



**Knarborough**  
Town Council

---

Public Opportunity to Speak Scheme at Town Council Meetings  
and Town Council Committee Meetings

Any member of the public who wishes to speak at a Knarborough Town Council meeting, or a Town Council Committee Meeting, does not need to give notice, but priority will be given to those who have given prior notice to the Clerk, using the contact details above, and who wish to speak on an item included on the agenda.

The overall time limit for the public to ask questions or make statements will be 20 minutes per meeting, but no single member of the public will be entitled to speak for more than 3 minutes. The chairman has the right to extend these periods. (SO 3f)

Where representations are made in support of, or in opposition to planning applications, there will be a time limit of 3 minutes for each group of speakers. The planning application referred to must be included on the Agenda of the Planning Committee meeting where representations are being made. If more than one person wishes to speak on an application, then the time allowed must be divided between the speakers, or the objectors/supporters must agree on one representative to put forward their views. The chairman has the right to extend this time limit. (SO 3f)

After each member of the public has spoken, councillors may ask questions.

This opportunity to speak will usually be at the beginning of the meeting and when there are relevant agenda items these will, where possible, be considered immediately after the public speaking session.