

RESOLVED: That Knaresborough Town Council supports in principle the two cycle hubs proposed by Andrew Norman at HBC as part of the Town Team's HBC District Fund application.
(This was unanimous)

ITEM 3b - KTC Open Forum - none

18/767 - ITEM 4 – to consider and, if thought fit, approve as a correct record, the Minutes of:

4.1 Monday 29 January 2018

RESOLVED: That the minutes of the Council Meeting, held on Monday 29 January 2018, be approved as a correct record and signed by the Chair.

18/768 - ITEM 5 - Business Remaining – none for this meeting.

18/769 - ITEM 6 – Planning

6.1 To consider the following Planning Applications relating to Knaresborough and make such observations as may be appropriate:

Ref:	Applicant:	Details of Application:	KTC Comments:
17/05015/LB	Mr P Dilworth	Listed building consent for the installation of new windows and doors. 6 Finkle Street, HG5 8AA.	No objections
17/05456/FUL	Mrs D Downham	Erection of single storey extension with terracing and alteration to fenestration. 1 Park Lane, HG5 0DQ.	No objections
18/00247/FUL	Mr S Dadswell	Demolition of conservatory and erection of single storey extension. 2 Park Gate, HG5 9DR.	No objections
18/00313/FUL	Mrs M Shepherd	Erection of two storey extension and single storey extension. Alterations to fenestration. 24 Mint Garth, HG5 0WH.	No objections

6.2 Planning Enforcements x 4

Councillor J Batt indicated that he wished to speak regarding one of the Planning Enforcements, and it was agreed that this item should be moved to the end of the meeting.

6.3 To determine representation from KTC, if appropriate, at HBC Planning Committee Meeting on Tuesday 20 February 2018, 2pm, Council Chamber, Civic Centre, HG1 2AE - No applications for Knaresborough.

18/770 ITEM 7 - To consider the following correspondence

7.1 To consider the letter from the Chair of Nidd Gorge Community Action Group re Invitation to participate in the Harrogate and Knaresborough Alliance for Less Traffic (HALT)

RESOLVED: That Councillor David Goode will represent KTC at the HALT meeting at St John's Church, Bilton on Tuesday 20th February.

18/771 ITEM 8 – Reports from the Clerk

8.1 To approve the Schedule of Accounts:

KNARESBOROUGH TOWN COUNCIL

February (2) 2018 Schedule of Accounts

Payable to & Description	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes
Post Office Limited (BT telephone bill)	157	71.24	14.25	85.49	
St John's Church (contribution to Remembrance Day 2017 printing)	158	100.00	0.00	100.00	
Plan Ahead Communities (NDP)	159	437.50	0.00	437.50	
Y L C A (Clerk induction training 16 March)	160	115.00	0.00	115.00	
Information Commissioner	161	35.00	0.00	35.00	
Yorkshire Internal Audit Services	162	150.00	0.00	150.00	mini cash book audit as Clerk left KTC
Wages, Pension, Tax and Ni month of February	163 - 167	5,906.69	0.00	5,906.69	
		6,815.43	14.25	6,829.68	

RESOLVED: To approve the schedule of accounts (February 2) as above totalling £6,829.68.

8.2 To receive the finance figures for January 2018

The Mayor thanked the Clerks for the extra summary report which they had produced for end January.

RESOLVED: To receive the finance figures for January 2018.

8.3 To receive the Internal Audit Report at changeover of a Clerk

RESOLVED: To Receive and Note the Internal Audit Report at changeover of Clerk.

8.4 To consider the response to the Knaresborough Neighbourhood Development Plan

RESOLVED: KTC is happy with the Clerk's response to the NDP Steering Group dated 9 January 2018.

18/772 ITEM 9 - Reports from Committees and Working Groups

9.1 To receive and note the minutes of the **Town Team Working Group** meeting held on Wednesday 24 January 2018 and **consider the recommendations.**

The Mayor took the recommendations individually and Councillor Gostlow gave background information on each one, explaining that she had 'walked round' with the Improvement Manager, NYCC Highways & Transportation:

1) That KTC asks NYCC Highways Dept to look at improved signage for the York Place car park.

Members agreed that the signage for the car park is very poor, and that the car park needs promoting.

RESOLVED: That KTC supports Recommendation 1 and writes to NYCC Highways Dept as above.

2) That KTC seeks an update from Network Rail/HBC on the car park opposite the entrance to Station Road.

Members discussed this and Councillor J Batt was able to give an update. He explained that the possibility of using this piece of land had been investigated in the past; HBC had been involved, but discussions had become confused and had stalled when it became evident that multiple communications were taking place simultaneously with different departments within Network Rail. The situation at the time was not helped by refusal of planning permission to demolish buildings on the land. Councillor Batt explained that he is again in contact with Network Rail and has put a Paper forward outlining the benefits of sustainable transport.

The Mayor thanked Councillor Batt for his work on this and asked him to keep Council updated on current progress.

Members felt that it was still relevant to seek an update from HBC.

RESOLVED: That KTC writes to HBC to ascertain the current position in regard to the car park opposite the entrance to Station Road.

3) That Knaresborough Town Council ask NYCC Highways Dept to look into pedestrianising Castlegate.

Members discussed this and a view against the idea was expressed. However, it was felt that if NYCC was asked to look into pedestrianising the area there would be scope for looking at different approaches to the problem of cars obstructing the street, delivery lorries mounting pavements etc.

RESOLVED: That KTC ask NYCC Highways Dept to look into pedestrianising Castlegate.

4) That KTC has a future agenda item to discuss parking in Knaresborough with Councillor Phil Ireland in attendance.

Members thought this was a good idea.

RESOLVED: To invite Councillor Ireland to attend a future council meeting.

(The Deputy Clerk confirmed that Councillor Ireland has already been invited to a future meeting but a date has not yet been confirmed).

5) That KTC ask NYCC Highways Dept to look at improvements to or the pedestrianisation of Fisher Street which is currently used as a 'rat run' and is a danger to pedestrians.

Members felt that they needed more information and advice in this area. A view against pedestrianisation was expressed due to the loss of car parking spaces.

RESOLVED: That KTC write to NYCC Highways Dept asking them to look at improvements to or the pedestrianisation of Fisher Street.

9.2 To receive and note the minutes of the **King George V Trustees Committee** meeting held on Monday 29 January 2018.

Councillor Goode asked for his name to be added to the attendees of the meeting.

RESOLVED: That, with the addition above, the minutes of the King George V Trustees Committee held on Monday 29 January 2018 be approved as a correct record and signed by the Chair.

9.3 To receive and note the minutes of the **Events Committee** meeting held on Monday 5 February 2018.

RESOLVED: To Receive and Note

9.4 To receive and note the minutes of the **Castle Working Group** meeting held on Wednesday 7 February 2018 and **consider the recommendations.**

Councillor Rigby gave background information explaining the rationale behind the Recommendations in the minutes of 7 February. He explained that the design as shown in the preferred quotation, Q1, would not have the 'Pay & Display' sign included and the design would extend to the bottom of the gate posts. (This has been agreed with HBC). Councillor Rigby informed members that Historic England and the Conservation Officer at HBC fully support this signage. The Mayor asked members to be mindful that the costs involved were for the design of the signs only, there would ultimately be additional costs for their installation.

Discussion then moved to including a KTC brand image (currently the KTC logo) on the signs.

RESOLVED: That KTC ask HBC for permission to include the KTC brand on the actual signs.

FURTHER RESOLVED: That the working group contact the designer and ask if he can come up with a KTC design or brand and bring back to council.

FURTHER RESOLVED: That KTC supports the recommendation of the Castle Working Group to proceed with the group's preferred supplier of the design and artwork for the castle gate posts.

9.5 To receive and note the minutes of the **Renaissance Knaresborough** meeting held on Wednesday 17 January 2018.

RESOLVED: To Receive and Note

9.6 To receive and note the minutes of the **Town Twinning Committee** meeting held on Thursday 18 January 2018.

RESOLVED: To Receive and Note

18/773 - ITEM 10 - Motion from Members

See 18/766 above.

18/774 - Item 11 - Information Exchange

- Councillor Rigby mentioned that the Topography Study in relation to the cliff lift had been completed.
- Councillor J Batt mentioned that the playground at The Spinney is to be completely refurbished. There have been complaints of dogs fouling in and around the play area and the dog warden has been asked to patrol the area.
- Councillor Goode reminded all present that Monday 5th March is the annual town meeting and explained the format for the meeting.

RESOLVED: That in view of the confidential nature of the business to be transacted re **ITEM 6.2** pertaining to Planning Enforcements, the item be dealt with in private session and, subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the meeting be not open to members of the public.

18/769 - Item 6.2 - Planning Enforcements x 4

18/00066/PR15

RESOLVED: That KTC write to the Planning Support Assistant at HBC who is dealing with this case expressing dismay and dissatisfaction that planning decisions are being over-ridden without reference back to the planning committee. There should be no change in negotiated conditions which have formed part of the planning approval process without reference back to the planning committee. (*Out of confidential session*)

Meeting Closed at 8.55 p.m.

**Signed by the Mayor
Councillor D Goode:** _____