMMENDATION: That the date to hold the next Christmas Tree Lighting Event, Bright Friday, is Friday 29 November 2019.

RESOLVED: That the date to hold the next Christmas Tree Lighting Event will be Friday 29th November 2019

RECOMMENDATION: That KTC considers supporting the Renaissance Knaresborough September Event.

The Chair explained that Renaissance Knaresborough is planning events throughout the year to bring visitors to the town.

RESOLVED: That KTC supports the Renaissance Knaresborough September event.

RECOMMENDATION: That KTC considers putting up the existing bunting for 2019, but not to put up flags for this year.

RESOLVED: That KTC puts up the existing bunting for 2019 but not flags for this year.

RECOMMENDATION: That KTC winds up the Battles Over - 100 years of Remembrance Working Group

This group had been specifically formed to consider KTC's involvement in the town's events to commemorate 100 years of Remembrance, which was a national initiative. This would not have any impact on the town council's involvement in the annual Remembrance service/parade in conjunction with Royal British Legion.

RESOLVED: To wind up the Battles Over - 100 years of Remembrance Working Group.

RECOMMENDATION: That KTC works with Renaissance Knaresborough to investigate the possibility of providing a big screen TV in the Market Place for the UCI World Championships, with town council investigating the required road closure and possibly assisting with funding.

Renaissance Knaresborough is considering the erection of a 'big screen' TV in the market place when the world championship UCI cycling event is in Harrogate. Members discussed this initiative and it was pointed out that money had been included in the 2019/2020 budget to accommodate this.

RESOLVED: To work with RK to investigate the possibility of providing a big screen TV in the Market Place for the UCI World Championships, with town council investigating the required road closure and possibly assisting with funding.

9.3 To receive and note the minutes from the Town Team Working Group held on Wednesday 9 January 2019 and to **consider the recommendations.**

The Chair of the Town Team Working Group spoke about the Recommendations contained in the minutes as follows:

RECOMMENDATION: The Town Team Working Group recommends to council that KTC gets the present KTC logo redesigned and produced as a high resolution image to be used for various uses.

Members discussed ways to take this forward and suggestions were made re local designers who may be able to progress a design and it was:

RESOLVED: That KTC gets the present KTC logo redesigned and produced as a high resolution image to be suitable for various uses.

RECOMMENDATION: That following the installation of the proposed cycle hubs in the Market Place and Castle Yard, KTC to inform HBC that KTC will take responsibility for future maintenance of these facilities.

The Chair of the working group explained that KTC is being asked to take responsibility for the cycle hubs once they have been installed and 'gifted' by HBC.

RESOLVED: Following the installation of the proposed cycle hubs in the Market Place and Castle Yard, KTC takes responsibility for the future maintenance of these facilities. Councillor Wright voted against this Resolution.

RECOMMENDATION: That KTC goes back to NYCC and asks for a response on the matter from February 2018.

RESOLVED: That KTC goes back to NYCC and asks for a response on the matter from February 2018 regarding improvements to, or the pedestrianisation of Fisher Street.

19/142 ITEM 10 - INFORMATION EXCHANGE

- Councillor Mearns informed members that there is a meeting of Renaissance Knaresborough on Thursday at 7.00 p.m.
- Councillor Goode gave an update on the Visit Harrogate marketing approach; a joint group has been set up with Chamber who will put questions to the CEO of Visit Harrogate.
- Councillor Gostlow mentioned that the organisers of the Park Run will be fund raising and going out to organisations within the town.

Meeting closed at: 10.15 p.m.

Signed by the Mayor
Councillor P Ireland: _____

Appendix 1

Response to planning application 19/00129/FULMAJ | Erection of 14 no. apartments with undercroft parking and associated landscaping and hardstanding. | Vacant Land East Of Hambleton Grove Hambleton Grove Knaresborough HG5 ODB

Knaresborough Town Council objects to this application on the following grounds:

1. Overdevelopment

This Street already has two developments – one for 14 dwellings and another for four dwellings – which has caused great concern among residents on this road. Another fourteen homes, especially on this scale, will be detrimental to the street scene.

2. Parking

Although this development includes one parking space per apartment, the development is targeted at young professionals who will most likely have more than one car for each property. This will cause overspill into parking which already struggles to cope with demand and that is prior to the effect from the two ongoing developments.

3. Safety

The development is located to a local primary school and is directly next to the field which the school uses for sports lessons. An increase in traffic on a road with a 90 degree bend directly on the site access and egress does not bode well with traffic already speeding along the road, including HGVs bound for the industrial units.

4. Viability

This development is being proposed as the current units on the industrial site and the previously approved application for four smaller units were unviable. Residents should not have to suffer for the incompetence of developers that cannot plan for a development to be viable.

5. Council's land supply

Harrogate Borough Council has a land supply of 5 years and therefore need not simply approve applications on a free-for-all basis. Many applications have been passed in Knaresborough to contribute to the 5 year land supply.

6. Loss of employment land

The site has seen a loss of employment land since the demolition of a former car workshop and has lain vacant ever since.