

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL
HELD AT KNARESBOROUGH HOUSE
on Monday 17 January 2022

PRESENT: **Chair:** The Mayor – Councillor Christine Willoughby

Councillors: A Bell, M Clemmitt, E Darling, D Goode,
 H Gostlow, T Hunter, P Ireland, A Willoughby,
 M Wood and A Wright

Staff Present: The Clerk and Deputy Clerk

Absent: J Gair

Late Arrivals: None **Early Departures:** None

22/446 ITEM 1 – To receive apologies for inability to attend the meeting.

No apologies received.

22/447 ITEM 2 – Councillors’ Disclosure of an Interest

None for this meeting

22/448 ITEM 3 - KTC Public Speaking Session

None for this meeting

22/449 ITEM 4 – To consider and, if thought fit, approve as a correct record, the Minutes of the Council Meeting held on:

4.1 Monday 20 December 2021

RESOLVED: That the minutes of the meeting of 20 December 2021 be approved as a correct record and signed by the Chair.

22/450 ITEM 5 - Business Remaining

5.1 To receive the meeting notes from the Highways Review Meeting of 21 December 2021.

Councillor Goode asked Councillors to email him with any further additions/comments they would like to be included in the meeting notes prior to him sending the document to NYCC.

RESOLVED: To Receive and Note

22/451 ITEM 6 - Reports from the Clerk

6.1 To receive the finance figures for December 2021

RESOLVED: To receive and note the finance figures for December 2021.

6.2 To approve the schedule of accounts for January 2022

Payable to	File Ref No:	Amount excl VAT £'s	VAT	Total Amount £'s	Notes/Description
Harrogate Borough Council	116	57.28	0.00	57.28	Weirside Terrace rent
Select Plan Ltd	117	216.30	43.26	259.56	castle lighting time clock in museum
Harrogate Borough Council	118	1,887.39	0.00	1,887.39	Annual service charge K House
Yorkshire Internal Audit Services	119	375.00	0.00	375.00	Interim audit
Lite Ltd	120	6,502.00	1,300.40	7,802.40	Christmas Lite contract (part 3 of 3)
Select Plan Ltd	121	330.00	66.00	396.00	castle lights maintenance
Total		9,367.97	1,409.66	10,777.63	

RESOLVED: To approve the Schedule of Accounts for January 2022 the sum of £10,777.63

6.3 To receive the Interim Audit Report for the financial year ending 31 March 2022.

RESOLVED: That the clerk, in liaison with Councillor Goode, writes to the auditor to make clear that KTC has not yet made any decisions regarding taking on any services following devolution in May 2022.

22/452 ITEM 7 – Correspondence

7.1 To consider email from Councillor T Hunter regarding cost of the PFCC by-election in November 2021

RESOLVED: To write to the Police Fire & Crime Commissioner inviting her to a town council meeting to speak to members in general terms about policing in Knaresborough.

22/453 ITEM 9 – Motions from Members

8.1 Motion from Councillor A Bell:

"That KTC considers cleaning of Market Square passageway".
Seconded: H Gostlow

Councillor Bell explained the background to his Motion which Members then discussed at length with some in support of the Motion and others voicing concerns on the implications of KTC carrying out this cleaning operation.

RESOLVED: That, subject to receiving written permission from both property owners either side of the passageway into the market place i.e. William Hill and The Farm Dairy, KTC engages a contractor to carry out a deep clean of the area from front to back, clearing cobwebs, removing moss - using chemical cleaning on rendered areas and high-pressure cleaning on the paved areas.

8.2 Motion from Councillor H Gostlow:

“That KTC sets the date for the annual Bright Friday event as Friday 25 November 2022”.

Seconded: A Bell

RESOLVED: That Friday 25 November 2022 is set as the date for the annual Bright Friday event.

8.3 Motion from Councillor H Gostlow:

“That KTC agrees to the continuation of the Little Bird Artisan Market in 2022 following the success of the trial markets in 2021”.

Seconded A Bell

RESOLVED: That KTC agrees to the continuation of the Little Bird Artisan Market in 2022 following the success of the trial markets in 2021.

8.4 Motion from Councillor E Darling:

- i. That KTC requests North Yorkshire Police undertakes a new Speed Management Protocol survey for Boroughbridge Road, Knaresborough (between its junctions at Bond End and Farnham Lane).
- ii. That KTC requests a full set of data following speed monitoring since 01/01/2020 and until 31/12/2022.

Seconded: P Ireland

RESOLVED:

- i) That KTC requests North Yorkshire Police undertakes a new Speed Management Protocol survey for Boroughbridge Road, Knaresborough (between its junctions at Bond End and Farnham Lane).
- ii) That KTC requests a full set of data following speed monitoring since 01/01/2020 and until 31/12/2022.

8.5 Motion from Councillor C Willoughby:

“That KTC waives its financial regulations to allow a contract without going to tender or needing 3 quotes for between 9 and 10 castle interpretation boards. The time taken for

a formal tender would be outside any timescale for installation and launch of the boards for the June Jubilee.

The preferred company is a local company that knows Knaresborough really well and have offered to do some of the boards at a below market rate”.

Councillor C Willoughby gave a detailed explanation of the rationale surrounding her Motion which members discussed at length.

RESOLVED: That KTC waives its financial regulations to allow a contract without going to tender or needing three quotes for between 9 and 10 castle interpretation boards.

FURTHER RESOLVED: That KTC supports this project and authorises the Clerk to spend up to a total of £9000 to cover all the various costs on the understanding that £1000 will also be contributed from the HBC District Improvement Fund. If the costs overrun, then this item to be brought back to town council.

22/454 ITEM 9 - Information Exchange

- The Mayor mentioned that she had been at the opening of the new Appleby Play area which had been a good and successful event.

Meeting closed at: 8.35 p.m.

**Signed by the Mayor:
Councillor C Willoughby**