

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL**  
**HELD AT KNARESBOROUGH HOUSE**  
**on Monday 25 April 2022**

**PRESENT:** **Chair:** The Mayor – Councillor Christine Willoughby

**Councillors:** A Bell, E Darling, D Goode, P Ireland, A Willoughby, M Wood and A Wright,

**Staff Present:** The Clerk and Deputy Clerk

**Also Present:** A member of the public

**Absent:** J Gair

**Late Arrivals:** None     **Early Departures:** None

**22/470 ITEM 1 – To receive apologies for inability to attend the meeting**

Apologies were received from Councillors Clemmitt, Gostlow and Hunter

**22/471 ITEM 2 – Councillors’ Disclosure of an Interest**

None for this meeting

Members held one minute’s silence to remember the people of Ukraine

**22/472 ITEM 3 - KTC Public Speaking Session**

None for this meeting

**22/473 ITEM 4 – To consider and, if thought fit, approve as a correct record, the Minutes of the Council Meeting held on: \_**

**4.1** Monday 21 March 2022

**RESOLVED:** That the minutes of the meeting of 21 March 2022 be approved as a correct record and signed by the Chair.

**22/474 ITEM 5 - Reports from the Clerk**

**6.1 To approve** the schedule of accounts for March (2) and April 2022

## March (2)

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description
YLCA	152	22.50	0.00	22.50	Cllr A Bell Planning Training
Salaries, pension, tax and NI	153 - 157	5,192.37	0.00	5,192.37	
Harrogate Pressure Washing	158	325.00	0.00	325.00	Min No 22/453
Kboro Lion Club	159	20.00	0.00	20.00	Artisan donation
Friends and Leisure	160	20.00	0.00	20.00	Artisan donation
A Davies	161	25.00	0.00	25.00	Artisan traffic expenses
Chapel of Our Lady of the Crag Trust	162	5,429.00	0.00	5,429.00	Grant award Min No 22/468
YLCA	163	1,683.00	0.00	1,683.00	Annual Subs 22/23
YLCA	164	60.00	0.00	60.00	Cllr A Bell 'Off to a Flying Start' Training Parts 1 and 2
<b>Total</b>		<b>12,776.87</b>	<b>0.00</b>	<b>12,776.87</b>	

## April

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/ Description
Inspire Youth	1	3,900.00	0.00	3,900.00	Payment 2 of 3 Minute no: 21/361 1/3/21
Clerks & Councils Direct	2	113.80	22.76	136.56	Freedom Scroll
Vidar Media*	3	4,955.93	991.19	5,947.11	Castle Interpretation board graphics
BT (phone)	4	41.56	8.31	49.87	
LITE	5	3,400.00	680.00	4,080.00	Bunting erection
LITE	6	6,502.00	1,300.40	7,802.40	Christmas lighting payment 1 of 3
LITE	7	1,775.25	355.05	2,130.30	Infrastructure repairs
HBC	8	2,549.60	509.92	3,059.52	Flowerbed Agreement
Lions	9	20.00	0.00	20.00	Artisan donation
Friendship & Leisure	10	20.00	0.00	20.00	Artisan donation
A Davies	11	25.00	0.00	25.00	Artisan traffic expenses
Salaries, pensions, tax and NI	12 - 15	4,349.18	0.00	4,349.18	
<b>Total*</b>		<b>27,652.32</b>	<b>3,867.63</b>	<b>31,519.94</b>	
<b>*1p out due to error on invoice</b>					

**RESOLVED:** To approve the Schedule of Accounts for March (2) 2022 and April 2022 in the sums of £12,776.87 and £31,519.94 respectively

**5.2 To Resolve** That Knaresborough Town Council meets the criteria to achieve foundation level status under the Local Council Award Scheme.

**RESOLVED:** That Knaresborough Town Council meets the criteria to achieve foundation level status under the Local Council Award Scheme.

### **22/475 ITEM 6 Reports from Committees and Working Groups**

**6.1** To receive a verbal update from Jubilee Working Group.

In the absence of the Chair of the Jubilee Working Group, the Clerk detailed the up-to-date position. She explained that arrangements are progressing in a positive manner. Saturday 4 June is the main event of the weekend in terms of Town Council involvement and the working group has asked for more help on that day. She referred to an email from the Civic Society regarding the sculpture of a commemorative aluminium tree. Council unanimously expressed a broad interest in investigating this idea further.

St John Ambulance is currently unable to provide first aid cover on the day and the Clerk asked anyone who is aware of first aiders in the town who might be available to contact the office.

**6.2** To re-consider artwork and potential extra cost for the flags at the castle in light of new information

The Chair of the Castle Working Group explained that the images obtained for the proposed new flags for the castle are not of sufficient quality to be used in their production. The Clerk explained that a local company has confirmed they can produce art work for which there will be a charge.

**RESOLVED:** That the Clerk is given delegated powers to spend up to £2000 to complete this project.

### **22/476 ITEM 7 - Information Exchange**

- The Clerk referred to the formation of the new council and mentioned that ex councillors are welcome to remain members of working groups.
- The Clerk informed members that their town council email addresses will be removed with effect from 9 May. She reminded councillors that any information held in those accounts is subject to GDPR.
- The Clerk referred to an induction course for new councillors to be held on Monday 9<sup>th</sup> May at Knaresborough House and asked councillors to mention

this to any members of their political parties who are standing for election.

- The first meeting of the new council will be on Monday 16 May (the annual meeting of the town council).
- The Clerk pointed out that some long-standing members are leaving council this time and wished them all the very best for the future.
- Councillors Goode and Wright gave their thanks to the retiring Mayor, Councillor Christine Willoughby, and thanked her for doing a tremendous job over the last three years during some very difficult circumstances.

**Meeting closed at: 8.00 p.m.**

Following the closure of the formal council meeting the Mayor presented the scroll conferring Honorary Freedom of the Town on Hazel Haas MBE and thanked her for her outstanding contribution to the town.

**Signed by the Mayor:  
Councillor C Willoughby**