



**18/053 ITEM 6 – Planning**

**6.1 To consider the following Planning Applications** relating to Knaresborough and make such observations as may be appropriate:

Ref:	Details of Application:	KTC Comments:
<b>18/02594/LB And 18/02676/FUL</b>	Listed building application for Change of Use of Estate Agency (Use Class – A2) to Dwellinghouse (Use Class – C3) with formation of 1 no. roof light, removal of shop front and reinstatement of front elevation. Re glazing of first floor windows to double glazing. Alterations to boundary wall and landscaping and various internal works. 97 High Street, HG5 0HL.	No objections  KTC would like to ensure HBC make sure applications are received prior to any work being carried out on such properties.
<b>18/02686/FUL</b>	Demolition of existing garage and erection of two storey extension and additional parking space. 4 Tentergate Road, HG5 9BG.	KTC objects to this application on the grounds that: 1. The effect on the street scene would be overbearing and unduly dominant 2. The effect on highway safety due to reduced sight lines, details of which are undetermined on the plans. KTC request that no boundary treatment is higher than 1m.
<b>18/02733/FUL</b>	Erection of single-storey extension. Cream Cottage, 4 Bensons Yard, Briggate, HG5 8BL.	No objections
<b>18/02791/FUL</b>	Erection of single storey extension and boundary wall. 4 Gimbald Way, HG5 8HR.	KTC object to the removal of the hedge and to the proposed 2m high fence alongside the garden.
<b>18/02946/FUL</b>	Erection of porch. Littlebeck, 27 Princess Avenue, HG5 0AW.	No objections
<b>18/03025/FUL</b>	Demolition of garage and erection of single and two storey extensions (revised scheme). 22 Princess Drive, HG5 0AG.	No objections

**6.2 To determine representation from KTC**, if appropriate, at HBC Planning Committee Meeting on **Tuesday 13 August 2018**, 2pm, Council Chamber, Civic Centre, HG1 2AE:

**17/01350/OUTMAJ**

Location: Land Comprising Field At 435295 458903, Boroughbridge Road, Knaresborough.

Proposal: Outline application for the erection of up to 120 dwellings with public open space, landscaping, sustainable drainage system and vehicular access from Boroughbridge Road with access considered (Site Area 7.44ha).

HBC OFFICER RECOMMENDATION: Defer and Approve subject to conditions and a S106 Agreement to secure Highway Improvements; Affordable Housing; Open space provision; Education Contribution; Landscape Management; Ecological Improvements. Knaresborough Town Council objects on the following grounds: • Significant urban extension into the countryside. • The site is not within reasonable walking distance of schools, shops, doctors etc. and is not adjacent to a bus route so would generate

significant traffic movement adding to congestion and pollution at the towns two Air Quality Management Areas.

No Councillor available to represent KTC at the Committee meeting detailed above.

### **6.3 Planning Enforcement x 2**

**Case No: 18/00393/BRPC15**

Location: Lidl, Chain Lane, HG5 0DH

Alleged Breach: 1. Illuminated column sign. 2. Lack of landscape planting (C5 of 17/01199/FULMAJ) – scheme awaiting approval under 17/04974/DISCON.

**RESOLVED:** To receive and note

**Case No: 18/00408/PR05**

Location: Yorke House, 2 Iles Lane

Alleged Breach: Works to listed building.

**RESOLVED:** To write to HBC to express general concern that 2 listed building issues have been noted on this KTC agenda (Item 6.1 18/02594/LB and Item 6.3 18/00408/PR05) and KTC would support HBC in deterring developers from starting work prior to gaining planning consent as is the law.

### **18/054 ITEM 7 - To consider the following correspondence**

**7.1 To consider** the email from the HBC Planning Support Assistant re Naming of a New Access Road (Location Plan for Riverslea).

**RESOLVED:** KTC are concerned that the suggested names are too similar to 'Orchard Close', an existing road at a separate location in Knaresborough, and this may cause confusion. KTC proposed the following possible alternative names: Chase Orchard, Manse Orchard or Chase Grove.

**7.2 To consider** the letter from HBC Head of Parks and Environmental Services re **Changes to Bedding Schemes.**

**RESOLVED:** That KTC accepts the HBC proposed changes to planting regimes for Bed numbers 226, 224, 240, 273/274, 267 and 269, but wants to reach an agreement with HBC to pay to have no change to the existing planting at Beds 258, 241, 254/255, 256, 260, 261, 262 and 263, at a cost to KTC of approximately £2,855 per year. This amount to be reduced by around £400 if HBC agree to increase the area of turf at the ends of the Bowling Green Bed by a total of around 12 square metres.

Councillor A Wright asked that his vote against the above proposal be recorded.

**7.3 To consider** the email from the Men's Forum Secretary re defibrillator at Knaresborough House.

**RESOLVED:** That KTC applies for the listed building consent and applies for the defibrillator grant funding on behalf of the Men's Forum.

**18/055      ITEM 8 - Reports from the Clerk****8.1 To approve the Schedule of Accounts (July 2) as below:****KNARESBOROUGH TOWN COUNCIL****July (2) 2018 Schedule of Accounts**

<b>Payable to &amp; Description</b>	<b>File Ref No:</b>	<b>Amount excl VAT £'s</b>	<b>VAT</b>	<b>Total Amount £'s</b>	<b>Notes</b>
Salaries, Tax, NI and Pension - July	52-56	3,896.93	0.00	3,896.93	52, 53 Salaries PAID
Trophies and Engraving (Payment to reimburse P Ireland)	57	109.99	0.00	109.99	Award to Knaresborough Town AFC (Min No. 18/036)
YLCA Clerks' Training Day	58	230.00	0.00	230.00	(Min No. 18/045)
Rialtas Business Solutions Ltd (Accounts Package)	59	119.00	23.80	142.80	
pentadesign (Castle Lighting Consultancy)	60	3,070.59	0.00	3,070.59	NB £70.59 over budget of £3000 (Min No. 17/732)
		<b>7,426.51</b>	<b>23.80</b>	<b>7,450.31</b>	

**RESOLVED:** To approve the schedule of accounts (July 2) totalling £7450.31.

**8.2 To Note** the Work In Progress update from 23/7/2018.

**RESOLVED:** To receive and note.

**8.3 To approve** the updated Banners Policy (Min No 18/044 23/7/18).

**RESOLVED:** To receive and note.

**8.4 To receive and note** the Mayoral Points table, following a transfer of points requested by Councillor A Wright.

**RESOLVED:** To receive and note.

**18/056      ITEM 9 - Reports from Committees and Working Groups**

**9.1 To receive and note** the minutes of the **Bright Friday Working Group** meeting held on Monday 16 July 2018.

**RESOLVED:** To receive and note.

**9.2 To receive and note** the minutes of the **Town Team Working Group** meeting held on Wednesday 24 July 2018.

**RESOLVED:** To receive and note.

**9.3 To receive and note** the notes from a meeting of members of the Events Committee and Acorn Lighting Services held on 19 July 2018 and to **consider the proposals** made by the Chair of the Events Committee following the meeting.

The proposals were taken one by one in order and it was:

**RESOLVED:** That KTC have all the Christmas lights on 24 hours a day, to give a better display and to save the cost of new timers, subject to KTC informing those residents living closest to the lighting display of its intention.

**RESOLVED:** That KTC's Christmas lights be lit from 15 November (except for those in the Market place that will be lit on 23 November), and remain lit up to and including 5 January (with the strings of lights across the Market Place remaining lit until the end of January).

**RESOLVED:** That KTC's contractor be asked again to quote for a proper external power supply for the light display on the police station.

Councillor T Hunter left the meeting.

**RESOLVED:** That the Clerk instruct KTC's contractor to re-string the two 'Welcome to Knaresborough' cross-street light units at a total cost of up to £2,000.

Councillor T Hunter returned to the meeting.

**RESOLVED:** That the two small trees at the doorway to Knaresborough House are not lit in future while the building is decorated with lights.

**9.4 To receive** a report (verbal or otherwise) from the **Castle Working Group** and **consider** any **recommendations** made.

Councillor C Willoughby gave a brief summary of the work being done by the group. The lighting project is progressing with the Bat survey having been conducted and the Scheduled Monument consent applied for; tender letters have also gone out. The Group had also been looking at the Atkins report and felt it would be useful to have a senior 'named' officer at HBC with overall responsibility of the castle, which is currently looked after in part by HBC Museums and in part by HBC parks and gardens. The group felt that such an approach would help to improve communications and allow a more joined up approach to the running of the castle and grounds.

**RESOLVED:** That KTC contacts HBC and requests the appointment of a senior officer from HBC to have complete oversight of the castle and its grounds.

#### **18/057 ITEM 10 – Motions from Members**

##### **Councillor E Darling:**

"That Knaresborough Town Council invites the local branch of the Alzheimer's Society to conduct dementia friendly training for councillors and office staff. That the Mayor acts as Knaresborough Town Council's representative on the Knaresborough Dementia Friendly Group."

There was some discussion regarding the Mayor being tasked with being the representative for KTC and it was felt more appropriate that any member could volunteer for this role as with other external organisations, this can provide more continuity for an organisation as unlike the Mayor the representative would not be required to change annually.

**RESOLVED:** That KTC invites the local branch of the Alzheimer's Society to conduct dementia friendly training for councillors and office staff and that a named person is representative on the Knaresborough Dementia Friendly Group.

Councillor Phil Ireland agreed to be the KTC representative.

**18/058 ITEM 11 - Information Exchange**

- Councillor D Goode mentioned the weekend of the 22-23 September as a time when the events surrounding the 800<sup>th</sup> Anniversary of St Robert would be brought to a close. On the afternoon of the 22 September the organisers would like to have a feast with a menu based on what people would have eaten 800 years ago. They wish the event to recognise the works/achievements of local people and nominations can be sent in (see the St Roberts website for details) with tickets costing £25 to be payable by the person/group making the nomination.

**Meeting Closed at 9.10p.m.**

**Signed by the Mayor**

**Councillor P Ireland:** \_\_\_\_\_