

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL
HELD AT KNARESBOROUGH HOUSE
on Monday 16 January 2023

PRESENT: **Chair:** The Deputy Mayor – Councillor Mark Flood

Councillors: H Gostlow, K Lacey, M Longhurst, S Oakes, and H Westmancoat

Staff Present: The Clerk and Deputy Clerk

Late Arrivals: None **Early Departures:** None

22/062 **ITEM 1 – To receive apologies and consider approval of inability to attend the meeting**

RESOLVED: To receive apologies and approve reasons for inability to attend from Councillors Batt, Bell, Davies, Goode, Pickard and Walker.

The Clerk had prepared a ten minute session on the importance of good administrative housekeeping but due to the absence of half of council members, it was felt that this should be deferred until the February meeting.

22/063 **ITEM 2 – Councillors’ Disclosure of an Interest**

Councillor M Flood	Item 7.1 – grant application Knaresborough Lions - is a member of Lions and will not vote on this item
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22/064 **ITEM 3 - KTC Public Speaking Session**

A) Two representatives from Knaresborough Lions attended the meeting to speak in support of the Lions’ grant application. The 2023 Bed Race Chair explained to members that the funds requested are to help cover the considerable costs of road closure and traffic management. He explained that in 2022 (the first race following the Covid pandemic) there had been less teams wishing to participate than race capacity allowed and the resultant income for the Lions had been much reduced.

Councillors asked questions and the Deputy Mayor moved to take Item **7.1 To consider** grant application from Knaresborough Lions.

RESOLVED: That KTC awards the full grant amount requested of £6,000 to Knaresborough Lions.

B) A representative from Knaresborough Chamber of Trade attended the meeting to speak to members to about supporting in principle a shop window vinyl initiative throughout the town. Members then asked questions and the Deputy Mayor moved to take Item **7.2 To consider supporting in principle** the shop window vinyl initiative to improve the look and feel of the town.

RESOLVED: That KTC supports in principle a shop window vinyl initiative throughout the town and agrees to set up a task and finish working group accordingly.

Group members: Councillors Gostlow, Longhurst, and Flood.

22/065 **ITEM 4 - To consider and, if thought fit, approve as a correct record, the Minutes of the Council Meeting held on:**

4.1 Monday 19 December 2022

RESOLVED: That the minutes of the meeting on Monday 19 December 2022 be approved as a correct record and signed by the Chair.

22/066 **ITEM 5 - Business Remaining**

5.1 **To receive and note** the response from the Managing Director of Avant Homes

RESOLVED: To receive and note the response from the Managing Director of Avant Homes.

22/067 **ITEM 6 - Reports from the Clerk**

6.1 **To approve** the schedule of accounts for December 2022

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description
Friends and Leisure	157	20.00	0.00	20.00	Storage donation
KASHS Allotment	158	330.00	0.00	330.00	Path Closure Expenses
Network Print	159	264.00	52.80	316.80	Bright Friday Road Closure notices
Purchase Power	160	70.46	14.09	84.55	Franking Service Agreement
A Davies	161	30.39	0.00	30.39	Bright Friday Expenses
Selectplan Ltd	162	330.00	66.00	396.00	Castle Light Maintenance Agreement
Allan Smyth Audio	163	480.00	0.00	480.00	Bright Friday PA and Lighting

BT	164	88.89	17.78	106.67	Broadband
St John Ambulance	165	96.00	19.20	115.20	Bright Friday First Aid Cover
Siemens	166	291.81	58.36	350.17	Photocopier lease
Salaries, pensions, tax and NI	167 - 170	4,592.84	0.00	4,592.84	
Total		6,594.39	228.23	6,822.62	

RESOLVED: To approve the December accounts in the sum of £6,822.62.

6.2 To receive and note the Mayoral Points at 01 January 2023

RESOLVED: To receive and note the Mayoral Points as at 01 January 2023 and to note that the Lib Dems have the right to elect a Mayor for the civic year 2023/2024.

6.3 To consider extending Clerk's delegated authority re planning matters or **revision of the** planning consultation system adopted by Council.

It was proposed and seconded that discussion surrounding revision of the planning consultation system be deferred until the February meeting, as only one member of the planning discussion group was present at full council, but that the Clerk's delegated authority in planning matters should be extended for two months.

RESOLVED: That revision of the planning consultation system be deferred until the February full council meeting but that the Clerk's delegated authority in planning matters be extended for two months.

6.4 To consider remunerating the Clerk for additional lieu hours accrued as a direct result of the Queen's Jubilee, Town Twinning events and death of the late Queen Elizabeth II.

RESOLVED: That the Clerk be remunerated for additional lieu hours accrued as a direct result of the Queen's Jubilee, Town Twinning events and death of the late Queen Elizabeth II.

FURTHER RESOLVED: That the Deputy Clerk also be remunerated for 10¼ additional lieu hours.

22/068 **ITEM 7 - Correspondence**

7.1 To consider grant application from Knaresborough Lions

See 22/064 above.

7.2 To consider supporting in principle the shop window vinyl initiative to improve the look and feel of the town.

See 22/064 above.

22/069 **ITEM 8 - Reports from Committees and Working Groups**

8.1 To consider request from the Bright Friday working group to donate an amount (to be specified) to the local entertainers (x3) who participated in the Bright Friday event.

RESOLVED: That £100 be paid to the local entertainers (x3) who participated in the Bright Friday event.

8.2 To consider the request from the KTC planning group to write to the owners of 'Mylockup' to ask them to add landscaping to improve the street scene on an important route into the Market Town of Knaresborough.

RESOLVED: That KTC writes to the owners of 'Mylockup' to ask them to add landscaping to improve the street scene on an important route into the Market Town of Knaresborough and to also consider adopting ecologically friendly initiatives.

22/070 **ITEM 9 - Motions from Members**

9.1 Councillor H Gostlow

"That KTC sets up a working group to organise a community celebration surrounding the King's Coronation".

Councillor Gostlow spoke about the forthcoming King's Coronation in May and suggested that if town council wished to organise a community celebration, then it would now be appropriate to begin making plans.

RESOLVED: That KTC sets up a working group to organise a community celebration surrounding the King's Coronation.

Group Members: Councillors Flood, Gostlow, Lacey and Pickard.

22/071 **ITEM 10 - Information Exchange**

- Councillor Oakes gave an update on pledges re the Knaresborough Forest initiative.

Councillor Gostlow gave an update on donation boxes which are being installed by Harrogate Borough Council in the district. In Knaresborough these will be located at Conyngham Hall and the Castle.

- Councillor Gostlow also gave an update on the gym equipment which is being replaced behind Knaresborough House. This is hoped to be in situ by the end of March.

- Councillor Westmancoat mentioned that she is currently looking at KTC's Terms of Reference for the different working groups and asked members to contact her if they had any thoughts/ideas.
- The Deputy Mayor also mentioned the Knaresborough Forest Park initiative and asked members to be alert to anyone wishing to make a pledge.

Meeting closed at: 8.45 p.m.

**Signed by the Deputy Mayor:
Councillor Mark Flood:**