**KNARESBOROUGH TOWN COUNCIL (KTC)**

A Pulman Knaresborough House

Clerk of the Council Knaresborough

 North Yorkshire

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 15 November 2022

To: **The Town Mayor and Members of Knaresborough Town Council**

Dear Councillors:

I hereby summon you to the Full Council meeting of **KNARESBOROUGH TOWN COUNCIL** to be held at Knaresborough House

**Monday 21 November 2022**

**6:30 pm**

Please see the Agenda for the meeting below:

Yours faithfully

A Pulman

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Clerk of the Council

Any queries regarding this agenda should be addressed to the **Clerk** at **office@knaresboroughtowncouncil.gov.uk**

**COUNCIL AGENDA – Monday 21 November 2022**

**1.** To receive **Apologies** for inability to attend the meeting.

***Information and Training by Harrogate Borough Council Officer re commuted sums for open spaces (approx. 30mins).***

**2.** To receive declarations of **disclosable pecuniary interests** (not previously declared) on any matters of business and to consider any written requests for **dispensation**.

**3. KTC Public Speaking Session**

Any member of the public who wishes to speak *about an item on this agenda, or any topic they want to bring to the council’s attention* – please contact the Clerk – contact details on front page of agenda.

A few people have indicated they wish to attend to speak on grant applications.

**4. To consider** and, if thought fit, **approve** as a correct record, **the Minutes** of the **Council** Meeting held on**:**

**4.1** Monday 17 October 2022 *(ca)*

**5.** **Business Remaining -** None for this meeting

**6.** **Reports from the Clerk**

**6.1 To receive** the finance figures for September *(ca)*

**6.2 To approve** the schedule of accounts for October *(ca)*

**6.3 To receive and note** the Urgent Decision Report re road signage etc *(ca)*

**7. Correspondence**

**7.1 To consider** grant application request from Knaresborough Connectors *(previously circulated - 25 October)*

**7.2** **To consider** grant application request from Friends of Knaresborough Station *(ca)*

**7.3 To consider** grant application request from Scotton and Lingerfield Primary School PTA *(ca)*

**7.4 To consider** A) the request from KASHS for permission to erect a 20ft storage container on site and

B) the further request for Town Council to cover the cost of NYCC footpath closure fee of £330 to facilitate permitted hedge cutting *(ca)*

**7.5 To consider** emails (x3) from the HBC Improvement, Development and Support Team re Street naming *(ca)*

**7.6 To consider** the letter from the Acquisition Surveyor, Clarke Telecom, re proposed upgrade to existing radio base station, Manse Lane *(previously circulated – 10 November)*

**8. Reports from Committees and Working Groups**

**8.1 To receive and note** the minutes of the Climate Change Working Group Meetings held on 13 July 2022 and 11 October 2022 *(ca)*

**8.2 To receive and note** the minutes of the Bright Friday Working Group meeting held on 8 November 2022 *(ca)*

**9. Motions from Members**

**9.1 Councillor A Bell** (seconded by Cllr H Gostlow)

That KTC writes to Avant Homes re The Lanes development, Bar Lane *(ca – includes wording)*

**9.2 Councillor K Davies**

That KTC writes to NYCC to request a summary of responses for Knaresborough once the ‘Let’s talk NYC Survey’ is complete to help inform KTC’s future planning.

**10. Information Exchange**

**Note:** Members of the public and press are invited to attend the meeting as observers. Only Town Councillors are entitled to vote. A list of Councillors is available on the website or notice board at Knaresborough House. Agenda papers may be viewed on the website or purchased at the Town Clerk’s office.

**A copy of the agenda in larger print is available on request.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with KTC's adopted policy to effectively and lawfully manage this activity.

**Emergency Procedures for Meetings – Fire**

 Details on fire evacuation procedures are displayed in the Council Chamber. Members and visitors are to familiarise themselves with these and the location of fire exits, in the building.