

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH, ON
Monday 07 January 2019**

PRESENT: **Chair:** The Mayor – Councillor Phil Ireland

Councillors: E Darling, J Gair, D Goode, H Gostlow,
 S Mearns, T Hunter, A Willoughby, C Willoughby,
 M Wood and A Wright

Staff Present: The Clerk and Deputy Clerk

Also Present: 1 member of the public
 2 members of Royal British Legion
 1 member of the press

Late Arrivals: None **Early Departures:** None

The Mayor welcomed everyone present and wished them a very happy New Year.

19/122 ITEM 1 – To receive apologies for inability to attend the meeting

Apologies received from Councillor M Clemmitt

19/123 ITEM 2 – Councillors’ Disclosure of an Interest

Councillor C Willoughby	Item 10 - personal interest as a Director of Visit Harrogate
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19/124 ITEM 3a - KTC Public Speaking Session

Bench at the War Memorial:

The Chair of Knaresborough Branch of Royal British Legion (RBL) attended the meeting to speak regarding Item 7.1 (Bench at the War Memorial). He explained that the bench at the war memorial had been in situ since the 50th anniversary of VE Day in 1995. The bench is now in poor condition and the wood needs replacing. The original engraving requires renewal or replacing with a plaque, and a second plaque could also be included commemorating the centenary of WW1.

Members asked questions and

RESOLVED: That KTC contact Harrogate Borough Council requesting that the bench be repaired; repairs to include two pieces of wood, rather than one as currently, to form the back rest. Commemoration plaques to be considered once the bench is repaired.

Plaque at Peace Wood:

Members discussed the idea of putting a plaque at Peace Wood which would explain why the trees had been planted there. It was felt that some kind of explanatory information in the area was a good idea but that a plaque of the sort suggested would be unsuitable.

RESOLVED: That KTC writes to RBL informing them that, in principle, members support the idea of some form of signage at Peace Wood. However, council feels that a more appropriate way of messaging the story around the wood could be found and would like further discussion with RBL.

ITEM 3b - KTC Open Forum - None

ITEM 3c - Reports from District and County Councillors

District Councillor S Mearns informed members that she would be speaking at the Planning Committee meeting on 8th January against the Bar Lane application (18/03499/OUTMAJ).

County Councillor D Goode explained that at county level there is much focus on the 2019 budget with £40M to be saved over the next three years. £100M+ has been saved to date and the difficulty is in generating further savings. He has concerns regarding cuts in Special Educational Needs in particular and questions are being posed about alternatives which might reduce the level of cuts.

District Councillor C Willoughby mentioned she had been receiving complaints about the temperature at Knaresborough Swimming Pool and would be raising the issue with the appropriate department.

19/125 ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 17 December 2018

Councillor A Wright queried Item 18/116 in the minutes. ***“RESOLVED: That Knaresborough Town Council takes responsibility for the two lamps on Church Lane on the basis that once they have been upgraded there will be an extensive warranty and that cost exposure will be minimal”***. He did not believe that this Resolution as presented reflected what was voted on at the 17 December meeting.

He presented a motion to Council as follows:

“KTC notes that minute 18/116 of the meeting held on 17 December 2018 directly changes the decision taken on 15 October 2018 reflected in Minute 18/089. This is in contravention of the Standing Order 7a (the six month rule).

KTC resolves to establish who is responsible for ensuring the rules it sets itself are adhered to. This should be in consultation with the appropriate officers of Harrogate District Council”.

This motion was not seconded.

Following discussion, it was proposed and seconded that the Resolution be amended as follows:

“That Knaresborough Town Council takes responsibility for the two lamps on Church Lane once they have been upgraded”.

RESOLVED: That, subject to the amendment as detailed above, the minutes of the Council Meeting, held on Monday 17 December 2018, be approved as a correct record and signed by the Chair.

19/126 ITEM 5 - Business Remaining

None for this meeting.

19/127 ITEM 6 – Planning

6.1 To consider the following Planning Applications relating to Knaresborough and make such observations as may be appropriate:

Ref:	Details of Application:	KTC Comments:
18/05089/LB	Retention of alterations subject of revised scheme for subdivision of 1 no. dwelling into 2 no. dwellings, including conversion of basement to form ancillary accommodation, various internal works including installation of internal walls, and alterations to doors and fenestration. 24 Cheapside, Knaresborough.	No objections
18/05195/TPO	Felling of T9 sorbus within Tree Preservation Order 05/2008. 56 Appleby Avenue, HG5 9LZ.	No objections
18/05229/FUL	Demolition of lean-to outbuilding; erection of single storey extension with associated hard landscaping. 16 Cheapside, HG5 8AX.	Knaresborough Town Council has no objections to this application assuming that Listed Building consent is given

6.2 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on **Tuesday 18 December 2018**, 2pm, Council Chamber, Civic Centre, HG1 2AE

App Number: **18/03499/OUTMAJ**

Location: Land comprising Field at 435924 458529, Bar Lane, HG5 0QG

Proposal: Outline application for erection of 175 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and access considered. All matters reserved except for means of access.

RESOLVED: That the Mayor, Councillor P Ireland, will speak on behalf of Knaresborough Town council at this meeting.

6.3 Planning Enforcements:

18/00676/PR15

10 Greengate View

Alleged Breach: Erection of large sign for Slimming World – facing Boroughbridge Road.

RESOLVED: To Receive and Note

18/00688/BRPC15

Lidl, Chain Lane, HG5 0DH.

Breach of additional condition 2 of 16/01964/ADV which stated:-

"All illumination shall be switched off outside the following hours: 0630-2230 hours, Monday to Saturday and 0930-1630 hours on Sundays." Please note condition 22 of 17/01199/FULMAJ only applies to the external lighting, there is no condition for internal lighting so no action can be taken in respect of the foyer light being left on".

RESOLVED: To Receive and Note

18/00692/PR15

BetFred, 38 Market Place, HG5 8AG

Alleged Breach: Adverse condition of property.

RESOLVED: To Receive and Note

19/128 ITEM 7 - To consider the following correspondence

7.1 To consider the requests from the Knaresborough Royal British Legion re a plaque for the Peace Wood and the bench at the War Memorial

RESOLVED: See 19/124 above.

19/129 ITEM 8 - Reports from the Clerk

8.1 To approve the Schedule of Accounts January 2019

KNARESBOROUGH TOWN COUNCIL JANUARY 2019 Schedule of Accounts					
Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes
Selectplan Ltd	123	28,541.27	5,708.25	34,249.52	Castle lighting scheme
D3 Office Group Ltd	124	55.03	11.01	66.04	Office Stationery
Harrogate Borough Council	125	57.28	0.00	57.28	Weirside Terrace rent
Councillor P Ireland	126	1,100.00	0.00	1,100.00	Mayoral Allowance 2nd payment
Siemens Financial Services	127	291.81	58.36	350.17	Photocopier lease
Postage by phone	128	200.00	0.00	200.00	
Total		30,245.39	5,777.62	36,023.01	

RESOLVED: To approve the schedule of accounts January totalling £36,023.01

8.2 To receive the Work in Progress report

Re: Shipping Container: Councillor A Willoughby informed members that FEVA had found some temporary storage at the rear of the old NatWest bank building.

Re: Planting Schemes: Councillor A Willoughby mentioned that town council's contact in this matter should now be Jon Clubb.

RESOLVED: To Receive and Note

8.3 To consider the Mayoral Points as at January 2019

It was noted that Councillor A Wright (Labour party) has the right to be Mayor for the civic year 2019/2020 if he so wishes. He confirmed he would make a decision in the coming weeks.

RESOLVED: To Receive and Note

8.4 To consider increasing the Fidelity Guarantee sum insured from £150,000 to £200,000 as advised by the internal auditor

RESOLVED: To increase town council's Fidelity Guarantee sum insured from £150,000 to £200,000.

19/130 ITEM 9 - Reports from Committees and Working Groups

9.1 To receive a report from the **Castle Working Group** and **consider** the recommendations made in relation to Castle signage, Castle lighting and Castle ground works.

Councillor C Willoughby informed members that a quotation has been received in respect of the maintenance of the newly installed lighting at the castle. The lighting scheme is being put forward by the Consultant and the Contractor for a prestigious award. She mentioned that the next castle working group meeting will be held at Knaresborough House on Wednesday 9th January at 10.00 am.

RESOLVED: That town council accepts the quotation received in respect of the maintenance of the newly installed lighting at the castle in the sum of £330 per annum.

9.2 To receive and note the minutes from the Games in the Park Working Group meeting held on Friday 16 November 2018.

Councillor Gostlow indicated she would be happy to answer any questions arising from the Minutes and informed members that the next action is a 'walk about' at Conyngham Hall with the officer from Parks & Gardens HBC to consider some of the items mentioned in the Minutes.

RESOLVED: To Receive and Note the minutes from the Games in the Park Working Group meeting held on Friday 16 November 2018.

19/131 ITEM 10 - Motion from Members**Proposed: David Goode Seconded: Hannah Gostlow**

That Knaresborough Town Council agrees to fund £2.5k of the £5k cost of engaging Visit Harrogate to undertake a destination marketing programme to improve the promotion of Knaresborough through WEB and social media engagements and PR for the Towns major events. In addition to provide marketing opportunity awareness training to local groups and businesses.

Councillor Goode spoke about his Motion and explained the rationale behind it. He explained that council's support of this Motion would be a first step initiative, 'the start of a journey'.

Members discussed the idea and made several points regarding the email from the CEO of Visit Harrogate which had been previously circulated. Ideas were put forward and an amendment was proposed and seconded as follows:

after the word businesses - "after further details are determined and agreed by town council".

This amendment was carried.

RESOLVED: That Knaresborough Town Council agrees to fund £2.5k of the £5k cost of engaging Visit Harrogate to undertake a destination marketing programme to improve the promotion of Knaresborough through WEB and social media engagements and PR for the Towns major events. In addition to provide marketing opportunity awareness training to local groups and businesses after further details are determined and agreed by town council.

Councillor Goode sought clarification from members that he had council's support in principle to progress this Motion by further discussion with Chamber and Visit Harrogate. Members indicated their assent.

19/132 ITEM 11 - Information Exchange

- The Mayor reminded members that it was the Chamber of Trade dinner on 19th January at the Dower House.

Meeting closed at: 9.00 p.m.

Signed by the Mayor

Councillor P Ireland: _____