

KNARESBOROUGH TOWN COUNCIL (KTC)

A Pulman
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17 April 2018

To: **The Town Mayor and Members of Knaresborough Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **KNARESBOROUGH TOWN COUNCIL** to be held at Knaresborough House, Knaresborough on:

Monday 23 April 2018

7:30pm in the Council Chamber

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Acting Clerk of the Council

Any queries with regard to this agenda should be addressed to the **Clerk** at
office@knaresboroughtowncouncil.gov.uk

COUNCIL AGENDA – Monday 23 April 2018

1. To receive **Apologies** for inability to attend the meeting
2. To receive declarations of **disclosable pecuniary interest** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

3a. KTC Public Speaking Session

Any member of the public who wishes to speak *about an item on this agenda* – please contact the Clerk – contact details on front page of agenda.

3b. KTC Open Forum

Any member of the public who wishes to speak *about any topic they want to bring to the Council's attention* – please contact the Clerk – details on front page of agenda.

4. **To consider**, and if thought fit, **approve** as a correct record, **the Minutes** of the Council Meeting on:

4.1 Monday 04 April 2018 (*ca or emailed 18/04/2018*)

5. Business remaining:

5.1 **To consider** requesting a report from HBC on the empty shops following initial enquiries made, as resolved by KTC at its meeting held on 4 September 2017 (Min No 17/689). (*ca or emailed 18/04/2018*)

6. Planning Correspondence

6.1 **To consider** the following **Planning Applications** relating to Knaresborough and make such observations as may be appropriate:

Ref No:	Details of Application:
18/00639/LB	Retrospective application for installation of fence, gate, first floor screen and oak frame. 2 Castlegate HG5 8AR
18/00986/FUL	Demolition of existing single storey extension. Erection of two storey extension. Landscaping of rear garden. 8 Stockwell Rd HG5 0JZ
18/01022/FUL	Demolition of existing porch and attached garage. Erection of no1 two storey extension and no1 one storey extension. 5 Grimbald Road, HG5 8HD.
18/01199/FUL	Temporary removal of 1no. stone entrance pillar and section of stone boundary wall to provide safe access for construction works on the property. Pillar and wall to be reinstated at the end of construction. Kirkman Bank HG5 9BT
18/01200/LB	Listed building consent for the temporary removal of 1no. stone entrance pillar and section of stone boundary wall to provide safe access/egress for construction works on the property. Existing mortar to be sampled and matched for reinstatement. Kirkman Bank HG5 9BT

18/01239/FUL	Erection of 2no. single storey extensions; alteration to fenestration. 25 Charlton Avenue HG5 0DN.
18/01272/FUL	Rendering of property. 7A Stockwell Rd HG5 0JG
18/01303/FUL	Demolition of conservatory and erection of sunroom. 12 Princess Mount, HG5 0AP.
18/01304/FUL	Erection of single storey wrap round extension, porch and dormer, conversion of loft, installation of roof lights and alterations to fenestration. 22 Aspin Drive, HG5 8HH
18/01307/FUL	Erection of 1 two-storey extension. Erection of 1 single-storey extension. Alteration to fenestration. 1 Ash Tree Rd HG5 0UB
18/01311/TPO	Felling of 1 ash tree and 4 elm trees, crown reduction of ash tree (by 4m) within TPO order 28/1994 (W1). Lido Leisure Park, HG5 8LR
18/01437/FUL	Demolition of single storey extension; erection of single storey extension. 2 Stockwell Road, HG5 0JN.

6.2 Planning Enforcement x 2 (ca)

6.3 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on Tuesday 23 April 2018, 2pm, Council Chamber, Civic Centre, HG1 2AE:

17/05491/REMAJ

Manse Farm, York Road, Knaresborough, North Yorkshire, HG5 0SP

Reserved matters application (layout, scale, appearance and landscaping) for erection of 600 dwellings including laying out of open space, landscaping and access roads, approved under outline planning permission Ref 13/00535/EIAMAJ.

HBC Officer RECOMMENDATION: Approve subject to conditions

Knaresborough Town Council comments:

KTC objects on the following grounds: Not enough lower-priced market houses are shown, there is a demand for smaller houses for local people to buy; some houses are shown without a pavement to the house, all roads and streets should have pavements leading to every house; No pedestrian crossing islands are shown except at the two roundabouts; Pedestrian crossing facilities need to be provided at various points throughout the development; There is mention of 'pedestrian links'. All such links will get used by cyclists so all routes should be designed as shared use routes for pedestrians and cycles; Shared cycle routes that are shown are not wide enough. At least three metre widths should be surfaced to allow easy use by walkers and cyclists moving in both directions; not all roads and junctions are wide enough for easy access by buses. Bus routes should give good access from Eastfield to the rail halt and from the rail halt to the roundabout; the tree-lined avenue aligned to give views of the church steeple is not wide enough between the trees. The trees need to be far enough apart to allow for tree growth without obscuring the view.

7. Correspondence:

7.1 To consider offer of bulbs contained in letter from Horticultural Officer HBC - Parish Council Community Group - Bulb/Wildflower Scheme. (ca or emailed 18/04/2018)

7.2 To consider email from NYCC Principal Scrutiny Officer regarding purchase and maintenance costs of Vehicle Activated Speed signs. (ca or emailed 18/04/2018)

8. Reports from the Clerk

8.1 To approve the Schedule of Accounts (to be handed out at the meeting)

8.2 To receive the finance figures for **March 2018**. *(ca)*

8.3 To receive and note the Report following Clerks' GDPR training on Wednesday 10th April. *(ca or emailed 18/4/2018)*

8.4 To consider giving the Clerk delegated authority to implement decisions concerning a necessary update/re-vamp of KTC's website. *(ca or emailed 18/4/2018)*

8.5 To approve the necessary amendments (Rule 12) to the Mayoral Points Scheme following ward changes and the total number of councillors after the May 2018 election being reduced from 15 to 12. *(ca or emailed 18/4/2018)*

9. Reports from Committees and Working Groups

9.1 To consider Recommendations from Jubilee Fountain Working Group:

1) "The Jubilee Fountain Working Group recommends to town council that the Clerk be given delegated authority to examine, determine and commission which quote to accept on behalf of the Town Council (within the previously agreed budget)".

2) "The Jubilee Fountain Working Group recommends that town council continues this project with the services of the same architect who has been involved through the Civic Society, Richard Hutchings Ltd, Chartered Architect of York Place Knaresborough, and pay his reasonable fees which will not exceed £300".

9.2 To receive and note the minutes of the **Games in Parks Working Group** meeting held on Wednesday 28 March 2018. *(ca or emailed 18/4/2018)*

10. Information Exchange

Note: Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website, or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk's office.

A copy of the agenda in larger print is available on request.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

Emergency Procedures for Meetings – Fire

Members and visitors are to familiarise themselves with the location of fire exits in the building.